

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.
READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.
Print legibly. Tick appropriate boxes () and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

I. PERSONAL INFORMATION

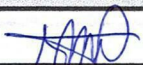
2. SURNAME	BANDALAN-SALAZAR		
FIRST NAME	MARZ PAULINE	NAME EXTENSION (JR., SR)	NA
MIDDLE NAME	GUIO-GUIO		
3. DATE OF BIRTH (mm/dd/yyyy)	01/13/1995	16. CITIZENSHIP	<input type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input checked="" type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	PAGADIAN CITY	If holder of dual citizenship, please indicate the details.	Philippines
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		
6 CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input checked="" type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	NA SAN ROQUE STREET House/Block/Lot No. Street NA TINAGO Subdivision/Village Barangay INOPACAN LEYTE City/Municipality Province
7. HEIGHT (m)	161 cm	ZIP CODE	6522
8. WEIGHT (kg)	90 kg		
9. BLOOD TYPE	B+	18. PERMANENT ADDRESS	NA SAN ROQUE STREET House/Block/Lot No. Street NA TINAGO Subdivision/Village Barangay INOPACAN LEYTE City/Municipality Province
10. GSIS ID NO.	NA	ZIP CODE	6522
11. PAG-IBIG ID NO.	1221153908774		
12. PHILHEALTH NO.	120514503279	19. TELEPHONE NO.	NA
13. SSS NO.	0637309174	20. MOBILE NO.	09695720139
14. TIN NO.	322943211000	21. E-MAIL ADDRESS (if any)	marzpauline.bandalan-salazar@deped.gov.ph
15. AGENCY EMPLOYEE NO.	NA		

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	SALAZAR		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	CHE	NAME EXTENSION (JR., SR)	THEODEN B. SALAZAR	12/23/2020
MIDDLE NAME	MOROT	NA		
OCCUPATION	ENGINEER			
EMPLOYER/BUSINESS NAME	SMART COMMUNICATIONS INC.			
BUSINESS ADDRESS	SMART TOWER, AYALA AVENUE, MAKATI, MANILA			
TELEPHONE NO.	(02) 8888 1111			
24. FATHER'S SURNAME	BANDALAN			
FIRST NAME	RAMON	NAME EXTENSION (JR., SR)		
MIDDLE NAME	BRAVO	NA		
25. MOTHER'S MAIDEN NAME	OFELIA P. GUIO-GUIO			
SURNAME	GUIO-GUIO			
FIRST NAME	OFELIA			
MIDDLE NAME	PLUMA		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	CALAMBA CENTRAL SCHOOL	ELEMENTARY	2001	2006	Graduated	2006	SALUTATORIAN
SECONDARY	SACRED HEART HIGH SCHOOL	HIGH SCHOOL	2006	2011	Graduated	2011	1ST HON. MENTION
VOCATIONAL / TRADE COURSE	N/A	NA	N/A	N/A	N/A	N/A	N/A
COLLEGE	MINDANAO STATE UNIVERSITY-ILIGAN INSTITUTE OF TECHNOLOGY	BACHELOR IN ELEMENTARY EDUCATION- SCIENCE AND HEALTH	2011	2015	Graduated	2015	CUM LAUDE
GRADUATE STUDIES	SOTHERN LEYTE STATE UNIVERSITY-MAIN CAMPUS	MASTER OF ARTS IN TEACHING-NATURAL SCIENCE	2019	2022	Graduated	2022	N/A

SIGNATURE		DATE	January 16, 2025
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	WORLD VISION - HIMAYA DEVELOPMENT PROGRAM	06/01/2005	07/07/2015	10 Years	YOUTH VOLUNTEER FACILITATOR
NOTHING FOLLOWS					

