

CS Form No. 212
Revised 2017

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Check appropriate boxes ☐ and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME

MALASAGA

FIRST NAME

EDRALIN

NAME EXTENSION (JR., SR.)

N/A

MIDDLE NAME

MEJIA

3. DATE OF BIRTH
(mm/dd/yyyy)

09/09/1960

4. PLACE OF BIRTH

Conalum, Inopacan, Leyte

5. SEX

☐ Male☒ Female

6. CIVIL STATUS

☐ Single☒ Married☐ Widowed☐ Separated☐ Other/s:

7. HEIGHT (m)

1.43 m

8. WEIGHT (kg)

44.5 kls

9. BLOOD TYPE

"O"

10. GSIS ID NO.

60090903139

11. PAG-IBIG ID NO.

1700-0025-4160

12. PHILHEALTH NO.

13-000015373-8

13. SSS NO.

None

14. TIN NO.

116-625-293

15. AGENCY EMPLOYEE NO.

V000669

16. CITIZENSHIP

☒ Filipino☐ Dual Citizenship

☒ by birth☐ by naturalization

If holder of dual citizenship, please indicate the details.

Philippines

17. RESIDENTIAL ADDRESS

ZONE-6
House/Block/Lot No. Street
1215 UPPER BARANGAY GUADALUPE
Subdivision/Village Barangay
BAYBAY CITY LEYTE
City/Municipality Province
ZIP CODE 6521

18. PERMANENT ADDRESS

ZONE-6
House/Block/Lot No. Street
1215 UPPER BARANGAY GUADALUPE
Subdivision/Village Barangay
BAYBAY CITY LEYTE
City/Municipality Province
ZIP CODE 6521

19. TELEPHONE NO.

None

20. MOBILE NO.

09702933287

21. E-MAIL ADDRESS (if any)

e.malasaga@vsu.edu.ph

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME

MALASAGA

FIRST NAME

FELIXBERTO

NAME EXTENSION (JR., SR.)

N/A

MIDDLE NAME

TOCMO

OCCUPATION

FIELD WORKER

EMPLOYER/BUSINESS NAME

None

BUSINESS ADDRESS

None

TELEPHONE NO.

None

23. NAME of CHILDREN (Write full name and list all)

JONALYN FAITH M. MALASAGA

DATE OF BIRTH (mm/dd/yyyy)

2/11/1988

24. FATHER'S SURNAME

MEJIA (Deceased)

FIRST NAME

SANCIO

NAME EXTENSION (JR., SR.)

SR

MIDDLE NAME

LLANO

25. MOTHER'S MAIDEN NAME

SURNAME

SUMAYLO (Deceased)

FIRST NAME

FELICULA

MIDDLE NAME

MALANGUIS

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26. LEVEL

NAME OF SCHOOL
(Write in full)

BASIC EDUCATION/DEGREE/COURSE
(Write in full)

PERIOD OF ATTENDANCE
From To

HIGHEST LEVEL/
UNITS EARNED
(if not graduated)

YEAR
GRADUATED

SCHOLARSHIP/
ACADEMIC
HONORS
RECEIVED

ELEMENTARY

CONALUM ELEMENTARY SCHOOL

PRIMARY EDUCATION

19671973

Graduated

1973

1st Honorable mention

SECONDARY

CONALUM BARANGAY HIGH SCHOOL

HIGH SCHOOL

19741978

Graduated

1978

1st Honorable mention

VOCATIONAL /
TRADE COURSE

NONE

NONE

N/AN/A

N/A

N/A

N/A

COLLEGE

VISAYAS STATE COLLEGE OF
AGRICULTURE

BS IN AGRICULTURE MAJOR IN
HORTICULTURE

19781984

Graduated

1984

None

GRADUATE STUDIES

NONE

NONE

N/AN/A

None

N/A

N/A

(Continue on separate sheet if necessary)

SIGNATURE

DATE

January 2, 2024


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IV. CIVIL SERVICE ELIGIBILITY					
27	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)
					NUMBER Date of Validity
	CIVIL SERVICE PROFESSIONAL EXAMINATION	80.00%	OCT. 17, 1993	TACLOBAN CITY	N/A N/A
	AGRICULTURIST LICENSURE	N/A	N/A	(Republic Act No. 8435)	0004284 12/5/2005
	NATIONAL CERTIFICATE III (NC-III) IN AGRICULTURAL CROPS PRODUCTION	N/A	N/A	Certificate No. 15080203006337	8/9/2015

