## **PERSONAL DATA SHEET**

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filling of administrative/criminal case/s against the person

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM. 1. CS ID No. (Do not fill up. For CSC use only Print legibly. Tick appropriate boxes ( ) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE. **ENAYA** 2. SURNAME NAME EXTENSION (JR., SR) FIRST NAME BELJUN MIDDLE NAME PADECIO 3. DATE OF BIRTH 07/28/1989 16. CITIZENSHIP ✓ Filipino Dual Citizenship (mm/dd/yyyy) 4. PLACE OF BIRTH Pls. indicate country: SOGOD, SOUTHERN LEYTE If holder of dual citizenship please indicate the details. -Female ✓ Male Philippines 5. SEX **APARTMENT 48** KII BOURNE ST Single ✓ Married 17. RESIDENTIAL ADDRESS 6 CIVIL STATUS House/Block/Lot No Widowed Separated PANGASUGAN VISAYAS STATE UNIVERSITY Other/s: Barangay Subdivision/Village BAYBAY CITY LEYTE 1.74 7 HEIGHT (m) Province City/Municipality **76 KGS** 6521-A ZIP CODE 8. WEIGHT (kg) APARTMENT 48 KILBOURNE ST. 18. PERMANENT ADDRESS 9. BLOOD TYPE B+ Street House/Block/Lot No VISAYAS STATE UNIVERSITY PANGASUGAN 10. GSIS ID NO. 2005449025 Subdivision/Village Barangay CITY OF BAYBAY I FYTF 11. PAG-IBIG ID NO. 1210-7438-2221 City/Municipality Province 6521-A 13-201823017-1 ZIP CODE 12. PHILHEALTH NO. 563-0374 N/A 19. TELEPHONE NO 13. SSS NO. 09231810905 14. TIN NO. 436-539-234-000 20. MOBILE NO. V01074 21. E-MAIL ADDRESS (if any) beljun.enaya@vsu.edu.ph 15. AGENCY EMPLOYEE NO. DATE OF BIRTH (mm/dd/yyyy) 23. NAME of CHILDREN (Write full name and list all) 22. SPOUSE'S SURNAME PEREZ NAME EXTENSION (JR., SR) ANAIS YVAINE P. ENAYA 01/06/2019 MARY GRACE FIRST NAME BRACIE ARIEN P. ENAYA 11/11/2023 CARBONEL MIDDLE NAME INSTRUCTOR OCCUPATION VISAYAS STATE UNIVERSITY EMPLOYER/BUSINESS NAME N/A BUSINESS ADDRESS 563-0374 TELEPHONE NO. **ENAYA** FATHER'S SURNAME NAME EXTENSION (JR., SR) ISABELO FIRST NAME CABERTE MIDDLE NAME PADECIO 25. MOTHER'S MAIDEN NAME **ENAYA** SURNAME **ANGELITA** FIRST NAME (Continue on separate sheet if necessary) ZAMORA MIDDLE NAME EDUCATIONAL BACKGROUND SCHOLARSHIP/ HIGHEST LEVEL PERIOD OF ATTENDANCE ACADEMIC BASIC EDUCATION/DEGREE/COURSE NAME OF SCHOOL LEVEL GRADUATED HONORS (Write in full) (Write in full) (if not graduated) RECEIVED To From 1st Honorable N/A 2002 N/A 2002 SAN FRANCISCO CENTRAL ELEMENTARY SCHOOL ELEMENTARY Mention N/A 2006 SAINT JOSEPH COLLEGE N/A 2002 2006 N/A SECONDARY VOCATIONAL / N/A N/A N/A N/A N/A N/A N/A TRADE COURSE SAN CARLOS SEMINARY COLLEGE BACHELOR OF ARTS IN PHILOSOPHY 2006 2010 N/A 2010 NA COLLEGE CHED 2018 NIA 2018 UNIVERSITY OF SAN JOSE-RECOLETOS MASTER OF ARTS IN PHILOSOPHY 2014 **GRADUATE STUDIES** 4/23/2024 DATE SIGNATURE