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	Connecting Hearts and Minds: Discovering Social and Emotional Learning	11/26/2024	11/26/2024	8.0	Technical	Early Childhood Care and Development Council
	Gender Sensitivity Training	03/11/2023	03/12/2023	16.0	Supervisory	UP-Open University
	BASIC COMPUTER LITERACY TRAINING	06/20/2022	07/01/2022	80.0	TECHNICAL	JE MONDEJAR COMPUTER COLLEGE
	TRAINING-WORSHOP ON ASSESSMENT IN HIGHER EDUCATION: CREATION OF TABLE OF SPECIFICATIONS	11/05/2021	11/05/2021	8.0	TECHNICAL	VISAYAS STATE UNIVERSITY
	GOOGLE CLASSROOM WORKSHOP SERIES	12/12/2019	12/13/2019	16.0	TECHNICAL	VISAYAS STATE UNIVERSITY


NOTHING FOLLOWS

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	BADMINTON ATHLETE		SACRED HEART HIGH SCHOOL ATHLETE OF THE YEAR 2011		SACRED HEART HIGH SCHOOL SPORTS CLUB
NOTHING FOLLOWS					

(Continue on separate sheet if necessary)

SIGNATURE		DATE	January 16, 2025
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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,
a. within the third degree?
b. within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES☒ NO

☐ YES☒ NO

If YES, give details:

35. a. Have you ever been found guilty of any administrative offense?

b. Have you been criminally charged before any court?

☐ YES☒ NO

If YES, give details:

☐ YES☒ NO

If YES, give details:
Date Filed: _____
Status of Case/s: _____

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES☒ NO

If YES, give details:

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☒ YES☐ NO

If YES, give details:
Resignation and End of Contract

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?

b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES☒ NO

If YES, give details: _____

☐ YES☒ NO

If YES, give details: _____

39. Have you acquired the status of an immigrant or permanent resident of another country?

☐ YES☒ NO

If YES, give details (country):

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:
a. Are you a member of any indigenous group?
b. Are you a person with disability?
c. Are you a solo parent?

☐ YES☒ NO

If YES, please specify: _____

☐ YES☒ NO

If YES, please specify ID No: _____

☐ YES☒ NO

If YES, please specify ID No: _____

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

NAME	ADDRESS	TEL. NO.
VIOLETA B. BOLDIOS, EdD	INOPACAN, LEYTE	9277580651
ARLEE JEN AVELLANA	MAHAPLAG, LEYTE	9654882261
LUUELA CABRITO	INOPACAN, LEYTE	9621966891

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.

Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)
PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID: PRC

ID/License/Passport No.: 1443343

Date/Place of Issuance: 3/18/2016 CEBU CITY

Signature (Sign inside the box)
January 16, 2025

Date Accomplished

SUBSCRIBED AND SWORN to before me this 28 FEB 2025, affiant exhibiting his/her validly issued government ID as indicated above.

ATTY. KAREN ABIGAIL S. MONTERO
VSU Director, Legal Affairs and Services

Person Administering Oath

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WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied for.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed starting with the most recent/present employment

- Duration: February 3, 2025 – present
- Position: Instructor I
- Name of Office/Unit: FTE-Department of Early Childhood and Elementary Education
- Immediate Supervisor: Dr. Rosario Abela
- Name of Agency/Organization and Location: Visayas State University, Baybay City Leyte
- List of Accomplishments and Contributions (if any)
 - Developed Syllabus for BEED and BECED Offerings
 - Developed Learning Modules for Teaching Science in the Elementary Grades
 - Conducts classes
- Summary of Actual Duties
 - Develop and organize syllabi and learning modules for courses in the BEED and BECED programs, focusing on educational theories, teaching strategies, and course-specific content such as Science in elementary education.
 - Deliver engaging lectures and lessons in various early childhood and elementary education courses, ensuring active participation and practical application of learning.

- Duration: May 2, 2024 – January 15, 2025
- Position: Teacher II
- Name of Office/Unit: Inopacan Central School
- Immediate Supervisor: Editha S. Oca
- Name of Agency/Organization and Location: Inopacan District, Leyte Division
- List of Accomplishments and Contributions (if any)
 - Successfully managed a Special Education classroom environment for effective learning.
 - Initiated innovative teaching methods to support varied learner needs.
- Summary of Actual Duties
 - Designed lesson plans aligned with curriculum standards.
 - Facilitated instructional sessions focused on academic growth.
 - Engaged in school programs and extra-curricular activities to benefit the school community.