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE								
(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.								
INCLUSIVE DATES (mm/dd/yyyy)		POSITION TITLE (Write in full/Do not abbreviate)	DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)	MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable)& STEP (Format *00-00*) INCREMENT	STATUS OF APPOINTMENT	GOVT SERVICE (Y/N)	
From	To							
01/01/2024	Present	Science Research Assistant	National Coconut Research Center-Visayas Visayas State University	21,211.00	Salary Grade 9 Step 1	Contractual	Yes	
01/01/2023	12/31/2023	Science Research Assistant	National Coconut Research Center-Visayas Visayas State University	21,211.00	Salary Grade 9 Step 1	Contractual	Yes	
01/01/2022	12/31/2022	Science Research Assistant	National Coconut Research Center-Visayas Visayas State University	20,402.00	Salary Grade 9 Step 1	Contractual	Yes	
01/01/2021	12/31/2021	Science Research Assistant	National Coconut Research Center-Visayas Visayas State University	19,593.00	Salary Grade 9 Step 1	Contractual	Yes	
01/01/2020	12/31/2020	Science Research Assistant	National Coconut Research Center-Visayas Visayas State University	18,784.00	Salary Grade 9 Step 1	Contractual	Yes	
01/01/2019	12/31/2019			17,975.00				
01/01/2018	12/31/2018	Science Research Assistant	National Coconut Research Center-Visayas Visayas State University	17,473.00	Salary Grade 9 Step 1	Contractual	Yes	
1/1/2017	12/31/2017			16,986.00				
01/01/2015	12/31/2016	Science Research Assistant	National Coconut Research Center-Visayas Visayas State University	16,512.00	Salary Grade 9 Step 1	Contractual	Yes	
01/01/2014	12/31/2014			16,051.00				
07/01/2013	12/31/2013	Science Research Assistant	National Coconut Research Center-Visayas Visayas State University	14,857.00	Salary Grade 9 Step 1	Contractual	Yes	
01/01/2012	06/01/2013	Science Research Assistant	National Coconut Research Center-Visayas Visayas State University	13,663.00	Salary Grade 9 Step 1	Contractual	Yes	
01/01/2011	12/31/2011	Science Research Assistant	National Coconut Research Center-Visayas Visayas State University	12,469.99	Salary Grade 9 Step 1	Contractual	Yes	
07/01/2008	12/31/2010	Science Research Assistant	National Coconut Research Center-Visayas Visayas State University	11,275.00	Salary Grade 9 Step 1	Contractual	Yes	
07/01/2007	06/30/2008	Science Research Assistant	National Coconut Research Center-Visayas Visayas State University	10,250.00	Salary Grade 9 Step 1	Contractual	Yes	
07/01/2001	06/30/2007	Science Research Assistant	National Coconut Research Center-Visayas Leyte State University	9,318.00	Salary Grade 9 Step 1	Contractual	Yes	
01/01/2000	06/30/2001	Science Research Assistant	National Coconut Research Center-Visayas Leyte State University	8,874.00	Salary Grade 9 Step 1	Contractual	Yes	
11/01/1997	12/31/1999	Science Research Assistant	Regional Coconut Center Research Visayas State College of Agriculture	9,680.40	Salary Grade 9 Step 1	Contractual	Yes	
01/01/1997	10/31/1997	Science Research Assistant	Regional Coconut Center Research Visayas State College of Agriculture	8,279.00	Salary Grade 9 Step 1	Contractual	Yes	
01/01/1996	12/31/1996	Science Research Assistant	Regional Coconut Center Research Visayas State College of Agriculture	6,866.00	Salary Grade 9 Step 1	Contractual	Yes	
01/01/1995	12/31/1995	Science Research Assistant	Regional Coconut Center Research Visayas State College of Agriculture	5,660.40	Salary Grade 9 Step 1	Contractual	Yes	
01/01/1994	05/15/1994	Science Research Assistant	Regional Coconut Center Research Visayas State College of Agriculture	4,460.00	Salary Grade 9 Step 1	Contractual	Yes	
01/01/1992	12/31/1993	Science Research Assistant	Regional Coconut Center Research Visayas State College of Agriculture	3,500.00	Salary Grade 9 Step 1	Contractual	Yes	
01/01/1991	12/31/1991	Science Research Assistant	Regional Coconut Center Research Visayas State College of Agriculture	132.29/day	Salary Grade 9 Step 1	Casual	Yes	
07/01/1989	12/31/1990	Science Research Assistant	Regional Coconut Center Research Visayas State College of Agriculture	3,500.00	Salary Grade 9 Step 1	Contractual	Yes	
08/16/1988	06/30/1989	Research Assistant III	Regional Coconut Center Research Visayas State College of Agriculture	1,624.00	N/A	Contractual	Yes	
07/01/1987	12/31/1987	Research Assistant III	Regional Coconut Center Research Visayas State College of Agriculture	49.20/day	N/A	Casual	Yes	
03/01/1987	04/30/1987	Research Assistant I	Regional Coconut Center Research Visayas State College of Agriculture	1,205.55	N/A	Contractual	Yes	
7/1/1986	2/28/1987			1,048.30				
01/02/1985	06/30/1986	Research Aide	Regional Coconut Center Research Visayas State College of Agriculture	738.00	N/A	Contractual	Yes	
07/01/1984	12/31/1984	Research Aide	Regional Coconut Center Research Visayas State College of Agriculture	671.00	N/A	Contractual	Yes	
5/16/1984	6/30/1984	Research Aide	Regional Coconut Center Research Visayas State College of Agriculture	25.35/day	N/A	Casual	Yes	

