

Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
ViSCA, Baybay City, Leyte

**CERTIFICATION OF ASSUMPTION TO DUTY**

This is to certify that Mr. Leodel S. Igot has assumed the duties and responsibilities as Administrative Aide I of the National Coconut Research Center-Visayas effective March 1, 2023.

This certification is issued in connection with the issuance of the appointment of Mr. Leodel S. Igot as Administrative Aide I.

Done this 1st day of March, 2023 in Visayas State University.

  
**MARISEL A. LEORNA**  
Head of Office/Department/Unit

Date: March 1, 2023

Attested by:

  
**HONEY SOFIA V. COLIS**  
HRMO

201 file  
Admin  
COA  
CSC

*For submission to CSC FO  
within 30 days from the  
date of assumption of the  
appointee*