

CS Form No. 212
Revised 2017

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes () ☐ use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	GACUTAN			
FIRST NAME	MANUEL	NAME EXTENSION (JR., SR)		
MIDDLE NAME	DATIG	JR		
3. DATE OF BIRTH (mm/dd/yyyy)	06/17/1986	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input checked="" type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:	
4. PLACE OF BIRTH	MAHAPLAG, LEYTE	If holder of dual citizenship, please indicate the details.		
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female			
6 CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:			
7. HEIGHT (m)	1.60	17. RESIDENTIAL ADDRESS	G2 DUPLEX House/Block/Lot No. Street VISCA PANGASUGAN Subdivision/Village Barangay BAYBAY LEYTE City/Municipality Province 6521	
8. WEIGHT (kg)	75		ZIP CODE	
9. BLOOD TYPE	0+		18. PERMANENT ADDRESS	G2 DUPLEX House/Block/Lot No. Street VISCA PANGASUGAN Subdivision/Village Barangay BAYBAY LEYTE City/Municipality Province 6521
10. GSIS ID NO.	02003494846			ZIP CODE
11. PAG-IBIG ID NO.	1700-0032-4506			
12. PHILHEALTH NO.	12-050634688-1			
13. SSS NO.	0723488543	19. TELEPHONE NO.		
14. TIN NO.	944-690-003	20. MOBILE NO.	09702926437	
15. AGENCY EMPLOYEE NO.	V00741	21. E-MAIL ADDRESS (if any)	manuel.gacutan@vsu.edu.ph	

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	GACUTAN		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	LYNDEL	NAME EXTENSION (JR., SR)	IOANNIS EMMANUEL G. GACUTAN	11/19/2017
MIDDLE NAME	GOYO		DHONNI EZEKIEL G. GACUTAN	04/29/2024
OCCUPATION	AGRICULTURIST			
EMPLOYER/BUSINESS NAME	PHILIPPINE COCONUT AUTHORITY REGION VIII			
BUSINESS ADDRESS	PALO, LEYTE			
TELEPHONE NO.				
24. FATHER'S SURNAME	GACUTAN			
FIRST NAME	MANUEL	NAME EXTENSION (JR., SR)		
MIDDLE NAME	JOSE			
25. MOTHER'S MAIDEN NAME				
SURNAME	DATIG			
FIRST NAME	NILDA			
MIDDLE NAME	RABUYA		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	VISCA FOUNDATION ELEMENTARY SCHOOL	ELEMENTARY EDUCATION	1992	1998		1998	CONSISTENT HONOR
SECONDARY	LEYTE STATE UNIVERSITY LABORATORY HIGHSCHOOL	SECONDARY EDUCATION	1998	2003		2003	CONSISTENT HONOR
VOCATIONAL / TRADE COURSE	NA						
COLLEGE	LEYTE STATE UNIVERSITY	BACHELOR OF ANIMAL SCIENCE	2003	2007		2007	MAGNA CUMLAUDE
GRADUATE STUDIES	VISAYAS STATE UNIVERSITY	MS ANIMAL SCIENCE	2008	2010		2010	DEAN'S LIST

SIGNATURE

DATE

May 3, 2024

(Continue on separate sheet if necessary)

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IV. CIVIL SERVICE ELIGIBILITY

27.	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	'LICENSE' (if applicable)	
					NUMBER	Date of Validity
	ANIMAL PRODUCTION NC II		JUNE 11, 2010	TESDA REGION VIII	100803025068	06/11/2011
	FOOD PROCESSING NC II		JUNE 11, 2010	TESDA REGION VIII	100803025096	06/11/2011
	LICENSED AGRICULTURIST	81.83%	JUNE 7-9, 2008	TACLOBAN CITY	0008464	08/11/2008
	CIVIL SERVICE ELIGIBILITY (HONOR GRADUATE)		MARCH 28, 2007	PALO, LEYTE		Mar-07


(Continue on separate sheet if necessary)

