

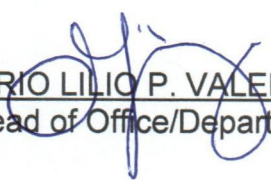
Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
ViSCA, Baybay City, Leyte

**CERTIFICATION OF ASSUMPTION TO DUTY**

This is to certify that Ms./Mr. **MARCHO P. BANDALAN** has assumed the duties and responsibilities as ADMINISTRATIVE AIDE VI (Clerk III) of PHYSICAL PLANT OFFICE effective August 1, 2023.

This certification is issued in connection with the issuance of the appointment of Ms./Mr. **MARCHO P. BANDALAN** as ADMINISTRATIVE AIDE VI (Clerk III).

Done this 1st day of August 2023 in \_\_\_\_\_.

  
MARIO LILIO P. VALENZONA  
Head of Office/Department/Unit

Date: 8/1/2023

Attested by:

  
HONEY SOFIA V. COLIS  
HRMO

201 file  
Admin  
COA  
CSC

*For submission to CSC FO  
within 30 days from the  
date of assumption of the  
appointee*