

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes () and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	PALERMO		
FIRST NAME	ALDRIN	NAME EXTENSION (JR., SR) N/A	
MIDDLE NAME	RUBI		
3. DATE OF BIRTH (mm/dd/yyyy)	27/07/1985	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship
4. PLACE OF BIRTH	BAYBAY CITY, LEYTE	If holder of dual citizenship, please indicate the details.	<input checked="" type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female	Philippines	
6 CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	#24 A. MABINI STREET House/Block/Lot No. Street ZONE 5 REGINO PALERMO, SR. Subdivision/Village Barangay BAYBAY CITY LEYTE City/Municipality Province
7. HEIGHT (m)	1.71	ZIP CODE	6521
8. WEIGHT (kg)	78	18. PERMANENT ADDRESS	#24 A. MABINI STREET House/Block/Lot No. Street ZONE 5 REGINO PALERMO, SR. Subdivision/Village Barangay BAYBAY CITY LEYTE City/Municipality Province
9. BLOOD TYPE	B+	ZIP CODE	6521
10. GSIS ID NO.	2005157517	19. TELEPHONE NO.	(053) 563 - 8179
11. PAG-IBIG ID NO.	1211-4983-3198	20. MOBILE NO.	+639175960933
12. PHILHEALTH NO.	13-025094419-6	21. E-MAIL ADDRESS (if any)	N/A
13. SSS NO.	0637049191		
14. TIN NO.	468437589		
15. AGENCY EMPLOYEE NO.	N/A		

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A	23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR) N/A	N/A
MIDDLE NAME	N/A		
OCCUPATION	N/A		
EMPLOYER/BUSINESS NAME	N/A		
BUSINESS ADDRESS	N/A		
TELEPHONE NO.	N/A		
24. Ather's SURNAME	PALERMO		
FIRST NAME	JESUS	NAME EXTENSION (JR., SR)	
MIDDLE NAME	VALENZONA	N/A	
25. MOTHER'S MAIDEN NAME			
SURNAME	RUBI		
FIRST NAME	VIVIAN		
MIDDLE NAME	SOLOON		

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26.	LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
				From	To			
	ELEMENTARY	FRANCISCAN COLLEGE OF THE IMMACULATE CONCEPTION	PRIMARY EDUCATION	1992	1998	GRADUATED	1998	N/A
	SECONDARY	FRANCISCAN COLLEGE OF THE IMMACULATE CONCEPTION	SECONDARY EDUCATION	1998	2002	GRADUATED	2002	N/A
	VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	COLLEGE	UNIVERSITY OF SAN JOSE-RECOLETOS	BACHELOR OF SCIENCE IN COMPUTER SCIENCE	2002	2006	GRADUATED	2006	N/A
		UNIVERSITY OF SAN JOSE-RECOLETOS	JURIS DOCTOR	2007	2012	GRADUATED	2012	N/A
	GRADUATE STUDIES	UNIVERSITY OF SAN JOSE-RECOLETOS	MASTER OF ARTS IN POLITICAL SCIENCE	2021	-	ON-GOING	N/A	N/A

(Continue on separate sheet if necessary)

SIGNATURE		DATE	07/06/2023
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[illegible]

V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

[illegible]

(Continue on separate sheet if necessary)

SIGNATURE

DATE _____

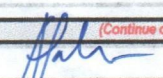
07/06/2023

VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S					
29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	Civil Welfare Traing Service - Visayas State University	06/08/2018	23/05/2020	4.0	Coordinator
	Badminton Men Varsity Team - Visayas State University	13/06/2016	present	NA	Coach