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nternational Conference	01/02/2024	02/02/2024	16.0	Research	Social Ethics Society (SES) and Cor Jesu College (CJC)	
stainability & Development	28/09/2023	30/09/2023	23.0	Research	Social Ethics Society and Silliman University	
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	12/11/2021	14/11/2021	24.0	Research	University of the Philippines and Indiana University Southeast	
ophy in the Philippines	21/07/2021	24/07/2021	32.0	Research	USAPP	
	25/06/2021	25/06/2021	8.0	Research	De La Salle	
on of the Visayas and	19/11/2020	19/11/2020	8.0	Technical	via Zoom Webinar	
RASTRUCTURE	09/12/2019	13/12/2019	40.0	Technical	OVPRGEA - VSU PhilRootCrops, Baybay City	
TOWARD REALIZING	11/11/2019	16/11/2019	48.0	Technical	UP SURP Bldng, Diliman, Quezon City/DILG	
SEY II	07/11/2019	09/11/2019	24.0	Technical	CCE Bldg., VSU, Baybay City / UGAT	
	30/05/2019	01/06/2019	24.0	Technical	Siliman University, Dumaguete City / PHAVISMINE	
	27/05/2019	30/05/2019	24.0	Technical	Hostel Function Hall, VSU, Baybay City	
	21/01/2019	23/01/2019	24.0	Technical	SEP, Rogationist Seminary, Cebu City	
: Rizal	12/04/2018	14/04/2018	24.0	Technical	Department of Liberal Arts and Behavioral Science	
	05/04/2018	07/04/2018	16.0	Technical	Department of Liberal Arts and Behavioral Science - VSU	
: Ethics	08/03/2018	08/03/2018	24.0	Technical	Department of Liberal Arts and Behavioral Science - VSU	
	01/03/2018	03/03/2018	24.0	Technical	Department of Liberal Arts and Behavioral Science - VSU	
200	13/05/2017	13/05/2017	8.0	Technical	Prof. Denise Cuthbert, Associate Deputy Chancellor, Royal Melbourne Institute University,	
est nak as to	03/08/2016	05/08/2016	24.0	Technical	Center for Policy, Research and Development Studies - University of San Jose-Recoletos	
1st Recoletos Research Congress K to 12 Scholars Onboarding abd Sending HEIs Orientation for Academic Year 2016-2017			8.0	Technical	Commission on Higher Education - Region VII	
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34. Are you related by consanguinity or affinity to the appointing chief of bureau or office or to the person who has immediate			
Bureau or Department where you will be apppointed,		TOTAL REST.	
a. within the third degree?	A CONTRACTOR OF THE CONTRACTOR	☐ YES ☑ NO	
b. within the fourth degree (for Local Government Unit - Care	eer Employees)?	YES NO	
	The second secon	If YES, give details:	SACRED HEART CAL
a. Have you ever been found guilty of any administrative offe	ense?	YES NO	
(1978-09 (1978-1984) KD)	The property of the second	If YES, give details:	
		PRINTIAN LUCKESTNEN SCHEROLESSION	нао роснявителя
b. Have you been criminally charged before any court?		YES NO	
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Control of the Contro	Status of Case/s:	Processes and the second secon	
36. Have you ever been convicted of any crime or violation of an	ny law, decree, ordinance or regulation by	YES NO	
any court or tribunal?		If YES, give details:	
37. Have you ever been separated from the service in any of the		✓ YES NO	1 Spera Educa Sopia
dropped from the rolls, dismissal, termination, end of term, fi		If YES, give details:	Weather the 1948 SELE
the public or private sector?	The second second		nation
a. Have you ever been a candidate in a national or local electronic Barangay election)?	ction held within the last year (except	☐ YES ☑ NO If YES, give details:	diametraliane
b. Have you resigned from the government service during th		☐ YES ☑ NO	
election to promote/actively campaign for a national or local		If YES, give details:	G zapradini ce G
39. Have you acquired the status of an immigrant or permanent	t resident of another country?	☐ YES ✓ NO	anescapa Planetomaini
		If YES, give details (country):	
Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Mag			
and (c) Solo Parents Welfare Act of 2000 (RA 8972), please		Validation default indiffications at 10 science (AC	
Are you a member of any indigenous group?	ren de la companya de	☐ YES ☑ NO	
0.0000 m.0.000 a.e. 0.0000 h.	Bell Reserver British	If YES, please specify:	TROPHONO CAPACITÀ
Are you a person with disability?	and the second second	☐ YES ☑ NO	UCAT SOURCE CONTROL
Are you a solo parent?	And the second s	If YES, please specify ID No:	5191740 1944
PET COLOR STREET, SERVICE STREET, STRE	Since the second second second	If YES, please specify ID No:	HOMERAE NO KENTER
41. REFERENCES (Person not related by consanguinity or affinity to applican			
NAME NAME	ADDRESS	TEL. NO.	
Elwin Jay Yu	BAYBAY CITY	9357882192	-1
Juliet Redula	CEBU CITY	9958425853	
Dean Ruffel Flandez	BAYBAY CITY	9087896619	IA
42. I declare under oath that I have personally accomplished complete statement pursuant to the provisions of pertin Philippines. I authorize the agency head/authorized represe agree that any misrepresentation made in this docu administrative/criminal case/s against me.	nent laws, rules and regulations of the F centative to verify/validate the contents state	Republic of the	n P. Enaya
Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.)  PLEASE INDICATE ID Number and Date of Issuance			200
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ID/License/Passport No.: H12-18-003093		20 00 00 00	
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## **WORK EXPERIENCE SHEET**