- Duration: December 3, 2022 – February 5, 2024
- Position: Teacher I
- Name of Office/Unit: Inopacan Central School
- Immediate Supervisor: Editha S. Oca
- Name of Agency/Organization and Location: Inopacan District DepEd, Leyte Division, Leyte
- List of Accomplishments and Contributions (if any):

<ul style="list-style-type: none"> ○ Taught Different subjects in the Elementary Grades. ○ Maintained high standards of student discipline and academic rigor. ○ Implemented effective classroom management strategies. • Summary of Actual Duties: <ul style="list-style-type: none"> ○ Delivered comprehensive education tailored to learner abilities. ○ Conducted assessments and remediation sessions to support learner success. ○ Collaborated with fellow educators to implement DepEd directives.
<ul style="list-style-type: none"> • Duration: January 10, 2019 – June 18, 2022 • Position: Part-Time Instructor • Name of Office/Unit: Department of Teacher Education (DTE) • Immediate Supervisor: Dr. Bayron Barredo • Name of Agency/Organization and Location: COED-DTE Visayas State University, Baybay City Leyte • List of Accomplishments and Contributions (if any): <ul style="list-style-type: none"> ○ Designed and facilitated high-quality coursework ○ Authored Modules for TEGR 101, TEGR 102, SPED 117n • Summary of Actual Duties: <ul style="list-style-type: none"> ○ Taught and evaluated various courses under the college's curriculum, ensuring alignment with academic standards and institutional goals. Additionally, I integrated innovative teaching strategies and resources to enhance course delivery and student learning outcomes.
<ul style="list-style-type: none"> • Duration: February 13, 2018 – January 10, 2019 • Position: English as a Second Language (ESL) Teachers • Name of Office/Unit: Tomas English Training Center • Immediate Supervisor: Andrea Dabon • Name of Agency/Organization and Location: Tomas English Training Center, Philippines, Cebu IT Park • List of Accomplishments and Contributions (if any): <ul style="list-style-type: none"> ○ Delivered English Classes to Japanese Students ○ Headed Trainings for ESL Teachers • Summary of Actual Duties: <ul style="list-style-type: none"> ○ Prepared and conducted ESL classes and worked on improving communication, comprehension, and grammar skills of ESL Teachers
<ul style="list-style-type: none"> • Duration: May 8, 2017 – December 22, 2017 • Position: Aupair Cultural Exchange • Name of Office/Unit: Netherlands Cultural Exchange Program • Immediate Supervisor: Host Family/Agency Liaison • Name of Agency/Organization and Location: Netherlands • List of Accomplishments and Contributions (if any): <ul style="list-style-type: none"> ○ Supported cultural exchange objectives through personal engagement with families, the school, and the community. • Summary of Actual Duties: <ul style="list-style-type: none"> ○ Participated in cultural activities and language exposure initiatives for host family and vice versa and interpersonal engagement tasks.
<ul style="list-style-type: none"> • Duration: June 1, 2015 – April 30, 2017 • Position: Teacher • Name of Office/Unit: International Academe of Ensciema • Immediate Supervisor: Dr. Zenaida Caberte • Name of Agency/Organization and Location: International Academe of Ensciema, Dauis, Bohol

- List of Accomplishments and Contributions (if any):
 - Established a conducive learning atmosphere for Science Learning From Grades 1 to 6 and elective science subjects in the high school department.
- Summary of Actual Duties:
 - Delivered daily instruction in alignment with international standards.
 - Fostered active participation and engagement in student development activities.


MARZ PAULINE G. BANDALAN-SALAZAR

(Signature over Printed Name
of Employee/Applicant)

Date: 01-20-2015