

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes () () use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.**

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	SACEDON		
FIRST NAME	MARLON	NAME EXTENSION (JR., SR)	
MIDDLE NAME	FLORE		
3. DATE OF BIRTH (mm/dd/yyyy)	DEC. 10, 1967	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	TUBAY, AGUSAN DEL NORETE	If holder of dual citizenship, please indicate the details.	Peru
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		
6 CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:		
7. HEIGHT (m)	1.65 m	17. RESIDENTIAL ADDRESS	ZONE 5
8. WEIGHT (kg)	73 kg	ZIP CODE	House/Block/Lot No. Street
9. BLOOD TYPE	A		Subdivision/Village Barangay
10. GSIS ID NO.	67121001869		CITY OF BAYBAY LEYTE
11. PAG-IBIG ID NO.	1700-0026-9190		City/Municipality Province
12. PHILHEALTH NO.	13-000015673-7	6521	
13. SSS NO.	NONE	18. PERMANENT ADDRESS	ZONE 5
14. TIN NO.	179-966-504	ZIP CODE	House/Block/Lot No. Street
15. AGENCY EMPLOYEE NO.	V000401		Subdivision/Village Barangay
			CITY OF BAYBAY LEYTE
			City/Municipality Province
		6521	
19. TELEPHONE NO.	NONE		
20. MOBILE NO.	0975-617-1247		
21. E-MAIL ADDRESS (if any)	marlon.sacedon@vsu.edu.ph		


II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	ODIAS	23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	MERCEDITA	KENNETH MARL O. SACEDON	OCT 20, 1997
MIDDLE NAME	GELIO	ANALIE O. SACEDON	JULY 17, 2000
OCCUPATION	HOUSE WIFE		
EMPLOYER/BUSINESS NAME	N/A		
BUSINESS ADDRESS	N/A		
TELEPHONE NO.	NONE		
24. FATHER'S SURNAME	SACEDON		
FIRST NAME	FELIX		
MIDDLE NAME	BASMAYOR		
25. MOTHER'S MAIDEN NAME			
SURNAME	FLORES		
FIRST NAME	EDILBERTA		
MIDDLE NAME	DIAPOLET		

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND


26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	LA FRATERNIDAD ELEMENTARY SCHOOL	CERT. OF ELEM. EDUC.	6/1/1975	3/15/1980	GRADUATED	1980	Valedictorian
SECONDARY	NORTHERN MINDANAO SCHOOL OF ARTS & TRADES	HIGHSCHOOL DIPLOMA	6/5/1980	3/15/1984	GRADUATED	1984	NONE
VOCATIONAL / TRADE COURSE	N/A	N.A.	N.A.	N.A.	N.A.	N.A.	N.A.
COLLEGE	ST. JOSEPH INSTITUTE OF TECHNOLOGY	BS CIVIL ENGINEERING	6/8/1984	10/20/1989	GRADUATED	1989	NONE
GRADUATE STUDIES	UNIVERSITY OF SAN CARLOS	MASTER OF PHYSICS	4/15/2005	3/28/2007	GRADUATED	2007	NONE
	UNIVERSITY OF SAN CARLOS	PH.D. IN PHYSICS	6/14/2012	PRESENT	CANDIDATE		VSU

SIGNATURE		DATE	MAY 8, 2025
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[illegible]

V. WORK EXPERIENCE
(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

[illegible]

SIGNATURE		DATE	May 8, 2025
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	Philippine Physics Society (PPS)	March 2025	Present	NA	Member
	Samahang Pisika ng Visayas at Mindanao	2012	Present	NA	Area Representative
	Samahang Pisika ng Visayas at Mindanao	2007	2012	NA	Area Representative
	VSU FACULTY ASSOCIATION	2004	Present	NA	Member

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	Philippine Physics Society (PPS) 47th Annual National Physics Seminar-Workshop/ Convention	03/25/2025	03/28/2025	72	TECHNICAL	PPS & Foundation University, Dumaguete City
	14th Samahang Pisika Ng Visayas at Mindanao National Conference and 2019 International	10 17 2019	10 19 2019	24	TECHNICAL	SPVM & MAPUA UNIVERSITY, MANILA
	14th Samahang Pisika Ng Visayas at Mindanao National Conference and Workshop	10/25/2012	10/27/2012	24	TECHNICAL	SPVM & Maritime Education and Training Center, Cebu City
	13th Samahang Pisika Ng Visayas at Mindanao National Conference and Workshop	10/20/2011	10/22/2011	24	TECHNICAL	SPVM & Andres Bonifacio College, Dipolog City
	12th Samahang Pisika Ng Visayas at Mindanao National Conference and Workshop	10/21/2010	10/23/2010	24	TECHNICAL	SPVM & Central Philippine University, Iloilo City
	11th Samahang Pisika Ng Visayas at Mindanao National Conference and Workshop	10/22/2009	10/24/2009	24	TECHNICAL	SPVM & Father Saturnino Urios University, Butuan City
	10th Samahang Pisika Ng Visayas at Mindanao National Conference and Workshop	10/16/2008	10/18/2008	24	TECHNICAL	SPVM & St. Louis University, Baguio City
	9th Samahang Pisika Ng Visayas at Mindanao National Conference and Workshop and 1st Asian Regional High Energy Physics Meeting	10/25/2007	10/27/2007	24	TECHNICAL	SPVM & Holy Name University, Tagbilaran City, Bohol
	Linux OS Training	10/19/2005	10/21/2005	8	TECHNICAL	Dept of Computer Science
	Orientation Seminar of Part-timers, CTA, & Instructors	7/22/2004	8/3/2004	8	TECHNICAL	Leyte State University
	Training on Agro-Hydrologic and Dam Design	11/9/1998	12/4/1998	200	TECHNICAL	ATI, BSWM, PSAE