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED					
(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)					
30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory Technical/etc)
		From	To		
	A Symposium: Voter's Education and The Many Faces of Democracy	06/02/2022	06/03/2022	12	N/A
	Kumperensiya ng Departamento ng Filipino: Filipino at mga Katutubong Wika sa Dekolonisasyon ng Pag-iisip ng mga Pilipino	08/28/2021	08/28/2021	8	N/A
	TURNITIN Instructor's Workflow Training	05/31/2021	31/05/2021	8	N/A
	VSU E-Learning Environment Training-Workshop Series	01/11/2020	01/12/2020	16	N/A
	Conference Secretariat at the 41st UGAT Conference with the theme "FOOD IN(SECURITY): An International Conference on Anthropology of Food and Eating"	11/07/2019	11/09/2019	24	N/A
	Secretariat during the 2nd Teachers' Training-Workshop for the Teaching of the Introduction to the Philosophy of the Human Person	5/22/2019	5/24/2019	24	N/A
	Seminar-Workshop on Open Data Kit (ODK)	3/07/2019	3/07/2019	8	N/A
	Seminar-Workshop on Community Entry and Needs Assessment	1/12/2019	1/12/2019	8	N/A
	Rainforestation Training for developing a learning site for Community-Based Forest Restoration	8/30/2018	9/01/2018	24	N/A
	Secretariat during the 41st Annual PHAVISMINDA Conference	5/24/2018	5/26/2018	24	N/A
	Resource Person and Facilitator during the Sangguniang Kabataan Mandatory Training	5/21/2018	5/25/2018	10	N/A
	Facilitator during the 2nd International Conference on Philippine and Asian Studies	5/3/2018	5/4/2018	16	N/A
	Environmental Jamboree Extension Activity	4/24/2018	4/26/2018	24	N/A
	Re-echo Training on New CHED General Education: Rizal	4/12/2018	4/14/2018	24	N/A
	Re-echo Training on New CHED General Education: Contemporary World	3/8/2018	3/10/2018	24	N/A
	Re-echo Training on New CHED General Education: Understanding the Self	3/1/2018	3/3/2018	24	N/A
	Research Capability Writeshop for the Social Science and Philosophy Teachers	1/4/2018	1/6/2018	24	N/A
	Resource Person in the Environmental Jamboree for Senior High Students	11/17/2017	11/18/2017	16	N/A
	Tetxbook Writing	11/10/2017	11/10/2017	8	N/A
	Orientation Among Faculty Members on Academic Freedom and Public Accountability	07/09/2017	07/09/2017	8	N/A
	Publication of Research Output is a Must: Naivagting Carefully Through Ethical and Professional Challenges in the Competitive World	14/08/2017	14/08/2017	8	N/A
	Writeshop on Literary and Eco-Poetry Writing	06/06/2017	07/06/2017	16	N/A
	Resource Speaker: "The Human Person in their Environment" during the Teachers' Training on the Teaching of Introduction to the Philosophy of the Human Person	25/05/2017	27/05/2017	24	N/A
	First International Conference on Philippine Studies	09/05/2017	10/05/2017	16	N/A
	Gender Sensitivity Training	17/03/2017	17/03/2017	8	N/A
	Orientation of Newly-Hired Regular and Part-time Faculty Members	09/03/2017	10/03/2017	16	N/A
	Museography Workshop: Preserving and Conserving the DLABS Museum Collections	02/03/2017	04/03/2017	24	N/A
	Poetry and Creative Writing Seminar	20/02/2017	20/02/2017	8	N/A

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION			
31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)
	N/A		N/A
33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)		
	N/A		
SIGNATURE		DATE	
		07/06/2023	

(Continue on separate sheet if necessary)

34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,
a. within the third degree?
b. within the fourth degree (for Local Government Unit - Career Employees)?
35. a. Have you ever been found guilty of any administrative offense?
b. Have you been criminally charged before any court?
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?
b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?
39. Have you acquired the status of an immigrant or permanent resident of another country?
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:
a. Are you a member of any indigenous group?
b. Are you a person with disability?
c. Are you a solo parent?

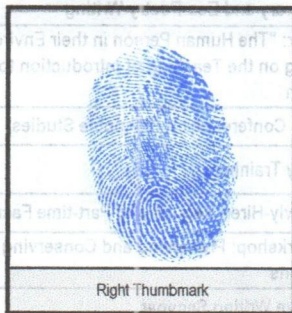
41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)
NAME ADDRESS TEL. NO.
GUIRALDO C. FERNANDEZ JR. VSU, VISCA, BAYBAY CITY, LEYTE 9176540264
ALFRANJON M. VILLAROYA HIPUSNGO, BAYBAY CITY, LEYTE 9053159329
DEAN RUFFEL R. FLANDEZ A. MABINI ST. BAYBAY CITY, LEYTE 9087896619
42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.



ALDRIN R. PALERMO

Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)
PLEASE INDICATE ID Number and Date of Issuance
Government Issued ID: DRIVER'S LICENSE
ID/License/Passport No.: H1207000134
Date/Place of Issuance: 2019/07/26 LTO BAYBAY CITY, LEYTE

Signature (Sign inside the box)
07/06/2023
Date Accomplished



SUBSCRIBED AND SWORN to before me this 18 SEP 2023, affiant exhibiting his/her validly issued government ID as indicated above.

ATTY. RYAN C. GUINOCOR

WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied to.
2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.

Sample: If applying to Supervising Administrative Officer

- Duration: June 09, 2014 – December 09, 2016
- Position: Part-Time Instructor
- Name of Office/Unit: Department of Liberal Arts and Behavioral Sciences
- Immediate Supervisor: Prof. Guiraldo C. Fernandez Jr.
- Name of Agency/Organization and Location: Visayas State University, Visca, Baybay City, Leyte

- List of Accomplishments and Contributions (if any)
 - Taught Social Science minor courses and management subject
 - Designed and revised a number of course syllabi and instructional materials
- Summary of Actual Duties
 - Responsible in teaching social sciences subjects, management subject (business laws), submitting grades and accomplishing other necessary requirements.

