

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (☐) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	FLANDEZ		
FIRST NAME	DEAN RUFFEL		NAME EXTENSION (JR., SR)
MIDDLE NAME	REOMA N.A.		
3. DATE OF BIRTH (mm/dd/yyyy)	05/06/1989	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	Hilongos, Leyte	If holder of dual citizenship, please indicate the details.	Philippines
5. SEX	<input checked="" type="checkbox"/> Male <input checked="" type="checkbox"/> Female		
6 CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	874-A A. Mabini St. House/Block/Lot No. Street Zone 2 Subdivision/Village Barangay Baybay City Leyte City/Municipality Province
7. HEIGHT (m)	1.645m	ZIP CODE	6521
8. WEIGHT (kg)	65kg		
9. BLOOD TYPE	Type O	18. PERMANENT ADDRESS	874-A A. Mabini St. House/Block/Lot No. Street Zone 2 Subdivision/Village Barangay Baybay City Leyte City/Municipality Province
10. GSIS ID NO.	200435-1454	ZIP CODE	6521
11. PAG-IBIG ID NO.	12109382616		
12. PHILHEALTH NO.	13-000112070-1		
13. SSS NO.	N.A.	19. TELEPHONE NO.	563-7958
14. TIN NO.	422-578-791-000	20. MOBILE NO.	09295827189
15. AGENCY EMPLOYEE NO.	V00783	21. E-MAIL ADDRESS (if any)	deanflandez06@gmail.com, deanruffel.flandez@vsu.edu.ph

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N.A.		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	NA	NAME EXTENSION (JR., SR)	NA	NA
MIDDLE NAME	NA			
OCCUPATION	NA			
EMPLOYER/BUSINESS NAME	NA			
BUSINESS ADDRESS	NA			
TELEPHONE NO.	NA			
24. FATHER'S SURNAME	FLANDEZ			
FIRST NAME	DOMINGO	NAME EXTENSION (JR., SR)		
MIDDLE NAME	PIEZA			
25. MOTHER'S MAIDEN NAME				
SURNAME	REOMA			
FIRST NAME	ROSILA			
MIDDLE NAME	BADILLA			

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	Franciscan College of the Immaculate Conception (FCIC) and Visca Foundation Elementary School (VFES)	Primary Education	06/05/1996	3/30/2001	graduated	2001	NA
SECONDARY	Leyte State University Laboratory High School	Secondary Education	06/05/2001	03/30/2005	graduated	2005	NA
VOCATIONAL / TRADE COURSE	N.A.	NA	N.A.	N.A.	NA	N.A.	NA
COLLEGE	Visayas State University	Bachelor of Elementary Education	06/05/2005	04/02/2009	graduated	2009	NA
GRADUATE STUDIES	University of San Carlos/ Leyte Normal University	Master in History/ Doctor of Philosophy in Social Science Research	11/05/2010	present	graduated/ 48 units	2014/ on going	NA

(Continue on separate sheet if necessary)

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IV. CIVIL SERVICE ELIGIBILITY

[illegible]

(Continue on separate sheet if necessary)

[illegible]

(Continue on separate sheet if necessary)

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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
N.A.		NA	NA	NA	NA

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	National History Month 2020: Pagkakaisaysayan sa Paglaban at Pagbangon	08/29/2020	08/29/2020	8hrs	Educational	National Historical Commission of the Philippines
	Ang Huling Gobernador Heneral ng Pilipinas	8/25/2020	08/22/2020	8 hrs	Educational	National Historical Commission of the Philippines, and Quincentennial Commemorations in the Philippines
	Sulat Sinauna: Talakayan Tungkol sa mga Sinaunang Sulat ng Bansa	08/22/2020	08/22/2020	8 hrs	Educational	Department of Foreign Affairs, and Project Saysay
	Gahi'g Ulo: Deciphering Cebuano Culture and Society Amidst the Global Pandemic	07/18/2020	07/18/2020	8 hrs	Educational	University of San Carlos
	National Training Workshop for Teachers of Philippine History: Essential Truths on the Martial Law Period 1972-1986	03/06/2020	03/07/2020	16 hrs	Educational	Human Rights Violation Victim's Memorial Commission, & University of San Carlos
	41st UGAT Conference: "Food (In)Security: An International Conference on Anthropology of Food and Eating"	11/07/2019	11/09/2019	24 hrs	Educational	Anthropological Association of the Philippines, and Visayas State University
	Echo Seminar/Workshop on Educational Technologies for the 21st Century Teachers	07/23/2019	07/24/2019	16 hrs	Educational/ Technical	College of Arts and Sciences, Visayas State University
	Echo Seminar on ISO Awareness	07/18/2019	07/18/2019	4 hrs	Technical	Department of Liberal Arts and Behavioral Sciences, Visayas State University
	The Colonial Government and Philippine Localities: Law, Public Order and Governance in the Spanish Period	04/24/2019	04/26/2019	24 hrs	Educational	Polytechnic University of the Philippines, Museo ni Apolinario Mabini, National Historical Commission of the Philippines
	Re-echo Training on the New CHED General Education Courses: Rizal	04/12/2018	04/14/2018	24 hrs	Educational/ Technical	Department of Liberal Arts and Behavioral Sciences, Visayas State University
	Re-echo Training on the New CHED General Education Courses: Contemporary World	03/08/2018	03/10/2018	24 hrs	Educational/ Technical	Department of Liberal Arts and Behavioral Sciences, Visayas State University
	Re-echo Training on the New CHED General Education Course: Art Appreciation	03/01/2018	03/03/2018	24 hrs	Educational/ Technical	Department of Liberal Arts and Behavioral Sciences, Visayas State University
	Faculty Training for the New General Education (GE) Core Courses (Readings in Philippine History)	01/04/2017	1/20/2017	120 hrs	Educational/ Technical	Commission on Higher Education

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	Graphic Design and Desktop Publishing		NA		Tau Omega Mu Fraternity and the Ladies Circle
	Sketching and Painting				Knights of Columbus Council 7507

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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,

a. within the third degree?

b. within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES

☒ NO

☐ YES

☒ NO

If YES, give details:

35. a. Have you ever been found guilty of any administrative offense?

b. Have you been criminally charged before any court?