(Continue on separate sheet if necessary)

SIGNATURE		DATE	January 2, 2024
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATIONS

29	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	Visayas State University Administrative Personnel Association (VSU-ADPA)	2022	Present	at least 2 hrs/week	Board Member
	KABALIKAT CIVICOM Baybay City Chapter	2020	Present	1 hr/week	Finance Officer
	Adventist Ministry to College and University Students (AMICUS), VSU, Baybay City, Leyte	8/20/19	5/20/20	3 hrs/week	Adviser
	Adventist Ministry to College and University Students (AMICUS), VSU, Baybay City, Leyte	6/1/2010	5/31/2019	3 hrs/week	Adviser
	Beta Phi Upsilon Fraternity and Lambda Phi Delta Sorority, VSU, Baybay City, Leyte	6/1/2009	3/31/2010	1 hr/week	Adviser
	Adventist Ministry to College and University Students (AMICUS), LSU, Baybay City, Leyte	6/1/2007	03/31/2008	3 hrs/week	Adviser
	Movement of VISCA Adventist Students (MOVAS), VISCA, Baybay, Leyte	6/1/2003	3/31/2007	3 hrs/week	Adviser
	Movement of VISCA Adventist Students (MOVAS), VISCA, Baybay, Leyte	6/1/1996	3/31/1997	3 hrs/week	Adviser

(Continue on separate sheet if necessary)

