

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.
READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.
Print legibly. Tick appropriate boxes () ☐ use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE. 1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	Belonias			
FIRST NAME	Beatriz	NAME EXTENSION (JR., SR)		
MIDDLE NAME	Satentes			
3. DATE OF BIRTH (mm/dd/yyyy)	2/5/1962	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:	
4. PLACE OF BIRTH	Matalom Leyte	If holder of dual citizenship, please indicate the details.		
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female			
6 CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	8 Kilbourne St. House/Block/Lot No. Street Visca Pangasugan Subdivision/Village Barangay Baybay Leyte City/Municipality Province	
7. HEIGHT (m)	1.54m	ZIP CODE		
8. WEIGHT (kg)	62kg			
9. BLOOD TYPE	Type O			
10. GSIS ID NO.	956087802-01-06			
11. PAG-IBIG ID NO.	912353092019	18. PERMANENT ADDRESS	8 Kilbourne St. House/Block/Lot No. Street Visca Pangasugan Subdivision/Village Barangay Baybay Leyte City/Municipality Province	
12. PHILHEALTH NO.	13-000036751-7		ZIP CODE	6521
13. SSS NO.			19. TELEPHONE NO.	053-563-7233 (residence)
14. TIN NO.	104-766959	20. MOBILE NO.	09173113309	
15. AGENCY EMPLOYEE NO.	V000098	21. E-MAIL ADDRESS (if any)	beatrizbelonias@vsu.edu.ph	

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	Belonias		23. NAME OF CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	Nemesio	NAME EXTENSION (JR., SR)	Ted Dominique S Belonias	9/17/1992
MIDDLE NAME	Cañete			
OCCUPATION	None (Retired)			
EMPLOYER/BUSINESS NAME	NA			
BUSINESS ADDRESS	NA			
TELEPHONE NO.	9491753750			
24. FATHER'S SURNAME	Satentes			
FIRST NAME	Raymundo	NAME EXTENSION (JR., SR)		
MIDDLE NAME	Eway			
25. MOTHER'S MAIDEN NAME				
SURNAME	Pal			
FIRST NAME	Maria			
MIDDLE NAME	Paz			

III. EDUCATIONAL BACKGR Satentes

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (If not graduated)	YEAR GRADUATE D	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	Agbanga community School	Primary	1969	1973	Grade IV	1973	Consistent 1st Honor
SECONDARY	Bato School of Fisheries	Highschool	1975	19779	Graduated	1979	1st Hon. Mention
VOCATIONAL / TRADE COURSE	None						
COLLEGE	Visayas State College of Agriculture	Bachelor of Science in Agriculture	1979	1983	Graduated	1983	Cum Laude
GRADUATE STUDIES	Leyte State University	Master of Science in Horticulture	1988	1996	Graduated	1996	

SIGNATURE	DATE
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IV. CIVIL SERVICE ELIGIBILITY

27. CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
				NUMBER	Date of Validity
Civil Service Career Sub-professional Eligibility	87.3	Dec. 6, 1981	Tacloban City		
Civil Service Eligibility by virtue of PD 907, as amended	NA	NA	NA		
Agriculturist Licensure (License without examination)	NA	NA	NA		


(Continue on separate sheet if necessary)