Instructions: 1. Include only the work experiences relevant to the position being applied for.

- The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed starting with the most recent/present employment
- Duration: January 1, 2019 Present
- · Position: Regular Instructor I
- Name of Office/Unit: Department of Liberal Arts and Behavioral Sciences (2019-2023);
   Department of Philosophy and Social Sciences (2023-present)
- Immediate Supervisor: Dr. Guiraldo C. Fernandez (2019-2020), Jr.; Dr. Jett Quebec (2020-2023);
   Al Franjon Villaroya (2023-present)
- Name of Agency/Organization and Location: Visayas State University
  - List of Accomplishments and Contributions (if any)
    - o Extension Project Leader
    - o Speaker of a training
    - o Presented Papers during Conferences
  - Summary of Actual Duties
    - Responsible in teaching social sciences and philosophy subjects, submitting grades and accomplishing other necessary requirements
    - Responsible in heading a department committee and in documenting the minutes of the meeting for the Department Personnel Committee
- Duration: June 11, 2018 December 31, 2018
- Position: Substitute-Regular Instructor I
- · Name of Office/Unit: Department of Liberal Arts and Behavioral Sciences
- Immediate Supervisor: Dr. Guiraldo C. Fernandez, Jr.
- Name of Agency/Organization and Location: Visayas State University
  - List of Accomplishments and Contributions (if any)
    - Made students in Rizal in creating little reform (practical) activities
  - Summary of Actual Duties
    - Responsible in teaching social sciences and philosophy subjects, submitting grades and accomplishing other necessary requirements
- Duration: June, 2014 May, 2018
- Position: Part-time Instructor
- Name of Office/Unit: Department of Liberal Arts and Behavioral Sciences
- Immediate Supervisor: Dr. Guiraldo C. Fernandez, Jr.
- Name of Agency/Organization and Location: Visayas State University
  - List of Accomplishments and Contributions (if any)
    - Coached VSU Debate Team and made it win in competitions
    - Coordinated with DILG in Sangguniang Kabataan Mandated Training

- o Co-authored a textbook in New CHED General Education Course: Ethics
- Made students in Rizal in creating little reform (practical) activities
- Summary of Actual Duties
  - Responsible in teaching social sciences and philosophy subjects, submitting grades and accomplishing other necessary requirements
- Duration: Nov., 2012 May, 2014
- · Position: ESL Teacher
- Name of Office/Unit: Writing Department / Video Class Department
- Immediate Supervisor: Christine Joy Amoin
- Name of Agency/Organization and Location: Cebu International Mark & James Academe, Inc., Cebu City
- Summary of Actual Duties
  - Responsible in teaching English to South Koreans in different levels through online / offline, correcting essays and submit corrected files on time, and checking/monitoring/communicating the attendance of the students

(Signature over Printed Name of Employee/Applicant)

Date: April 23,2024

BELJUN ENAMA