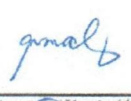

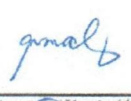

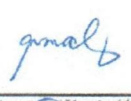

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

30	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	Training on Identification of Major Coconut Insect Pest and Diseases and their Control Strategies	10/26/2023	10/26/2023	5 hrs	Technical	National Coconut Research Center-Visayas, VSU
	Comprehensive Training on Varietal Identification of Mother Palms and Pollen Sources for On-Farm Hybridization and Hybrid Mass Production	10/16/2023	10/20/2023	40 hrs	Technical	PCA-ZRC, San Ramon, Zamboanga City
	Training/workshop on Basic Life Support-CPR 2020 Guidelines with AED, FBAA for Health Care Worker and Standard First Aid Training	6/10/2023	6/12/2023	24 hrs	Technical	Philippine Coast Guard Auxiliary Medical Special Support Squadron/KABALIKAT K938 - Baybay City
	Training on Managing Workplace Attitude	5/9/2023	5/12/2023	32 hrs	Supervisory	Personnel Officers Association of the Phils., Inc (POAP)
	Training on Introduction to Metrology and an Industrial Calibration	7/12/2022	7/13/2022	16 hrs	Technical	Department of Science & Technology Region 8
	Virtual Symposium on "Trends in Soft Matter Research and Its Applications" via zoom	2/4/2022	2/4/2022	8 hrs	Technical	Dept. of Physics (Dphys), VSU
	"Extension Training-Workshop: Developing Extension Proposal" virtual via zoom	11/9/2021	11/11/2021	24 hrs	Technical	OVPRE, VSU
	2021 International Symposium on Tropical Fruits virtual via zoom	9/28/2021	9/30/2021	24 hrs	Technical	International Tropical Fruits Network (TFNet)
	Webinar Series on Coconut "CookKwentuhan sa Negosyo" via zoom	8/23/2021	8/27/2021	20 hrs	Business/ Technical	Research & Development Branch, PCA Central Office, Diliman, Quezon City
	Webinar Seminar via Zoom on "Chemical Waste Management and Safety in the Chemical Laboratory via zoom	4/29/2021	4/29/2021	8 hrs	Technical	Dept. of Pure and Applied Chemistry, VSU
	Orientation of Purchase Request (PR) Module of the Supply Properties Procurement Mgt. Information System(SPPMIS)	8/28/2020	8/28/2020	3 hrs	Technical	VSU Supply Property
	Ecological Pest Mgt (EPM) Common Arthropod Pests of Veg. & their Sustainable Mgt	11/14/2019	11/14/2019	6 hrs	Technical	Dept. of Pest Management, VSU
	Skills Training on Coconut-Based Livelihood Options for HIPEDAC Members	10/15/2019	10/17/2019	24 hrs	Technical	National Coconut Research Center-Visayas, VSU
	Training on Coconut -based Intercropping System	2/6/2019	2/6/2019	8 hrs	Technical	National Coconut Research Center-Visayas, VSU
	Training-Workshop on Monitoring Outcomes of Extension Projects Using the MSC Technique	12/26/2018	12/27/2018	16 hrs	Technical	Multimedia Development Center, VSU
	Introduction to Bioinformatics for Plant Breeding Applications	10/10/2018	10/13/2018	32 hrs	Technical	Institute of Plant Breeding, UP Los Baños/Dept. of Computer Science & Technology/ National Coconut Research Center-Visayas, VSU
	5th COCOFED Scholars' National Convention 2018	8/3/2018	8/5/2018	24 hrs	Technical	Save Coconut Foundation Inc
	2018 Regional Abaca Summit	6/20/2018	6/21/2018	14 hrs	Technical	The ABACA COALITION of Eastern Visayas
	Integrated Pest Management (IPM) of Major Coconut Pest and Emerging Pest	7/4/2017	7/5/2017	12 hrs	Technical	National Coconut Research Center-Visayas VSU
	Integrated Pest Management (IPM) of Coconut Pest	11/29/2016	11/29/2016	3 hrs	Technical	Philippine Coconut Authority, Region 8, Bares, Palo, Leyte
	VICAARP and RRDEN Regional Research, Development and Extension Symposium	12/7/2016	12/8/2016	16 hrs	Technical	Visayas Consortium for Agriculture & Resources Program (VICAARP) and Regional Research & Development Extension Network (RRDEN)
	Value Orientation & Skills Training on Coconut-based Banana & Corn Intercropping	6/6/2016	6/8/2016	24 hrs	Technical	National Coconut Research Center-Visayas VSU
	2nd National Organic Scientific Conference	2/16/2016	2/20/2016	40 hrs	Technical	Organic Agricultural Society of the Philippines (OASIP), Inc. College of Agriculture, Benguet State University
	NC-III Certification: Enhancing the Capabilities of AEWs in Agricultural Crops Production	7/27/2015	7/31/2015	40 hrs	Technical	Agricultural Training Institute (ATI)
	Spurring Development: AFE Regional Strategic Planning for 2017 to 2022	4/27/2015	4/30/2015	40 hrs	Technical	Agricultural Training Institute (ATI) and Visayas State University
	Orientation and Hands-on training of Coconut Development Officer (CDO) on IPM of Coconut Leaf Beetle & Coconut Rhinoceros Beetle in Yolanda Affected areas of Eastern Visayas	4/13/2015	4/14/2015	16 hrs	Technical	National Coconut Research Center-Visayas, Philippine Coconut Authority and Office of Presidential Assistance for Food Security & Agricultural Modernization
	VSU Web Development Workshop	1/19/2015	1/21/2015	24 hrs	Technical	Visayas State University
	Trainer's Training on Transition Course on Manifold to Quantum GIS	11/24/2014	11/28/2014	40 hrs	Technical	German Development Cooperation Environment & Rural Development Program -GIZ and Visayas State University
	Seminar on Ethics in Research and Publication	9/4/2014	9/4/2014	3 hrs	Technical	Visayas State University
	Consultative Meeting on Coconut Farmer's Livelihood Recovery Plan for Region 8	2/17/2014	2/18/2014	16 hrs	Technical	Philippine Coconut Authority and Food and Agriculture Organization of the United Nations
	Seminar on Safety in the Laboratory	9/3/2013	9/3/2013	4 hrs	Technical	Merch Phil. & Dept. of Pure & Applied Chemistry, VSU
	Symposium on High Value Crops & Organic Horticulture Development for Economic Prosperity, Food and Ecological Integrity	5/16/2013	5/16/2013	4 hrs	Technical	Dept. of Horticulture and Visayas State University
	Training on Desktop Publishing	1/28/2013	1/30/2013	24 hrs	Technical	Office of the Vice-President of Research and Extension and Visayas State University
	Training on Telling Stories Through Pictures (Photography) Series I	11/28/2012	11/29/2012	16 hrs	Technical	Office of the Vice-President of Research and Extension and Visayas State University
	Writeshop on Coconut Research and Development for Eastern Visayas	10/8/2012	10/9/2012	16 hrs	Technical	Philippine Coconut Authority, National Coconut Research Center-Visayas & Visayas State University
	Packaging, Labeling and Marketing Assistance Seminar	9/21/2012	9/21/2012	8 hrs	Technical	Dept. of Trade & Industry Region 8 and National Coconut Research Center-Visayas
	Training on Processing Macapuno-based Food products	9/17/2012	9/20/2012	32 hrs	Technical	Dept. of Trade & Industry Region 8 and National Coconut Research Center-Visayas
	2012 Annual RDE In-House Consultative Review & Planning Workshop	5/2/2012	5/2/2012	4 hrs	Technical	Office of the Vice-President of Research and Extension
	Seminar on Fire Prevention	3/30/2012	3/30/2012	4 hrs	Technical	Visayas State University
	Training on Feature Story and News Writing	3/14/2012	3/15/2012	14 hrs	Technical	Office of the Vice-President of Research and Extension and Visayas State University
	Video Production Training	10/4/2011	10/7/2011	24 hrs	Technical	Office of the Vice-President of Research and Extension and Visayas State University
	Training on Biological Control of Brontispa longissima: Gestro for PCA & LGU Staffs	7/13/2011	7/14/2011	18 hrs	Technical	Dept. of Agriculture & Philippine Coconut Authority, Davao Research Center
	Intellectual Property Seminar-Workshop	9/9/2010	9/9/2010	2 hrs	Technical	Visayas State University
	Hands-on Training on Metarrhizium Production and Utilization	8/24/2010	8/26/2010	24 hrs	Technical	Dept. of Agriculture, Regional Crop Protection Center, Mandau City
	Hands-on Training on Rearing & Utilization of Parasitoids as Biological means to Control the Coconut Leaf Beetle	4/6/2010	4/6/2010	8 hrs	Technical	Dept. of Agriculture, Philippine Coconut Authority, North-Western, Leyte & Visayas State University
	Total Quality Management Training among Administrative Personnel	11/13/2009	11/14/2009	18 hrs	Management	Visayas State University

