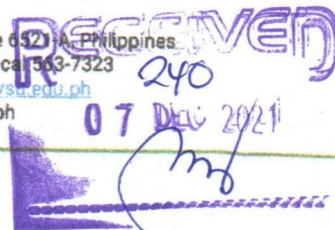




VISAYAS
STATE UNIVERSITY

**OFFICE OF THE HEAD OF
RECRUITMENT, SELECTION,
PLACEMENT AND PERSONNEL
RECORDS**

Visca Baybay City, Leyte 6521, Philippines
Phone/Fax: 565-0600 local 563-7323
Email Address: prpec@vsu.edu.ph
Website: www.vsu.edu.ph



UNIVERSITY CLEARANCE
(for Faculty and Staff)

Name: Arnulfo M. Almerda Position: Laboratory aide II Signature: [Signature]
Address and Mobile Number: Brgy. Guadalupe, Baybay City, Leyte
Dept./Office: Department of Pest Management Last Day of Service in VSU: February 28, 2022
Purpose: [] Resignation [☒] Retirement [] Transfer [] Study Leave [] Others _____
Reason, if resignation: _____
Effective Date: February 28, 2022

Cleared of work-related accountabilities:

[Signature]
LEWKA L. OCCARIT

Name and signature of Department /Unit Head

The above-named faculty/staff is cleared of money, property and other responsibilities from units under VSU, Visca, Baybay City, Leyte.

Name of Office	Name of Authorized Official	Signature	Date Signed
VP Administrative and Finance (includes units under VPPRGAS) <u>an</u>	<u>DANIEL LESLIE S. TAY</u>	<u>[Signature]</u>	<u>11/18/21</u>
VP Research, Extension & Innovation	<u>MARIA JULIET C. BETHIZA</u>	<u>[Signature]</u>	<u>11-12-21</u>
VP Academic Affairs (includes offices under VP for Student Affairs and Services)	<u>BEATRIZ S. BELONIAS</u>	<u>[Signature]</u>	

Approved:

[Signature]
EDGARDO F. TULIN
University President
Date: _____


*Note: Faculty/staff who is retiring, being separated from the service, transferring to another agency, or go on leave of absence for more than three months is required to process this clearance in five (5) copies. This clearance should be duly accomplished only within a month prior to retirement/resignation/separation/ from the service before receiving the last salary or any money due to the faculty/staff from the university. After completion of this clearance, submit all copies to the Office of the Head of Recruitment, Selection, Placement and Personnel Records (OHRSPPR). Processing of clearance certificate shall follow the order of number indicated.



CERTIFICATION

This is to certify that **Mr. ARNULFO M. ALMERODA**, Laboratory Aide II of Department of Pest Management has no financial accountability in our office.

Given this 17th day of November 2021 at the Visayas State University, Visca, Baybay City, Leyte for whatever legal purposes it may serve thereto.


NICK FREDDY R. BELLO
OIC Head, Accounting Office *am 11/17*



SPMO INTERNAL CLEARANCE

Name: Arnulfo M. Almeroda

Position: Laboratory Aide III

Department/Office: DPM

This is to **CERTIFY** that the above name personnel is cleared of all property accountabilities from our office.

Purpose:

☐ Resignation

☐ Study Leave

☒ Retirement

☐ Others:

☐ Transfer

Approved by:


ALICIA M. FLORES

Head, SPMO *11/16/21*



Member since
October 11, 2012
ISO 9001:2015
CERTIFIED

Vision:

A globally competitive university for science, technology, and environmental conservation.

Mission:

Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.