- Duration: February 1, 2017 – August 2019
- Position: Instructor 1 (Substitute)
- Name of Office/Unit: Department of Liberal Arts and Behavioral Sciences
- Immediate Supervisor: Prof. Guiraldo C. Fernandez Jr.
- Name of Agency/Organization and Location: Visayas State University, Visca, Baybay City, Leyte

- List of Accomplishments and Contributions (if any)
 - Taught Social Science minor courses, management subject and Senior High School
 - Designed and revised a number of course syllabi and instructional materials
 - Participated in DLABS and also in the University's activities
 - Attended trainings, seminars and conferences to enhance teaching method and learn new strategies
- Summary of Actual Duties
 - Responsible in teaching social sciences subjects, management subject (business laws), senior high school ensuring a quality service as instructor, adviser and mentor to the students
 - Perform task assigned by the head, dean and other university authorities
 - Submit grades and accomplishing other necessary requirements asked by the department, the university and other governing bodies.

- Duration: August 2019 – December 2019
- Position: Part-Time Instructor
- Name of Office/Unit: Department of Liberal Arts and Behavioral Sciences

- Immediate Supervisor: Prof. Guiraldo C. Fernandez Jr.
- Name of Agency/Organization and Location: Visayas State University, Visca, Baybay City, Leyte
- List of Accomplishments and Contributions (if any)
 - Taught Social Sciences courses and Law Related and Tourism and Hospitality courses
 - Designed and revised a number of course syllabi and instructional materials
 - Participated in DLABS and also in the University's activities
 - Attended trainings, seminars and conferences to enhance teaching method and learn new strategies
- Summary of Actual Duties
 - Responsible in teaching Social Sciences courses and Law-Related and Tourism and Hospitality courses ensuring a quality service as instructor, adviser and mentor to the students
 - Perform task assigned by the head, dean and other university authorities
 - Submit grades and accomplishing other necessary requirements asked by the department, the university and other governing bodies.

- Duration: January 2020 – August 2021
- Position: Instructor 1 (Substitute)
- Name of Office/Unit: Department of Liberal Arts and Behavioral Sciences
- Immediate Supervisor: Prof. Jett C. Quebec
- Name of Agency/Organization and Location: Visayas State University, Visca, Baybay City, Leyte
- List of Accomplishments and Contributions (if any)
 - Taught Social Sciences courses and Law Related and Tourism and Hospitality courses
 - Designed and revised a number of course syllabi and instructional materials
 - Participated in DLABS and also in the University's activities
 - Attended trainings, seminars and conferences to enhance teaching method and learn new strategies
- Summary of Actual Duties
 - Responsible in teaching Social Sciences courses and Law-Related and Tourism and Hospitality courses ensuring a quality service as instructor, adviser and mentor to the students
 - Perform task assigned by the head, dean and other university authorities
 - Submit grades and accomplishing other necessary requirements asked by the department, the university and other governing bodies.

- Duration: August 2021 – August 2022
- Position: Instructor 1 (Temporary)
- Name of Office/Unit: Department of Liberal Arts and Behavioral Sciences
- Immediate Supervisor: Prof. Jett C. Quebec
- Name of Agency/Organization and Location: Visayas State University, Visca, Baybay City,

Leyte

- List of Accomplishments and Contributions (if any)
 - Taught Social Sciences courses and Law Related and Tourism and Hospitality courses
 - Designed and revised a number of course syllabi and instructional materials
 - Participated in DLABS and also in the University's activities
 - Attended trainings, seminars and conferences to enhance teaching method and learn new strategies
- Summary of Actual Duties
 - Responsible in teaching Social Sciences courses and Law-Related and Tourism and Hospitality courses ensuring a quality service as instructor, adviser and mentor to the students
 - Perform task assigned by the head, dean and other university authorities
 - Submit grades and accomplishing other necessary requirements asked by the department, the university and other governing bodies.

- Duration: September 2022 – July 2023
- Position: Instructor 1 (Temporary)
- Name of Office/Unit: Department of Liberal Arts and Behavioral Sciences
- Immediate Supervisor: Prof. Maria Vanessa E. Gabunda
- Name of Agency/Organization and Location: Visayas State University, Visca, Baybay City, Leyte

- List of Accomplishments and Contributions (if any)
 - Taught Social Sciences, Law-Related Studies, and Legal Aspects in Tourism and Hospitality courses
 - Designed and revised a number of course syllabi and instructional materials
 - Participated in DLABS and also in the University's activities
 - Attended trainings, seminars and conferences to enhance teaching method and learn new strategies
- Summary of Actual Duties
 - Responsible in teaching Social Sciences, Law-Related Studies, and Legal Aspects in Tourism and Hospitality courses ensuring a quality service as instructor, adviser and mentor to the students
 - Perform task assigned by the head, dean and other university authorities
 - Submit grades and accomplishing other necessary requirements asked by the department, the university and other governing bodies.


ALDRIN R. PALERMO

(Signature over Printed Name
of Employee/Applicant)

Date: 07/04/2023