(Continue on separate sheet if necessary)

Regional Research & Development/Extension (RDE) Symposium	7/7/2009	7/8/2009	16 hrs	Technical	Visayas Consortium for Agriculture & Resources Program (VICAARP) and Regional Research & Development Extension Network (RRDEN)
Jackfruit and Makapuno processing	10/21/2008	10/23/2008	24 hrs	Technical	Dept. of Agriculture/Office of the City Mayor, Ormoc City & Dept. Sci. & Technology, Visayas State University
Research and Development Planning Workshop	4/21/2008	4/25/2008	40 hrs	Technical	Office of the Vice-President of Research and Extension
Candle Making and Flower Arrangement Training Workshop	2/17/2006	2/17/2006	8 hrs	Leadership	Office of the Vice-President of Research and Extension & Leyte State University Credit Development Cooperative
Seminar Workshop on Campus Advising and and Student Leadership	2/17/2006	2/17/2006	8 hrs	Leadership	University Student Service Office, Leyte State University
Training on Coconut Production, Processing and Utilization Technologies	7/23/2003	7/24/2003	16 hrs	Technical	National Coconut Research Center-Visayas
Technical Training on Based Theory and Application of GC HPLC and AA's	7/13/2002	7/13/2003	6 hrs	Technical	SHIMADZU Phil. Corp., Cebu City
Seminar on the Culture of Bamboo as Monocrop or Intercrop for Coconut	10/28/1998	10/29/1998	16 hrs	Technical	Philippine Coconut Research & Development Fund and Regional Coconut Research center
Basic Training on Trouble Shooting and Maintenance of Scientific Equipment (Balance)	9/13/1994	9/16/1994	32 hrs	Technical	Office of the Director of Research and Extension
VIII. OTHER INFORMATION					
31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)			33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)	
Cooking, Making of simple design of leis	Model Science Research Assistant of the Year Award			Visayas State University Alumni Association	
Basic Sewing	Service Award (as Science Research Assistant in the National Coconut Research Center-Visayas for 25 yrs)			Visayas State University Administrative Personnel Association (VSU-ADPA)	
Microsoft Word, Excel, Power point and Publisher	Service Award (as Science Research Assistant in the National Coconut Research Center-Visayas for 20 yrs)			KABALIKAT CIVICOM Baybay Chapter	
				Beta Phi Upsilon Fraternity and Lambda Phi Delta Sorority	
(Continue on separate sheet if necessary)					
SIGNATURE	gnaf			DATE	January 2, 2024

