CS Form No. 212 Revised 2017 PERSONAL DATA SHEET WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned. READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM. Print legibly. Tick appropriate boxes ( ) tuse separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE. 1. CS ID No. 2. SURNAME CORNITES NAME EXTENSION (JR., SR) FIRST NAME FRIEDELYN MIDDLE NAME DONATO DATE OF BIRTH JUNE 23, 1992 16. CITIZENSHIP (mm/dd/yyyy) ✓. Filipino Dual Citizenship by birth by naturalization BRGY.GUADALUPE, BAYBAY CITY, LEYTE 4. PLACE OF BIRTH If holder of dual citizenship Pls. indicate country: please indicate the details 5 SEX Male ✓ Female -✓ Single Married 17. REGIDENTIAL ADDRESS 6 CIVIL STATUS 70NF 3 Widowed House/Block/Lot No. Separated GUADALUPE Other/s: Subdivision/Village Barangay BAYBAY CITY LEYTE 7. HEIGHT (m) 1 53 City/Municipality Province 49 5 8. WEIGHT (kg) ZIP CODE 6521 18. PERMANENT ADDRESS ZONE 3 9. BLOOD TYPE B+ House/Block/Lot No. Street 10. GSIS ID NO. **GUADALUPE** on process Subdivision/Village Barangay BAYBAY CITY LEYTE 11 PAG-IBIG ID NO 121287527840 City/Municipality Province 12. PHILHEALTH NO. 13-202388675-1 **7IP CODE** 6521 13 SSS NO N/A 19. TELEPHONE NO. NONE 14. TIN NO. 726-19-3434 09380041205 20. MOBILE NO 15. AGENCY EMPLOYEE NO N/A 21. E-MAIL ADDRESS (if any) friedelyn.cornites@vsu.edu.ph 22 SPOUSE'S SURNAME N/A 23. NAME of CHILDREN (Write full name and list all) NAME EXTENSION (JR., SR) FIRST NAME SHEKAINAH MAE RUTH C. BORNIAS 09/16/2019 MIDDLE NAME OCCUPATION N/A EMPLOYER/BUSINESS NAME N/A **BUSINESS ADDRESS** N/A TELEPHONE NO N/A 24. FATHER'S SURNAME **MIPARANOM** NAME EXTENSION (JR., SR) FIRST NAME PANFILO MIDDLE NAME 25. MOTHER'S MAIDEN NAME CORNITES SURNAME FIRST NAME **ROSALINDA** DONATO MIDDLE NAME (Continue on separate sheet if necessary) SCHOLARSHIP/ 26 HIGHEST LEVEL NAME OF SCHOOL PERIOD OF ATTENDANCE BASIC EDUCATION/DEGREE/COURSE I FVFI YEAR ACADEMIC UNITS FARNED (Write in full) (Write in full) GRADUATED HONORS (if not graduated) To RECEIVED From ELEMENTARY GUADALUPE ELEMENTARY SCHOOL Primary Education 2001 2006 GRADUATED 2006 Valelidctorian SECONDARY BUNGA NATIONAL HIGH SCHOOL 2006 2010