V. WORK EXPERIENCE


(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

28. INCLUSIVE DATES (mm/dd/yyyy)		POSITION TITLE (Write in full/Do not abbreviate)	DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)	MONTHLY SALARY	SADART/ JOB/ PAY GRADE (if applicable)& STEP (Format "00- 00")	STATUS OF APPOINTMENT	GOV'T SERVICE (Y/ N)
From	To						
9/20/2022	Present	ASSOCIATE PROFESSOR IV	DEPARTMENT OF ANIMAL SCIENCE, VISAYAS STATE UNIVERSITY	69,963.00	SG-22	REGULAR PERMANENT	Y
01/01/2020	9/19/2022	ASSOCIATE PROFESSOR I	DEPARTMENT OF ANIMAL SCIENCE, VISAYAS STATE UNIVERSITY	46,791.00	SG-19	REGULAR PERMANENT	Y
07/01/2019	12/31/2019	ASSOCIATE PROFESSOR I	DEPARTMENT OF ANIMAL SCIENCE, VISAYAS STATE UNIVERSITY	45,269.00	SG-19	REGULAR PERMANENT	Y
01/01/2019	06/30/2019	ASSISTANT PROFESSOR III	DEPARTMENT OF ANIMAL SCIENCE, VISAYAS STATE UNIVERSITY	36,942.00	SG-17	REGULAR PERMANENT	Y
01/01/2018	12/31/2018	ASSISTANT PROFESSOR III	DEPARTMENT OF ANIMAL SCIENCE, VISAYAS STATE UNIVERSITY	34,781.00	SG-17	REGULAR PERMANENT	Y
03/01/2017	12/31/2017	ASSISTANT PROFESSOR III	DEPARTMENT OF ANIMAL SCIENCE, VISAYAS STATE UNIVERSITY	32,747.00	SG-17	REGULAR PERMANENT	Y
01/01/2017	02/28/2017	ASSISTANT PROFESSOR III	DEPARTMENT OF ANIMAL SCIENCE, VISAYAS STATE UNIVERSITY	30,044.00	SG-17	REGULAR PERMANENT	Y
08/01/2016	12/31/2016	INSTRUCTOR III	DEPARTMENT OF ANIMAL SCIENCE, VISAYAS STATE UNIVERSITY	25,290.00	SG-14	REGULAR PERMANENT	Y
01/01/2016	07/31/2016	INSTRUCTOR III	DEPARTMENT OF ANIMAL SCIENCE, VISAYAS STATE UNIVERSITY	24,141.00	SG-14	REGULAR TEMPORARY	Y
11/01/2015	12/31/2015	INSTRUCTOR III	DEPARTMENT OF ANIMAL SCIENCE, VISAYAS STATE UNIVERSITY	24,141.00	SG-14	REGULAR TEMPORARY	Y
01/01/2015	10/31/2015	INSTRUCTOR III	DEPARTMENT OF ANIMAL SCIENCE, VISAYAS STATE UNIVERSITY	23,044.00	SG-14	REGULAR TEMPORARY	Y
06/01/2012	12/31/2014	INSTRUCTOR I	DEPARTMENT OF ANIMAL SCIENCE, VISAYAS STATE UNIVERSITY	23,044.00	SG-12	REGULAR TEMPORARY	Y
06/01/2011	05/31/2012	INSTRUCTOR I	DEPARTMENT OF ANIMAL SCIENCE, VISAYAS STATE UNIVERSITY	19,940.00	SG-12	REGULAR TEMPORARY	Y
10/29/2010	05/31/2011	INSTRUCTOR I	DEPARTMENT OF ANIMAL SCIENCE, VISAYAS STATE UNIVERSITY	18,333.00	SG-12	REGULAR TEMPORARY	Y
06/24/2010	10/28/2010	INSTRUCTOR I	DEPARTMENT OF ANIMAL SCIENCE, VISAYAS STATE UNIVERSITY	16,726.00	SG-12	REGULAR CONTRACTUAL	Y
07/01/2009	06/23/2010	INSTRUCTOR I	DEPARTMENT OF ANIMAL SCIENCE, VISAYAS STATE UNIVERSITY	15,119.00	SG-12	REGULAR CONTRACTUAL	Y
07/01/2008	06/30/2009	INSTRUCTOR I	DEPARTMENT OF ANIMAL SCIENCE, VISAYAS STATE UNIVERSITY	13,512.00	SG-12	REGULAR CONTRACTUAL	Y
06/18/2008	06/30/2008	INSTRUCTOR I	DEPARTMENT OF ANIMAL SCIENCE, VISAYAS STATE UNIVERSITY	12,284.00	SG-12	REGULAR CONTRACTUAL	Y
06/01/2007	03/31/2008	INSTRUCTOR	FOUNDATION UNIVERSITY	8,000.00	NA	CONTRACTUAL	N