34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <input type="checkbox"/> NO If YES, give details: _____												
35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ Date Filed: _____ Status of Case/s: _____												
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____												
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____												
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____												
39. Have you acquired the status of an immigrant or permanent resident of another country?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details (country): _____												
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____												
41. REFERENCES (Person not related by consanguinity or affinity to applicant / appointee)													
<table border="1"><thead><tr><th>NAME</th><th>ADDRESS</th><th>TEL. NO.</th></tr></thead><tbody><tr><td>DR. MARIA JULIET C. CENEZA</td><td>Office of the Vice-President for Research, Extension & Innovation, VSU, Baybay City, Leyte</td><td>(053)563-7064</td></tr><tr><td>DR. REBECCO M. SANTIAGO</td><td>Visayas State University</td><td>9602654397</td></tr><tr><td>PROF. TESSIE C. NUÑEZ</td><td>National Coconut Research Center-Visayas, VSU, Baybay City, Leyte</td><td>0907-240-8507</td></tr></tbody></table>		NAME	ADDRESS	TEL. NO.	DR. MARIA JULIET C. CENEZA	Office of the Vice-President for Research, Extension & Innovation, VSU, Baybay City, Leyte	(053)563-7064	DR. REBECCO M. SANTIAGO	Visayas State University	9602654397	PROF. TESSIE C. NUÑEZ	National Coconut Research Center-Visayas, VSU, Baybay City, Leyte	0907-240-8507
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42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.													
<table border="1"><tr><td>Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance</td><td rowspan="4"> Signature (Sign inside the box) January 2, 2024 Date Accomplished</td><td rowspan="4"> Right Thumbmark</td></tr><tr><td>Government Issued ID: PRC ID</td></tr><tr><td>ID/License/Passport No.: 0004284</td></tr><tr><td>Date/Place of Issuance: 12/05/2005</td></tr></table>		Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance	 Signature (Sign inside the box) January 2, 2024 Date Accomplished	 Right Thumbmark	Government Issued ID: PRC ID	ID/License/Passport No.: 0004284	Date/Place of Issuance: 12/05/2005						
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ID/License/Passport No.: 0004284													
Date/Place of Issuance: 12/05/2005													
SUBSCRIBED AND SWORN to before me this <u>JAN 22 2024</u> by <u>EDRALIN M. MALASAGA</u> affiant exhibiting his/her validly issued government ID as indicated above. Notary Public for the Province of Leyte, City of Baybay Notarial Commission No. 0433-12-07 Until December 31, 2025 PTR No. 100210252 - Jan. 3, 2024 IBP C.R. No. 385630 - Jan. 3, 2024 MCLE COMPLIANCE NO. 001-0006-03-Valid until April 14, 2025 Person Administering Oath: <u>Edralin M. Malasaga</u> TIN No. 000000000 R. Magaraya Ave., Baybay City, Leyte													

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SERIES OF 70

WORK EXPERIENCE SHEET

- **Duration** : January 2023 - present
- **Position** : Science Research Assistant
- **Name of Office/Unit** : National Coconut Research Center-Visayas
- **Immediate Supervisor** : Mario E. Ballad (January - June 2023, retired on July 2023)
: Jovannemar P. Anire (January 2024 - present)
- **Name of Agency/Organization and Location** : Visayas State University, Baybay City, Leyte

