

Republic of the Philippines
Leyte State University
Baybay, Leyte

PLANTILLA OF CASUAL APPOINTMENT

Source of Funds: A.I. a

Date Prepared by HRMO: 07/01/05

Department/Div.: Accounting Office

| Name of Appointee/s | Position | Level | SG | Daily Wage/ Salary | Period of Employment | | If renewal (include date of previous employment) |
|-----------------------|-------------------------|-------|----|-----------------------|----------------------|-------------------|---|
| | | | | | From | To | |
| ALVARADO, Herminia R. | Administrative Aide III | 1 | 3 | P 274.50 | July 1, 2005 | December 31, 2005 | Jan. 1- June 30, 2005 |
| AUREO, Maricel V. | Administrative Aide III | 1 | 3 | P 274.50 | July 1, 2005 | December 31, 2005 | Jan. 1- June 30, 2005 |
| GOFREDO, Teofilo C. | Administrative Aide VI | 1 | 6 | P 345.73 | July 1, 2005 | December 31, 2005 | Jan. 1- June 30, 2005 |
| IMPAS, Erlinda V. | Administrative Aide III | 1 | 3 | P 274.50 | July 1, 2005 | December 31, 2005 | Jan. 1- June 30, 2005 |
| OTIDA, Leonarda P. | Administrative Aide III | 1 | 3 | P 274.50 | July 1, 2005 | December 31, 2005 | Jan. 1- June 30, 2005 |
| SACRO, Celso F. | Administrative Aide III | 1 | 3 | P 274.50 | July 1, 2005 | December 31, 2005 | Jan. 1- June 30, 2005 |
| TORCINO, Leonilo B. | Administrative Aide III | 1 | 3 | P 274.50 | July 1, 2005 | December 31, 2005 | Jan. 1- June 30, 2005 |

The above named personnel is hereby hired/appointed as casuals at the rate opposite his/her name for the period indicated. It is understood that such employment cease automatically at the end of the period stated unless renewed. Any or all of them may be laid-off anytime before the expiration of the employment period when their services are no longer needed or funds are no longer available or the project has already been completed/finished or their performance are below par.

CERTIFICATION:

This is to certify that all the requirements are pursuant to CSC MC NO.40, s.1998 as amended, have been complied with, reviewed and found in order.

Teresita L. Quiñanola

TERESITA L. QUIÑANOLA
HRMO IV
07/01/05

APPROVED:

Paciencia P. Milan
PACIENCIA P. MILAN
Appointing Authority
07/01/05

Pinagtibay alinsunod sa resolusyon ng Komisyon ng Serbisyo Sibil **Blg.93-58-42** na may petsa Enero 1, 1994.

THIS IS TO CERTIFY THAT THE POSITIONS STATED HEREIN WHERE PUBLISHED ON **06/15/05** IN **CSC BULLETIN** PURSUANT TO CSC MC NO.20,S. 2002.

Teresita L. Quiñanola
TERESITA L. QUIÑANOLA
HRMO/PO

VERIFIED BY: _____