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| /I. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-  | -GOVERNMENT                               | /PEOPLE/                             | VOLUNTARY  | ORGANIZATIO       | ON/S   |  |
|--|---|--------------------------------------|--|-------------------|--|--|
| 29. NAME & ADDRESS OF ORGANIZATION (Write in full)   |   |                                      | ISIVE DATES<br>m/dd/yyyy)                                  | NUMBER OF HOUR    | Lern L   | POSITION / NATURE OF WORK  |
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| II. LEARNING AND DEVELOPMENT (L&D) INTERVENTION  | IS/TRAINING P                             | ROGRAMS A                            | TTENDED  |                   |  |  |
| tart from the most recent L&D/training program and include only the relevant L&  | D training taken for t                    | THE RESIDENCE OF THE PERSON NAMED IN | THE RESERVE THE PERSON NAMED IN COLUMN 2 IS NOT THE OWNER. | f/Executive/Manag | erial positions)   |  |
| 30. TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAININ (Write in full)  | G PROGRAMS                                | ATT                                  | VE DATES OF ;<br>ENDANCE                                   | NUMBER OF HOURS   | Type of LD ( Managerial/   | CONDUCTED/ SPONSORED BY  |
|  | a la north                                | From                                 | /dd/yyyy)  | 24 (34 (4) (5)    | Supervisory/ Technical/etc)  | (Write in full)  |
| ATIONAL RETOOLING FOR CROP HEALTH  |   | 03/25/2019                           | 03/29/2019   | 8.0               | Technical  | DEPARTMENT OF AGRICULTURE  |
| EGIONAL TRAINING ON PRIME  | 14 (1                                     | 10/03/2018                           | 10/04/2018   | 8.0               | Technical  | DEPARTMENT OF AGRICULTURE  |
| ALUATION OF SOIL MICROBIAL FUNCTIONS   | 100                                       | 09/03/2015                           | 09/03/2015   | 4.0               | Technical  | DEPARTMENT OF AGRICULTURE  |
| CIII:HARNESSING CROP PRODUCTION  |   | 05/29/2017                           | 06/07/2017   | 8.0               | Technical  | A Control of the Cont |
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| VIII. OTHER INFORMATION  |   |                                      | TIMOTIONS I SEC  | CNITION           |  | MEMBERSHIP IN ASSOCIATION/ORGANIZATIO  |
| 31. SPECIAL SKILLS and HOBBIES 32.   | NC  | ON-ACADEMIC DIS<br>(V                | TINCTIONS / RECO   | ONITION           | August 1985 and 1985 | 33 (Write in full)   |
| COMMUNICATION SKILLS   |   |                                      |  |                   |  | N/A  |
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| the state of the s | or recommending authority or to the  |  |   |  |  |
|--|--|--|---|--|--|
| <ol> <li>Are you related by consanguinity or affinity to the appointing<br/>chief of bureau or office or to the person who has immediate</li> </ol>  | supervision over you in the Office.  |  |   |  |  |
| Bureau or Department where you will be apppointed,   | ouportion of or you in the orinor  | ,  | , |  |  |
| a. within the third degree?  | YES NO   |  |   |  |  |
| b. within the fourth degree (for Local Government Unit - Care  | ☐ YES ☑ NO   |  |   |  |  |
| D. Main die leaf al aug. 22 ( e. aug. 22 )   | If YES, give details:  |  |   |  |  |
|  |  |  |   |  |  |
| 5. a. Have you ever been found guilty of any administrative offe   | ense?  | ☐ YES ☑ NO   |   |  |  |
|  | and the second s | If YES, give details:  |   |  |  |
|  |  |  |   |  |  |
| 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1  |  | YES V NO   |   |  |  |
| b. Have you been criminally charged before any court?  |  | If YES, give details:  |   |  |  |
|  |  | Date Filed:  |   |  |  |
|  | and the second s | Status of Case/s:  |   |  |  |
| 36. Have you ever been convicted of any crime or violation of a  | ☐ YES ☑ NO   |  |   |  |  |
| any court or tribunal?   |  | If YES, give details:  |   |  |  |
|  | A CONTRACTOR OF THE PROPERTY O |  |   |  |  |
| 37. Have you ever been separated from the service in any of th   | e following modes: resignation, retirement,  | ✓ YES NO   |   |  |  |
| dropped from the rolls, dismissal, termination, end of term,   | finished contract or phased out (abolition)  | If YES, give details:<br>End of contract   |   |  |  |
| in the public or private sector?   |  |  |   |  |  |
| 38. a. Have you ever been a candidate in a national or local ele   | ection held within the last year (except   | YES NO   |   |  |  |
| Barangay election)?  | And the second s | If YES, give details:  |   |  |  |
| b. Have you resigned from the government service during t  | he three (3)-month period before the last  | YES VO   |   |  |  |
| election to promote/actively campaign for a national or local  | al candidate?  | If YES, give details:  |   |  |  |
| 39. Have you acquired the status of an immigrant or permanen   | nt resident of another country?  | ☐ YES ☑ NO   |   |  |  |
|  |  | If YES, give details (country):  |   |  |  |
|  |  |  |   |  |  |
| 40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) M  | anna Carta for Disabled Persona (DA 7077)  |  |   |  |  |
| and (c) Solo Parents Welfare Act of 2000 (RA 8972), plea   |  | The same was a second of the s |   |  |  |
| a. Are you a member of any indigenous group?   | so answer the following items.   |  |   |  |  |
| in a year a member of any margerious group:  |  | ☐ YES ☑ NO If YES, please specify:   |   |  |  |
| b. Are you a person with disability?   |  | YES ✓ NO   |   |  |  |
|  | •  | If YES, please specify ID No:  |   |  |  |
| c. Are you a solo parent?  |  | ☐ YES ☑ NO   | - |  |  |
|  |  | If YES, please specify ID No:  |   |  |  |
| 41. REFERENCES (Person not related by consanguinity or affinity to applic  | ant /appointee)  |  |   |  |  |
| NAME   |  |  |   |  |  |
| IOEL DEVIL AGOD  | ADDRESS  | TEL. NO.   |   |  |  |
| JOEL REY U. ACOB   | VSU, VISCA BAYBAY CITY, LEYTE  | 9569161146   |   |  |  |
| ELVIRA L. OCLARIT  | VCII VICCA DAVDAY OUT  | (0)  |   |  |  |
|  | VSU, VISCA BAYBAY CITY, LEYTE  | 9052225563   |   |  |  |
| JUSTINE BENNETTE H. MILLADO  | VSU, VISCA BAYBAY CITY, LEYTE  | 9215725222   |   |  |  |
| 42. I declare under oath that I have personally accomplish   | ed this Personal Data Sheet which is a t   | true, correct and  |   |  |  |
| and a state of the provisions of nert  | inent laws rules and regulations of the  |  |   |  |  |
| Philippines. I authorize the agency head/authorized represagree that any misrepresentation made in this documents administrative/criminal case/s against me  | sument and its attachments shall save  | ed herein.   |   |  |  |
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| Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.)  PLEASE INDICATE ID Number and Date of Issuance  | in the second se |  |   |  |  |
| Government Issued ID: PhilHealth   | 1 2 2 2 2 2  |  |   |  |  |
| T THI TOURT  |  |  |   |  |  |
| ID/License/Passport No.: 13-202388675-1  | Signature (Sign inside the b   | ox)  |   |  |  |
| Date/Place of Issuance: November 23, 2022  | November 16,2022   |  |   |  |  |
|  | Date Accomplished  | Right Thumbmark  |   |  |  |
| SUBSCRIBED AND SWORN to before me this   | 1 DEC 2022   | ting his/hor validly issued  |   |  |  |
|  | , and R exhibi   | ting his/her validly issued government ID as indicated above.  |   |  |  |
|  | ATTY, RYSAN C. GUINOCOR  |  |   |  |  |
|  | VSU Thief Legal Officer  |  |   |  |  |
|  | Person Administering Oath  |  |   |  |  |
| I was a second of the second o | - 5.5517 turninstering Oath  |  |   |  |  |