(Continue on separate sheet if necessary)

SIGNATURE		DATE	May 3, 2024
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III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
GRADUATE STUDIES	SWEDISH UNIVERSITY OF AGRICULTURAL SCIENCES	MS ANIMAL SCIENCE	2012	2014		2014	ERASMUS MUNDUS
	UNIVERSITY OF COPENHAGEN	MS ANIMAL-DERIVED FOODS	2012	2014		2014	ERASMUS MUNDUS
	UNIVERSITY OF THE PHILIPPINES LOS BAÑOS	PHD ANIMAL SCIENCE	2017	2021		2021	DOST-ASTHRDP
(Continue on separate sheet if necessary)							
SIGNATURE			DATE		May 3, 2024		

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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29. NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK (Write in full)
	From	To		
DOST-PCAARD GRADUATE ALUMNI ASSOCIATION	10/25/2023	PRESENT		REGULAR MEMBER
INTERNATIONAL SOCIETY FOR SOUTHEAST ASIAN AGRICULTURAL SCIENCES, INC.	11/17/2021	PRESENT		REGULAR MEMBER
PHILIPPINE SOCIETY OF ANIMAL SCIENCE NATIONAL	10/01/2010	PRESENT		LIFETIME MEMBER
PHILIPPINE SOCIETY OF ANIMAL SCIENCE VISAYAS CHAPTER	08/01/201	PRESENT		REGULAR MEMBER
ORGANIC AGRICULTURE SOCIETY OF THE PHILIPPINES, INC.	02/19/2016	PRESENT		LIFETIME MEMBER
VISYAS STATE UNIVERISTY FACULTY ASSOCIATION	06/01/2008	PRESENT		MEMBER

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)


30. TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
	From	To			
3rd REGIONAL SCIENTIFIC EDUCATION CONFERENCE 2022	12/08/2023	12/09/2023	16	Technical	SOCIETY OF AGRICULTURAL EDUCATORS IN REGION VIII
4TH DPGAA BIENNIAL CONVENTION	10/25/2023	10/26/2023	16	Technical	DOST-PCAARD GRADUATE ALUMNI ASSOCIATION
SUPERVISORY DEVELOPMENT COURSE (SDC) TRACKS 2 & 3	10/9/2023	10/13/2023	40	Supervisory	CIVIL SERVICE COMMISSION
PHILIPPINE SOCIETY OF ANIMAL SCIENCE 60TH ANNUAL CONVENTION	10/17/2023	10/20/2023	32	Technical	PHILIPPINE SOCIETY OF ANIMAL SCIENCE
REGIONAL INTELLECTUAL PROPERTY MASTER CLASS SERIES (IPMC)	05/09/2023	05/25/2023	48.0	Technical	VISAYAS CONSORTIUM FOR AGRICULTURE, AQUATIC, AND NATURAL RESOURCES PROGRAM
59TH PSAS SCIENTIFIC MEETING AND ANNUAL CONVENTION	10/19/2023	10/20/2023	16.0	Technical	PHILIPPINE SOCIETY OF ANIMAL SCIENCE
4TH UC FACULTY FORUM "FUTURE PROOFING AGRICULTURE"	12/05/2022	12/07/2022	24.0	Technical	THE SOUTHEAST ASIAN REGN'L CEN. FOR GRADUATE STUDY AND RES. IN AGRI.
REGIONAL TRAINING WORKSHOP ON HALAL SLAUGHTERING AND CERTIFICATION	08/23/2022	08/25/2022	24.0	Technical	THE SOUTHEAST ASIAN REGN'L CEN. FOR GRADUATE STUDY AND RES. IN AGRI.
ONLINE TRAINING ON SCIENTIFIC WRITING AND PRESENTATION FOR HIGHER EDUCATION INSTITUTIONS IN THE PHILIPPINES	04/19/2022	05/17/2022	24.0	Technical	THE SOUTHEAST ASIAN REGN'L CEN. FOR GRADUATE STUDY AND RES. IN AGRI.
36th AACUP ANNUAL NATIONAL CONFERENCE	03/27/2022	03/29/2022	24.0	Supervisory	ACCREDITING AGENCY OF CHARTERED COLLEGES AND UNIVERSITIES IN THE PHILIPPINES
NATIONAL CONFERENCE ON AGRICULTURAL SCIENCE & TECHNOLOGY	03/24/2022	03/25/2022	16.0	Technical	PHILIPPINE AGRICULTURAL ASSOCIATION
2021 VIRTUAL ISSAAS NATIONAL SCIENTIFIC CONGRESS	10/20/2021	10/21/2021	16.0	Technical	INTERNATIONAL SOCIETY FOR SOUTHEAST ASIAN AGRICULTURAL SCIENCES, INC
WEBINAR ON OUTCOME-BASED QUALITY ASSURANCE AND ONLINE ACCREDITATION ORIENTATION	11/24/2021	11/26/2021	24.0	Supervisory	ACCREDITING AGENCY OF CHARTERED COLLEGES AND UNIVERSITIES IN THE PHILIPPINES
58TH PHILIPPINE SOCIETY OF ANIAML SCIENCE SCIENTIFIC SEMINAR	10/20/2021	10/21/2021	16.0	Technical	PHILIPPINE SOCIETY OF ANIMAL SCIENCE
2021 R4D IN HOUSE REVIEW OF COMPLETED RESEARCHES AND RESEARCH SYMPOSIUM	09/28/2021	09/30/2021	24.0	Technical	PHILIPPINE CARABAO CENTER NATIONAL HEADQUARTERS AND GENEPOOL
2021 SERVICE EXCELLENCE SUMMIT FOR LEADERS (SESL)	09/09/2021	09/10/2021	12.0	Managerial	CIVIL SERVICE COMMISSION
TRANSFORMATIONAL LEADERSHIP IN A CHANGING ENVIRONMENT	08/25/2021	08/27/2021	24.0	Managerial	CIVIL SERVICE COMMISSION
1st INTERNATIONAL CONFERENCE ON AGRICULTURAL REVOLUTION AND SUSTAINABILITY 2021	07/23/2021	07/23/2021	8.0	Technical	CENTRAL BICOL STATE UNIVERSITY OF AGRICULTURE
LABORATORY ANIMAL TRAINING FOR BIOMEDICAL RESEARCH	04/12/2021	05/03/2021	32.0	Technical	UNIVERSITY OF THE PHILIPPINES DILIMAN
5TH INTERNATIONAL LIVESTOCK BIOTECHNOLOGY SYMPOSIUM	10/27/2020	10/28/2020	16.0	Technical	LIVESTOCK BIOTECHNOLOGY CENTER
PHILSAN VIRTUAL ANIMAL NUTRITION CONFERENCE 2020	10/07/2020	10/07/2020	8.0	Technical	PHILIPPINE SOCIETY OF ANIMAL NUTRITIONIST

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
SAS SOFTWARE	SERVICE AWARD (15 YEARS)	TAU GAMMA PHI/SIGMA
MS EXCEL, WORD, POWERPOINT	OUTSTANDING TEACHING PERFORMANCE 2021-2022	
	PSAS 2021 BEST PAPER	

(Continue on separate sheet if necessary)

SIGNATURE		DATE	MAY 3 2024
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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,

a. within the third degree?

b. within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES

☒ NO

☐ YES

☒ NO

If YES, give details:

35. a. Have you ever been found guilty of any administrative offense?

b. Have you been criminally charged before any court?

☐ YES

☒ NO

If YES, give details:

☐ YES

☒ NO

If YES, give details:

Date Filed:

Status of Case/s:

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES

☒ NO

If YES, give details:

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☒ YES

☐ NO

If YES, give details:

End of Contract - Foundation University

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?

b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES

☒ NO

If YES, give details:

☐ YES

☒ NO

If YES, give details:

39. Have you acquired the status of an immigrant or permanent resident of another country?

☐ YES

☒ NO

If YES, give details (country):

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:

a. Are you a member of any indigenous group?

b. Are you a person with disability?

c. Are you a solo parent?