V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

28. INCLUSIVE DATES (mm/dd/yyyy)		POSITION TITLE (Write in full/Do not abbreviate)	DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)	MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable)& STEP (Format "00-0") INCREMENT	STATUS OF APPOINTMENT	GOVT SERVICE (Y/ N)
From	To						
1/1/2022	present	Professor IV	VSU	132931.00	29-1	Permanent	Y
1/1/2021	12/31/2021	Professor IV	VSU	130423.00	27-3	Permanent	Y
1/1/2018	12/31/2020	Professor IV	VSU		27-1	Permanent	Y
1/1/2017	12/31/2018	Professor III	VSU	78520.00	25-1	Permanent	Y
1/1/2016	12/31/2016	Professor II	VSU	71476.00	25-1	Permanent	Y
1/1/2016	12/31/2015	Professor II	VSU	61971.00	25-1	Permanent	Y
1/1/2015	12/31/2015	Professor II	VSU	53730.00	25-1	Permanent	Y
12/31/2014	12/31/2014	Professor I	VSU	50297.00	24-1	Permanent	Y
6/1/2012	11/30/2014	Professor I	VSU	49750.00	24-1	Permanent	Y
12/31/2012	5/31/2012	Professor I	VSU	43612.00	24-1	Permanent	Y
6/1/2011	11/30/2011	Asso. Professor V	VSU	40604.00	23-1	Permanent	Y
6/24/2010	5/21/2011	Asso. Professor V	VSU	35114.00	23-1	Permanent	Y
10/1/2009	6/23/2010	Asso. Professor V	VSU	29684.00	23-1	Permanent	Y
7/1/2009	9/30/2009	Asso. Professor II	VSU	25799.00	20-1	Permanent	Y
12/30/20009	6/30/2009	Asso. Professor II	VSU	22075.00	20-2	Permanent	Y
7/1/2007	6/30/2008	Asso. Professor II	VSU	19579.00	20-1	Permanent	Y
2/16/2006	6/30/2008	Asso. Professor II	VSU	17799.00	20-1	Permanent	Y
12/1/2005	2/15/2006	Asso. Profesosr II	VSU	17799.00	20-1	Temporary	Y
12/1/2001	11/30/2005	Asst. Professor IV	VSU	15841.00	20-1	Temporary	Y
7/1/2001	11/30/2001	Instructor II	VSU	12134.00	13	Temporary	Y
1/1/2000	6/30/2001	Insturctor II	VSU	1156.00	13	Temporary	Y
11/1/1997	12/31/1991	Instructor II	VSU	10505.00	13	Temporary	Y
1/1/1997	10/31/1997	Instructor II	VSU	8734.00	13	Temporary	Y
1/1/1996	12/31/1996	Instructor II	VSU	6962.00	13	Temporary	Y
1/1/1995	12/31/1995	Instructor II	VSU	5538.00	13	Temporary	Y
1/1/1994	12/31/1994	Instructor II	VSU	4538.00	13	Temporary	Y
6/10/1991	12/31/1993	Instructor II	VSU	3800.00	13	Temporary	Y
7/1/1989	6/9/1991	Instructor II	VSU	3838.00	13	Temporary	Y
1/1/1989	6/30/1989	Instructor II	VSU	2648.00	13	Temporary	Y

(Continue on separate sheet if necessary)

SIGNATURE		DATE	10/10/22
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

[illegible]

