



**VISAYAS STATE UNIVERSITY**  
Baybay City, Leyte

CERTIFICATION

THIS IS TO CERTIFY that Ms. ASTERIA A. SEVILLA  
newly appointed Administrative Officer III in the  
(position/designation)  
Department/Office of Records Office & Archives Center  
actually reported for duty on September 01, 2017  
(first day appointee actually reported)

  
LOURDES B. CANO  
Signature of Department/Office Head