☐ YES

☒ NO

If YES, please specify:

☐ YES

☒ NO

If YES, please specify ID No:

☐ YES


☒ NO

If YES, please specify ID No:

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

NAME	ADDRESS	TEL. NO.
DR. VICTOR B. ASIO	VISAYAS STATE UNIVERSITY	9257620329
DR. AMADO A. ANGELES	UNIVERSITY OF THE PHILIPPINES LOS BAÑOS	
DR. ARNEL N. DEL BARRIO	UNIVERSITY OF THE PHILIPPINES LOS BAÑOS	

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.




MANUEL D. GACUTAN JR.
PHOTO

Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.)
PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID: PHILIPPINE PASSPORT

ID/License/Passport No.: P0480957C


Date/Place of Issuance: JUNE 11, 2022/DFA TACLOBAN



Signature (Sign inside the box)

MAY 2, 2024

Date Accomplished



Right Thumbmark

SUBSCRIBED AND SWORN to before me this 14 MAY 2024

affiant exhibiting his/her validly issued government ID as indicated above.

ATTY. RYSAN E. GUINOCOR

VSU Chief Legal Officer

Person Administering Oath

WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied to.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word **Present**, e.g., 1998-Present. Work experience should be listed from most recent first.

- Duration: September 2022-Present
- Position: Associate Professor IV
- Name of Office/Unit: Department of Animal Science
- Immediate Supervisor: VICTOR B. ASIO
- Name of Agency/Organization and Location: Visayas State University

- Duration: July 1, 2019-September 2022
- Position: Associate Professor I
- Name of Office/Unit: Department of Animal Science
- Immediate Supervisor: DR. DINAH M. ESPINA AND DR. JULIUS V. ABELA
- Name of Agency/Organization and Location: Visayas State University

- Duration: January 1, 2017-June 30, 2019
- Position: Assistant Professor III
- Name of Office/Unit: Department of Animal Science
- Immediate Supervisor: DR. DINAH M. ESPINA
- Name of Agency/Organization and Location: Visayas State University

- Duration: January 1, 2015-December 31, 2016
- Position: Instructor III
- Name of Office/Unit: Department of Animal Science
- Immediate Supervisor: DR. SERENA L. SANCHEZ AND DR. DINAH M. ESPINA
- Name of Agency/Organization and Location: Visayas State University

- Duration: JUNE 18, 2008-December 31, 2014
- Position: Instructor I
- Name of Office/Unit: Department of Animal Science
- Immediate Supervisor: DR. SERENA L. SANCHEZ AND DR. LOLITO C. BESTIL
- Name of Agency/Organization and Location: Visayas State University

- List of Accomplishments and Contributions (if any)

Instruction

1. Taught courses both graduate and undergraduate courses in Animal Science
2. Advised thesis and non-thesis (field practice) students
3. Developed instructional materials for both lecture and laboratory classes

Research and Extension

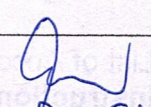
1. Submitted research and extension proposals for internal and external funding.
2. Submitted progress reports and present updates during in house review
3. Presented research outputs in scientific conference and seminars
4. Published scientific paper from approved researches.

Administration

1. Submitted programs both in undergraduate and graduate courses for accreditation and certificate of program compliance by CHED
2. Recruited qualified faculty for teaching positions.
3. Sends faculty members in specialized fields based on approved faculty development plan.
4. Submitted reports and others documents as required by the college and/or university.
5. Performed duties and responsibilities as Chairman and/or member of different committees of the department/college/university, and region-wide based organizations.

• Summary of Actual Duties

Performed duties as Associate Professor with functions in teaching graduate and undergraduate classes in Animal Science, submitted proposals and implemented approved research/extension projects, and accomplished tasks based on designation as approved by the department/college and university.


MANUEL D. GACUTAN JR
(Signature over Printed Name
of Employee/Applicant)

Date: May 3, 2024