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	ISO 9001:2015 Awareness/Re-awareness Seminar	8/30/2022	8/31/2022	16.0	Supervisory	ODQA, VSU
	2022 PASUC Midterm convention and 55th Founding Anniversary	7/29/2022	7/29/2022	8.0	Managerial	PASUC Inc.
	35th AACUP Annual National Conference	3/9/2022	3/11/2022	24.0	Managerial	AACUP, Inc.
	33rd Joint VICARP and RRDEN Regional RDEI Symposium	11/17/2021	11/18/2021	16.0	Technical	vICARP
	Quality Customer Relations/customer Service Excellence	10/19/2021	10/19/2021	8.0	Supervisory	TUV Rheinland Philippines
	TIEC-CHED Program on Continuity of Education-E-Learning Philippines	10/10/2020	11/10/2021	251.0	Technical	Texas Int. Educ. Consortium &CHED
	34th AACUP Annual National Conference	3/10/2021	3/12/2021	24.0	Supervisory	AACUP, Inc
	Webinar on Online Accreditation System	8/12/2020	8/14/2020	24.0	Technical	AACUP, Inc
	2019 PASUC General Assembly	7/17/2019	7/19/2019	24.0	Managerial	AACUP, Inc
	2019 Public Sector HR Symposium	7/24/2019	7/26/2019	24.0	Managerial	CSC-CSI
	Training-Workshop on Writing Research papers for peer-Reviewed Publications	7/1/2019	7/3/2019	24.0	Technical	Visayas Socioeconomic Research and Data Analytics Center, Phi Delta
	2019 Regional Congress of Human Resource Practitioners (HRMPs)	2/28/2019	3/1/2019	24.0	Managerial	CSC- RO VIII
	2019 AUDRN-Local Knowledge National Conference	2/8/2019	2/9/2019	16.0	Technical	Asian University Digital Resource Network and Silliman University
	2019 Visayas-wide Human Resource Management Practitioners' Convergence	4/1/2019	4/3/2019	24.0	Managerial	CSC
	India-ASEAN Inno-Tech Summit	11/29/2018	11/30/2018	16.0	Technical	DOST-Govt. of India; Federation of Indian chambers of commerce and Industry (FICCI)
	Zonal Public Hearing/Consultation on the Proposed Policies and Guidelines in the Issuance of Certificate of Program Compliance to SUCs and LUCs for Visayas	12/10/2018	12/10/2018	8.0	Technical	Commission on Higher Education
	Training on Problem Solving and Decision-Making	11/6/2018	11/9/2018	24.0		Personnel Asso. Of the Phils. Inc.(POAP)
	2018 Eastern Visayas Human Resource Management Practitioners Excellence Summit	10/24/2018	10/25/2018	16.0	Supervisory	CSC-RO VIII
	Seminar on Implementing the General Education Curriculum through Outcomes-Based Education	4/17/2018	4/17/2018	8.0	Technical	CHED-RO8
	Omnibus Rules on Appointments and Other Human Resource Actions(ORA-OHRA) and Rules on Administrative Cases in the Civil Service (RACCS)	2/21/2018	2/22/2018	16.0	Supervisory	CHED-RO8
	2018 SUC-ACAP Annual Convention	5/15/2018	5/17/2018	24.0	Technical	SUC-ACAP, Inc
	PRIME-HRM Conversations with Leaders	5/29/2018	5/30/2018	16.0	Supervisory	CSC
	Program for Relevant and Responsible Postgraduate Research Graduate Faculty Dissemination Workshop	8/2/2018	8/3/2018	16.0	Technical	UPLB Graduate School

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
Playing the Guitar		International Asso.For Plant Taxonomy
Songwriting		Phi.Asso.For the Study of Nature
		Association of Systematic Biologists of the Philippines
		Crop Science Society of the Philipines
		PCAARD Scholars Association Inc
		Phi Delta Honor Society

(Continue on separate sheet if necessary)

SIGNATURE	✓ <i>[Signature]</i>	DATE	✓ 10/18/22
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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,
a. within the third degree?
b. within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES☒ NO

☐ YES☒ NO

If YES, give details:

35. a. Have you ever been found guilty of any administrative offense?

b. Have you been criminally charged before any court?

☐ YES☒ NO

If YES, give details:

☐ YES☒ NO

If YES, give details:
Date Filed: _____
Status of Case/s: _____

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES☒ NO

If YES, give details:

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☐ YES☒ NO

If YES, give details:

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?

b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES☒ NO

If YES, give details: _____

☐ YES☒ NO

If YES, give details: _____

39. Have you acquired the status of an immigrant or permanent resident of another country?

☐ YES☒ NO

If YES, give details (country):

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:
a. Are you a member of any indigenous group?
b. Are you a person with disability?
c. Are you a solo parent?

☐ YES☒ NO

If YES, please specify: _____

☐ YES☒ NO

If YES, please specify ID No: _____

☐ YES☒ NO

If YES, please specify ID No: _____

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

NAME	ADDRESS	TEL. NO.
Maria Juliet Ceniza	OVPREI, VSU	9175423297
Analyn M. Mazo	DBS, VSU	9171624920
Louella C. Ampac	ODFM, VSU	9175423297

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.

Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)
PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID: TIN: 104-766-959

ID/License/Passport No.: Driver's License: H03-07-000127

Date/Place of Issuance: 10/4/22/LTO-Baybay City

Signature (Sign inside the box)

10/10/22

Date Accomplished

SUBSCRIBED AND SWORN to before me this 13 OCT 2022, affiant exhibiting his/her validly issued government ID as indicated above.

ATTY. RYSAN C. GUINOCOR
VSU Chief Legal Officer

Person Administering Oath

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