- **List of Accomplishments and Contributions**

- Submitted accomplishment report to OVPRE (Quarterly, Semi-annual, annual and In-house review reports)
- Conducted trainings on Varietal identification and selection parental palms for coconut hybridization Dec. 4-5, 2023, and Identification of major coconut pest and diseases and control strategies on Oct. 26, 2023.
- Served as training resource person on Coconut varieties and seednut selection, Estimating the age of coconut, and Nursery establishment and management during the Training of Trainers on Coconut production and management conducted by ATI-RTC 8 on March 6-17, June 4-9, July 4-6, and Sept. 6-7, 2023.
- Participated SUC's fair 2023 at SM, Ilo-ilo City; DA-BAR NAFT exhibition at CLSU Science City of Muñoz, Nueva Ecija, 2023 NSTW at Ilo-ilo City and Baybay City Agri-trade fair.

- **Summary of Actual Duties**

- Assisted the project leader in the implementation of the NCRC-V Coconut germplasm collection (2 studies). Take charge in the collection and characterization of different coconut varieties, data collections, laboratory analysis, data encoding, documentations and reports preparation.
- Assisted the implementation of the project under farming systems section. Take charge on the supervision and maintenance of NCRC-V demonstration farm to serve as a showcase for visitors, students, farmers and other clients visited in the center. Provided lecture/briefing to any visitors visited in the NCRC demonstration farm. Facilitated client consultations about coconut varieties, intercropping and pest management of coconut and intercrops. Take charge in the production of coconut intercrop planting materials. Facilitated clients in the acquisition planting materials such as pineapple, banana and black pepper.
- Assisted NCRC-V Extension activities such as, showcasing of the generated technology products from coconut through exhibits by participating different trade fairs and anniversaries local, regional and national. Briefing of visitors visited in the center, facilitates client/farmers consultation about coconut varieties, production, cultural management, intercrops and pest infestation management. Conducted surveys/field visitation to coconut areas in Leyte and Southern Leyte for assessment and identification of coconut pests and diseases. Provided technical assistance to coconut farmers/clients as they need arises. Conducted trainings and/or info-drive on identification, monitoring, assessment and surveillance of major coconut pests and diseases in region 8 for prevention of coconut pest outbreak. Take charge in production and dissemination of IEC materials. Performed other related tasks assigned by superiors.

- **Duration** : July 1988– December 2022
- **Position** : Science Research Assistant
- **Name of Office/Unit** : National Coconut Research Center-Visayas
- **Immediate Supervisor** : Mario E. Baliad (January 2005 - June 2023)
: Tessie C. Nufiez (July 1988 until December 2004)
: Loida Z. Nasayao (May 1984 – December 1987)
- **Name of Agency/Organization and Location** : Visayas State University, Baybay City, Leyte

- **List of Accomplishments and Contributions**

- Submitted accomplishment report to OVPRE (Quarterly. Semi-annual, annual and In-house review reports)
- Presented posters during regional RDE Symposiums and ISTF Symposium in Malaysia (via zoom)
- Conducted trainings about Coconut varieties, Coconut production and management, and Coconut intercropping and pest management.
- Co-author of two (2) Research results published in Philippine Journal Crop Science and one (1) in Annals of Tropical Research.
- Helped coconut farmers in the management of the destructive major coconut pest *Brontispa longissima* Gestro by distribution of parasitoids against *Brontispa longissima*
- Prepared and distributed IEC materials of Coconut varieties and intercrops to interested coconut farmers, student and/or

