

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (☐ and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	GODOY		
FIRST NAME	DENNIS	NAME EXTENSION (JR., SR) NA	
MIDDLE NAME	GALVEZ		
3. DATE OF BIRTH (mm/dd/yyyy)	11/23/1979	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	BAYBAY CITY, LEYTE	If holder of dual citizenship, please indicate the details.	
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		
6. CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	House/Block/Lot No. Street Subdivision/Village Barangay City/Municipality Province
7. HEIGHT (m)	1.68 m	ZIP CODE	HIBUNAWAN BAYBAY LEYTE
8. WEIGHT (kg)	70 kg.		6521-A
9. BLOOD TYPE	"O+"		
10. GSIS ID NO.	NONE		
11. PAG-IBIG ID NO.	12-12-6543-6463	18. PERMANENT ADDRESS	House/Block/Lot No. Street Subdivision/Village Barangay City/Municipality Province
12. PHILHEALTH NO.	13-025064913-5	ZIP CODE	6521-A
13. SSS NO.	NONE		19. TELEPHONE NO.
14. TIN NO.	932-302-517	20. MOBILE NO.	09351120659
15. AGENCY EMPLOYEE NO.	NONE	21. E-MAIL ADDRESS (if any)	ghordz23@yahoo.com.ph


II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	CUEVAS		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	ARMAN MAE	NAME EXTENSION (JR., SR)		
MIDDLE NAME	BALTAZAR			
OCCUPATION	FOOD SERVICE SUPERVISOR 1			
EMPLOYER/BUSINESS NAME	VISAYAS STATE UNIVERSITY			
BUSINESS ADDRESS	VISCA BAYBAY CITY, LEYTE			
TELEPHONE NO.	563-7480			
24. FATHER'S SURNAME	GODOY			
FIRST NAME	ROMULO	NAME EXTENSION (JR., SR)		
MIDDLE NAME	PANCITO	NA		
25. MOTHER'S MAIDEN NAME	PADILLA			
SURNAME	GODOY			
FIRST NAME	ANITA			
MIDDLE NAME	GALVEZ		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	BIGY. HIBUNAWAN ELEMENTARY	ELEMENTARY EDUCATION	1986	1992	GRADUATED	1992	NA
SECONDARY	BAYBAY NATIONAL HIGH SCHOOL	SECONDARY EDUCATION	1992	1996	GRADUATED	1996	NA
VOCATIONAL / TRADE COURSE	NA						
COLLEGE	SOUTHERN-PHILIPPINE STATE UNIV. - LEYTE	BACHELOR OF SCIENCE INDUSTRIAL TECH.- AUTO.MECH	1999	2003	GRADUATED	2003	NA
GRADUATE STUDIES	NONE						


(Continue on separate sheet if necessary)

SIGNATURE		DATE	JUNE 1, 2020	CS FORM 212 (Revised 2017), Page 1 of 4
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[illegible]

V. WORK EXPERIENCE
(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

[illegible]

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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

[illegible]

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

[illegible]

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
DRAWING	NONE	NONE
COMPUTER SKILLS		

(Continue on separate sheet if necessary)

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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,

a. within the third degree?

b. within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES

☒ NO

☐ YES

☒ NO

If YES, give details:

35. a. Have you ever been found guilty of any administrative offense?

b. Have you been criminally charged before any court?

☐ YES

☒ NO

If YES, give details:

☐ YES

☒ NO

If YES, give details:

Date Filed:

Status of Case/s:

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES

☒ NO

If YES, give details:

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☐ YES

☒ NO

If YES, give details:

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?

b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES

☒ NO

If YES, give details:

☐ YES

☒ NO

If YES, give details:

39. Have you acquired the status of an immigrant or permanent resident of another country?

☐ YES

☒ NO

If YES, give details (country):

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:

a. Are you a member of any indigenous group?

b. Are you a person with disability?

c. Are you a solo parent?

☐ YES

☒ NO

If YES, please specify:

☐ YES

☒ NO

If YES, please specify ID No:

☐ YES

☒ NO

If YES, please specify ID No:

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

NAME	ADDRESS	TEL. NO.
JESUSITO L. LIM	# 74 KILBUNANE STREET VILGA.	09175309535
ELVIRA L. OCLARIT	BNGY. UTOID BAYBAY CITY, LEYTE	0905222563
MARY JOY M. ARBIT	VILGA BAYBAY CITY, LEYTE	09154982048

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head / authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.

PHOTO

Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.)
PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID: BIR

ID/License/Passport No.: 932-302-517

Date/Place of Issuance: 03/16/04

Signature (Sign inside the box)

JUNE 1, 2020

Date Accomplished

Right Thumbmark

SUBSCRIBED AND SWORN to before me this 11 JUN 2020, affiant exhibiting his/her validly issued government ID as indicated above.

ATTY. RYAN C. GUINOCOR

VSU LEGAL OFFICER

Person Administering Oath

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WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied to.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.

Sample: If applying to Supervising Administrative Officer

- Duration: JUNE 1, 2019 - PRESENT
- Position: LABORATORY TECHNICIAN
- Name of Office/Unit: DEPARTMENT OF PEST MANAGEMENT
- Immediate Supervisor: PROF. JESUSITO L. LIM
- Name of Agency/Organization and Location: VISAYAS STATE UNIVERSITY

- List of Accomplishments and Contributions (if any)

- Summary of Actual Duties
 - PREPARE CHEMICAL REAGENT AND CULTURE MEDIA.
 - ISSUES LAB. EQUIPMENT TO STUDENTS AND LAB INSTRUCTORS.
 - STERILIZES GLASS WARES AND CULTURE MEDIA TO STUDENTS AND LAB. INSTRUCTORS.
 - CONDUCT INVENTORY OF LABORATORY SUPPLIES AND EQUIPMENT
 - SET-UP AUDIO VISUAL EQUIPMENT FOR LECTURE CLASSES.
 - HELP PREPARE SET-UP FOR PRACTICAL EXAMS.
 - ACTS AS PROCTOR DURING LONG, MIDTERM AND FINAL EXAMS.

- Duration:
- Position:
- Name of Office/Unit:
- Immediate Supervisor:
- Name of Agency/Organization and Location:
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- List of Accomplishments and Contributions (if any)

- Summary of Actual Duties

DENNIS  GODOY
 (Signature over Printed Name
 of Employee/Applicant)

Date: JUNE 1, 2020