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	Technical Drafting				VSU Faculty Association
	Computer programmer		NONE		Barangay Lupon Tagapayapa
	Electronic technician				Guadalupe Catholic Choir Ensemble

(Continue on separate sheet if necessary)

SIGNATURE		DATE	May 8, 2025
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<p>34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,</p> <p>a. within the third degree?</p> <p>b. within the fourth degree (for Local Government Unit - Career Employees)?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>35. a. Have you ever been found guilty of any administrative offense?</p> <p>b. Have you been criminally charged before any court?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p>Date Filed: _____</p> <p>Status of Case/s: _____</p>												
<p>36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?</p> <p>b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>39. Have you acquired the status of an immigrant or permanent resident of another country?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details (country): _____</p>												
<p>40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:</p> <p>a. Are you a member of any indigenous group?</p> <p>b. Are you a person with disability?</p> <p>c. Are you a solo parent?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p>												
<p>41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 35%;">NAME</th> <th style="width: 35%;">ADDRESS</th> <th style="width: 30%;">TEL. NO.</th> </tr> </thead> <tbody> <tr> <td>PROF. EPIFANIA G. LORETO</td> <td>DEPARTMENT OF CIVIL ENGINEERING</td> <td>536-560-600/102</td> </tr> <tr> <td>DR. GLENN G. PAJARES</td> <td>VSU- MEAN, BAYBAY CITY</td> <td>09209251159</td> </tr> <tr> <td>DR. REV RHIZZA L. AURE</td> <td>FNMS, VSU, Baybay City</td> <td>+63 536560600</td> </tr> </tbody> </table>		NAME	ADDRESS	TEL. NO.	PROF. EPIFANIA G. LORETO	DEPARTMENT OF CIVIL ENGINEERING	536-560-600/102	DR. GLENN G. PAJARES	VSU- MEAN, BAYBAY CITY	09209251159	DR. REV RHIZZA L. AURE	FNMS, VSU, Baybay City	+63 536560600
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<p>42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.</p>													
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="2">Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)</td> </tr> <tr> <td colspan="2">PLEASE INDICATE ID Number and Date of Issuance</td> </tr> <tr> <td>Government Issued ID:</td> <td>DRIVER'S LICENCE</td> </tr> <tr> <td>ID/License/Passport No.:</td> <td>H 12-11-002403</td> </tr> <tr> <td>Date/Place of Issuance:</td> <td>CITY OF BAYBAY</td> </tr> </table>	Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)		PLEASE INDICATE ID Number and Date of Issuance		Government Issued ID:	DRIVER'S LICENCE	ID/License/Passport No.:	H 12-11-002403	Date/Place of Issuance:	CITY OF BAYBAY	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center;"> Signature (Sign inside the box) MAY 8, 2025 Date Accomplished </td> </tr> </table>	 Signature (Sign inside the box) MAY 8, 2025 Date Accomplished	
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 Signature (Sign inside the box) MAY 8, 2025 Date Accomplished													
<div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <p>SUBSCRIBED AND SWORN to before me this <u>9 May 2025</u>, affiant exhibiting his/her validly issued government ID as indicated above.</p> </div> <div style="width: 45%; text-align: right;"> ATTY. KAREN ABIGAIL S. MONTERON VSU Director, Legal Affairs and Services Person Administering Oath </div> </div>													

WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied to.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.

- Duration: Jan 1, 2016 - Present
- Position: Assistant Professor IV
- Name of Office/Unit: Department of Physics
- Immediate Supervisor: Rev Rhizza L. Aure
- Name of Agency/Organization and Location: Visayas State University
- List of Accomplishments and Contributions (if any)
 - Conference resource speaker
 - Created learning guides and laboratory guides
- Summary of Actual Duties
 - Teaching loads
 - Department committee chair
 - Thesis adviser
 - Academic adviser

- Duration: Nov 10, 2015 – 2016
- Position: Assistant Professor I
- Name of Office/Unit: Department of Mathematics and Physics
- Immediate Supervisor: Climaco D. Espina Jr.
- Name of Agency/Organization and Location: Visayas State University
- List of Accomplishments and Contributions (if any)
 - Conference resource speaker
 - Created learning guides and laboratory guides
- Summary of Actual Duties
 - Teaching loads
 - Physics section chairman

- Duration: Jan 1, 2010 – Nov 1, 2015
- Position: Instructor II
- Name of Office/Unit: Department of Mathematics, Physics and Statistics
- Immediate Supervisor: Remberto Patindol
- Name of Agency/Organization and Location: Visayas State University
- List of Accomplishments and Contributions (if any)
 - Conference resource speaker
 - Created learning guides and laboratory guides
- Summary of Actual Duties
 - Teaching loads
 - Physics section chairman

- Duration: June 1, 2004 – Jan 1, 2010
- Position: Instructor I
- Name of Office/Unit: Department of Physics
- Immediate Supervisor: Remberto Patindol
- Name of Agency/Organization and Location: Visayas State University
- List of Accomplishments and Contributions (if any)
 - Conference resource speaker
 - Created lecture guides and laboratory guides
- Summary of Actual Duties
 - Teaching loads
 - Physics section chairman

- Duration: June 1, 2000 – May 31, 2004
- Position: Part-time Instructor
- Name of Office/Unit: Department of Agricultural Engineering and Applied Mathematics
- Immediate Supervisor: Gregorio Galinato
- Name of Agency/Organization and Location: Visayas State College of Agriculture
 - List of Accomplishments and Contributions (if any)
 - Created lecture and laboratory guides
 - Summary of Actual Duties
 - Teaching loads



MARLON F. SACEDON

Signature over Printed Name
of Employee/Applicant)

Date: 5/14/2008