- **Summary of Actual Duties**

- Assisted the project leader in the implementation of the NCRC-V Coconut germplasm collection (2 studies). Take charge in the collection and characterization of different coconut varieties, data collections, laboratory analysis, data encoding, documentations and reports preparation.
- Assisted the implementation of the project under farming systems section. Assisted in the management and maintenance of NCRC-V demonstration farm to serve as a showcase for the visitors, students, farmers and other clients visited in the center. Provided lecture/briefing to any visitors visited in the NCRC demonstration farm. Facilitated client consultations about coconut intercropping and pest management of coconut and intercrops. Take charge in the production of coconut intercrop planting materials. Facilitated clients in the acquisition coco-intercrops planting materials such as pineapple, banana and black pepper.
- Assisted NCRC-V Extension activities such as, takes charge of promoting the technology products generated from the center through exhibits by participating different trade fairs and anniversaries local, regional and national. Briefing of visitors and facilitates client/farmers consultation about coconut variety, production, cultural management, intercrops and pest management. Field visitation to different coconut areas in Leyte, Southern Leyte, Biliran and Samar for assessment and identification of coconut pests and diseases. Provided technical assistance to coconut farmers/clients as they need arises. Conduct trainings and/or info-drive conducted on identification, monitoring, assessment and surveillance of major coconut pests and diseases in region 8 for prevention of pest outbreak. Take charge in production and dissemination of IEC materials. Take charge in the production of Biological control agent (Parasitoids) against the major coconut pest *Bontispa longissima* Gestro. Performed other related tasks assigned by superiors and the universities.

January 2011 – February 2020

Take-charge of the NCRC-V and PCA partnership Bio-con laboratory for production of biological control agents against *Brontispa longissima* Gestro (Coconut leaf beetle) infested in the coconut palms in region 8 with the following activities: collection and rearing of host insects, mass production of parasitoids as bio-con agents to control the populations of *Brontispa longissima*, facilitate the distributions and application of parasitoids to PCA-Coconut Development Officers, coconut farmers, LGU's and private clientele. Conducted trainings on rearing and production of parasitoids, produced IEC materials, take charge in preparation of accomplishment reports and performed other related tasks assigned by superiors.

October 2007 to May 2014

Served as technical consultant on a private own coconut farm of Mr. Ramon Jarque in Tabango, Leyte.

January 2005 to December 2006

Assisted in the implementation of another study entitled "Individual palm selection among tall macapuno-bearing coconuts" by conducting surveys on coconut farm in Leyte, Southern Leyte and Samar for identification of heterozygous macapuno palms and data collections.

July 2000 to December 2003

Science Research Assistant on the project entitled Collection and Characterization of local and introduced coconut cultivars/hybrids (2 studies) in NCRC-V and also served as research support staff on the DA-BAR funded project entitled "Identification and selection of outstanding tall populations for accelerated coconut replanting program in the Visayas region". Conducted surveys to coconut areas of in the Visayas region, for identification of outstanding coconut populations for seednut source. Take charge in data collections, data encoding and reports preparations.

March 1999 to September 2000

Science Research Assistant on the project entitled Collection and Characterization of local and introduced coconut cultivars/hybrids (2 studies) in Regional Coconut Research Center (RCRC), Visca, Baybay, Leyte now NCRC-V. Also assisted the implementation of another IFAD project entitled "On Station assessment of the potential of coconut-based intercropping system as tool for coconut genetic resources conservation". Take charge on data collections and reports preparation.

August 1989 to December 1999

Science Research Assistant on the project entitled Collection and Characterization of local and introduced coconut cultivars/hybrids in Regional Coconut Research Center (RCRC), Visca, Baybay, Leyte now NCRC-V. Take charge in collection of coconut populations from the other regions and characterization of different coconut cultivars/hybrids planted in the germplasm. Take charge on the data collections, laboratory analysis, data encoding, filing, documentations and reports preparation. Performs other related tasks assigned by the superiors.

July 1987 – December 1987

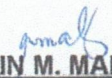
Research Assistant III in Regional Coconut Research Center (RCRC). Assisted on the implementation of study "Biochemical approach to diagnosing N and K requirements of coconut" and take charge on the field data collections, sampling, laboratory analysis and reports preparation. Does other related tasks assigned by superiors.

July 1986 to April 1987

Research Assistant I, Regional Coconut Research Center (RCRC). Assisted the implementation of the study on "Biochemical approach to diagnosing N and K requirements of coconut." Assisted on the management of RCRC coconut nursery and dispersal of planting materials.

May 1984 – June 1986

Research Aide, Regional Coconut Research Center, ViSCA, Baybay, Leyte. Served as research aide on the studies entitled "Male flowers and pollen characteristics of seven (7) dwarf coconut populations" and "Relative merits of growth hormones on fruit set and fruit development of dwarf coconuts." Assisted the study in the implementations of the two studies, field data collections, bagging of coconut inflorescence, collection coconut male flowers, pollen processing, identifications and reports preparation.


EDRALIN M. MALASAGA

(Signature over Printed Name
of Employee/Applicant)

Date: February 8, 2024