

Republic of the Philippines
VISAYAS STATE UNIVERSITY
ViSCA, Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms./Mr. Luvilla G. Alcober has assumed the duties and responsibilities as Administrative Officer IV of Human Resource Management Office effective September 2, 2024.

This certification is issued in connection with the issuance of the appointment of Ms./Mr. Alcober as Administrative Officer IV.

Done this 2nd day of September 2024 in Baybay City Leyte.


HONEY SOFIA V. COLIS
Head of Office/Department/Unit

Date: Sept. 2, 2024

Attested by:


HONEY SOFIA V. COLIS
HRMO

201 file
Admin
COA
CSC

*For submission to CSC FO
within 30 days from the
date of assumption of the
appointee*