☐ YES

☒ NO

☐ YES

☒ NO

If YES, give details:

Date Filed:

Status of Case/s:

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES

☒ NO

If YES, give details:

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☐ YES

☒ NO

If YES, give details:

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?

b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES

☒ NO

☐ YES

☒ NO

If YES, give details:

39. Have you acquired the status of an immigrant or permanent resident of another country?

☐ YES

☒ NO

If YES, give details (country):

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:

a. Are you a member of any indigenous group?

b. Are you a person with disability?

c. Are you a solo parent?

☐ YES

☒ NO

If YES, please specify:

☐ YES

☒ NO

If YES, please specify ID No:

☐ YES

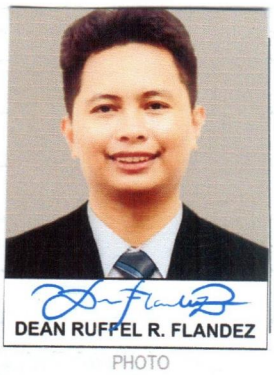
☒ NO

If YES, please specify ID No:

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

NAME	ADDRESS	TEL. NO.
Dr. Guiraldo Fernandez Jr.	VSU, Visca, Baybay City, Leyte	9224009161
Mr. Nestor Pacana	USC, Cebu City	9273223450
Dr. Jett Quebec	Tacloban City	9185459928

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head / authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.

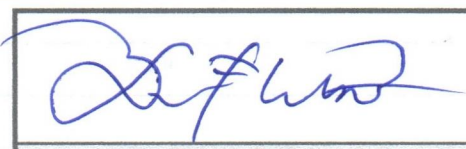


Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)
PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID: VSU ID

ID/License/Passport No.: V00783


Date/Place of Issuance: 2013 - VSU, Baybay City



Signature (Sign inside the box)

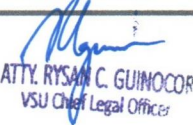
Sept. 15, 2022

Date Accomplished



Right Thumbmark

SUBSCRIBED AND SWORN to before me this 13 OCT 2022, affiant exhibiting his/her validly issued government ID as indicated above.



ATTY. RYSAN C. GUINOCOR
VSU Chief Legal Officer

Person Administering Oath

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WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied to.
2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.

- Duration: June 15, 2010 – March 30, 2013
- Position: Part-Time Instructor
- Name of Office/Unit: Department of Liberal Arts and Behavioral Sciences
- Immediate Supervisor: Dr. Justiniano L. Seroy
- Name of Agency/Organization and Location: Visayas State University, Visca, Baybay City, Leyte

- List of Accomplishments and Contributions (if any)
 - Taught Social Science and Humanities subjects
 - Designed and revised a number of course syllabi and instructional materials

- Summary of Actual Duties
 - Responsible for teaching Social Sciences and Humanities subjects, submitting grades and accomplishing other necessary requirements.

- Duration: May 15, 2013 – present
- Position: Instructor 1
- Name of Office/Unit: Department of Liberal Arts and Behavioral Sciences
- Immediate Supervisor(s): Dr. Guiraldo C. Fernandez Jr., Dr. Annie P. Gravoso
- Name of Agency/Organization and Location: Visayas State University, Visca, Baybay City, Leyte

- List of Accomplishments and Contributions (if any)
 - Taught Social Science and Humanities Subjects
 - Designed and revised a number of course syllabi and instructional materials
 - Participated in DLABS and also in the University's activities
 - Attended trainings, seminars and conferences to enhance teaching method and learn new strategies

- Summary of Actual Duties
 - Responsible for teaching Social Sciences (Philippine History and Rizal) and Humanities subjects
 - Perform task assigned by the head, dean and other university authorities
 - Submit grades and accomplishing other necessary requirements asked by the department, the university and other governing bodies.

- Duration January 2019-present
- Position: Assistant Prof. 1
- Name of Office/Unit: Department of Liberal Arts and Behavioral Sciences
- Immediate Supervisor(s): Dr. Guiraldo C. Fernandez Jr., Dr. Annie P. Gravoso
- Name of Agency/Organization and Location: Visayas State University, Visca, Baybay City,

Leyte

- List of Accomplishments and Contributions (if any)
 - Taught Social Science and Humanities Subjects
 - Designed and revised a number of course syllabi and instructional materials
 - Participated in DLABS and also in the University's activities
 - Attended trainings, seminars and conferences to enhance teaching method and learn new strategies
- Summary of Actual Duties
 - Responsible for teaching Social Sciences (Philippine History and Rizal) and Humanities subjects
 - Perform task assigned by the head, dean and other university authorities

Submit grades and accomplishing other necessary requirements asked by the department, the university and other governing bodies.



DEAN RUFFEL R. FLANDEZ

(Signature over Printed Name
of Employee/Applicant)

Date: September 15, 2022