

Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
ViSCA, Baybay City, Leyte

**CERTIFICATION OF ASSUMPTION TO DUTY**

This is to certify that Ms./Mr. Nicolas Nelson R. Valenzona  
\_\_\_\_\_ has assumed the duties and responsibilities as  
Administrative Aide V (Painter II) of Physical Plant Office  
\_\_\_\_\_ effective March 1, 2021.

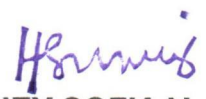
This certification is issued in connection with the issuance of the  
appointment of Ms./Mr. Nicolas Nelson R. Valenzona  
as Administrative Aide V.

Done this 1<sup>st</sup> day of March 2021 in \_\_\_\_\_.

  
**MARLON G. BURLAS**  
Head of Office/Department/Unit

Date: 3/2/2021

Attested by:

  
**HONEY SOFIA V. COLIS**  
HRMO

201 file  
Admin  
COA  
CSC

*For submission to CSC FO  
within 30 days from the  
date of assumption of the  
appointee*