## **WORK EXPERIENCE SHEET**

Instructions: 1. Include only the work experiences relevant to the position being applied to.

- 2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.
- Duration: July 3, 2018 March 30, 2020
- Position: Prime data Collector
- Name of Office/Unit: Department of Agriculture R8
- · Immediate Supervisor: Mr. Randy Dante
- Name of Agency/Organization and Location: DA-R8, Kanhuraw Hill, Tacloban City, Leyte
  - List of Accomplishments and Contributions (if any)
    - Educated farmers on the proper technologies to be used in controlling pest in the rice fields.
  - Summary of Actual Duties
    - Interview farmers
    - Field data gathering
    - Encoding collected
    - Facilitate trainings regarding farmers
- Duration: August 2, 2021 October 31, 2022
- Position: Admin Aide III(Job Order)
- Name of Office/Unit: VSU Quality Assurance
- Immediate Supervisor: Dr. Editha G. Cagasan
- · Name of Agency/Organization and Location: Visayas State University, Visca, Baybay City, Leyte
  - List of Accomplishments and Contributions (if any)
    - Assisted in the Accreditation of various VSU programs.
  - Summary of Actual Duties
    - Collect/Gather supporting documents
    - Scan/Upload to the google drive

FRIEDELYN D. CORNITES
(Signature over Printed Name of Employee/Applicant)

Date: 11/16/2022