



VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

CLEARANCE FOR FACULTY/STAFF

Name : LUCIA M. BORINES

Position : Professor VI

Dept./Office: Dept. of Pest Management

Last Day of Service in VSU: _____

Faculty/staff who is retiring, resigning, being separated from the service, transferring to another agency, or go on leave of absence for more than three months is required to process this clearance in five (5) copies.

This clearance should be duly accomplished before receiving the last salary or any money due to the faculty/staff from the university. After completion of this clearance, return all copies to the Personnel Records and Performance Evaluation Office (PRPEO).

The above named faculty/staff is cleared of money, property and other responsibilities from VSU, Visca, Baybay City, Leyte as indicated below:

Purpose : ☐ Resignation ☐ Retirement ☐ Transfer ☐ Study Leave ☐ Others: Sabbatical Leave

Effective Date : August 1, 2018 - July 31, 2019

Reason if Resignation : _____

Until further notice faculty/staff's address and Mobile No.: _____

DEPT./OFFICE	SIGNATURE/DATE	DEPT./OFFICE	SIGNATURE/DATE
1. Home Dept. Office		17. University Librarian	 Andrei D. Pardales 7/10/18
2. Dean, College of Agriculture	 Victor B. Asio 7/11/18	18. OIC, VSU Health Services	 Josephine O. Zafico 7/11/18
3. Dean, College of Arts and Sciences	 Candelario L. Calibo	19. University Registrar	 Eliezer D. Velasco
4. Dean, College of Education	 Aleli A. Villacino	20. Head, Accounting Office	 Erlinda S. Esguerra
5. Dean, College of Mgt. and Economics	 Antonio P. Abamo	21. Head, Cash Division	 Corazon U. Nuevo
6. Dean, College of Engineering	 Roberto C. Cuarte	22. OIC, Records Office	 Asteria A. Sevilla 7/11/18
7. Dean, College of Forestry and Natural Resources	 Dennis P. Peque	23. Head, PRPEO	 Teresita L. Quiñanola 7/11/18
8. Dean, College of Veterinary Medicine	 Eugene B. Lañada	24. Head, SPPMO	 Alicia M. Flores
9. Dean, Graduate School	 Anabella B. Tulin 7/10/18	25. Director, GSD	 Mario Lilo P. Valenzona
10. Dean of Students	 Manolo B. Loreto, Jr. 7/10/18	26. Director, Administration & Human Resource Dev't	 Lourdes B. Cano 7/27/18
11. OIC, Institute of Human Kinetics	 Ms. Mary Jean M. Sapan 7/13/18	27. Director, Finance	 Louella C. Ampac
12. Director, ecoFARM	 Romel B. Arnedin	28. Vice-President for Research & Extension	 Othello B. Capuno 7/11/18
13. Director, NARC	 Feliciano G. Sinon	29. Vice-President for Instruction	 Beatriz S. Belonias
14. Director, NCRC	 Maria Juliet C. Ceniza	30. Vice-President for Admin. & Finance	 Remberto A. Patindol 7/10/18
15. Director, PhilRootcrops	 Erlinda A. Vasquez	31. OIC, OVPPRGEA	 Dilberto O. Ferraren
16. VFA/AdPA (Economics)	 ERNESTO DULAGOG		

APPROVED:

Edgardo E. Tulin
President