

CS Form No. 212  
Revised 2017

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes ☐ and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	TAN		
FIRST NAME	DANIEL LESLIE	NAME EXTENSION (JR., SR)	
MIDDLE NAME	SUEDE		
3. DATE OF BIRTH (mm/dd/yyyy)	6/23/1961	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	Talisay, Cebu	If holder of dual citizenship, please indicate the details.	Philippines
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		
6 CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	91 Kilbourne House/Block/Lot No. Street Visayas State University Pangasugan Subdivision/Village Barangay Baybay Leyte City/Municipality Province
7. HEIGHT (m)	1.63	ZIP CODE	6521-A
8. WEIGHT (kg)	75		
9. BLOOD TYPE	AB	18. PERMANENT ADDRESS	91 Kilbourne House/Block/Lot No. Street Visayas State University Pangasugan Subdivision/Village Barangay Baybay Leyte City/Municipality Province
10. GSIS ID NO.	61062302452	ZIP CODE	6521-A
11. PAG-IBIG ID NO.	1700 0026 2864		
12. PHILHEALTH NO.	13-000015603-6	19. TELEPHONE NO.	053-563-7388
13. SSS NO.	N/A	20. MOBILE NO.	09328685396
14. TIN NO.	140-031-897	21. E-MAIL ADDRESS (if any)	distan1@yahoo.com.ph
15. AGENCY EMPLOYEE NO.	N/A		

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	TAN		23. NAME OF CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	DANIEL LESLIE	NAME EXTENSION (JR., SR)	JETHRO FRED D. TAN	02/23/1994
MIDDLE NAME	SUEDE		GIDEON NIEL D. TAN	12/21/1992
OCCUPATION	Professor		HAZEL ALENA D. TAN	04/09/1991
EMPLOYER/BUSINESS NAME	Visayas State University		HANNAH PAMELA D. TAN	06/01/1990
BUSINESS ADDRESS	Baybay City, Leyte 6521-A		N/A	N/A
TELEPHONE NO.	053-563-7229		N/A	N/A
24. FATHER'S SURNAME	TAN		N/A	N/A
FIRST NAME	EUSEBIO	JR	N/A	N/A
MIDDLE NAME	BASTES		N/A	N/A
25. MOTHER'S MAIDEN NAME			N/A	N/A
SURNAME	SUEDE		N/A	N/A
FIRST NAME	AURORA		N/A	N/A
MIDDLE NAME	LASAFIN		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	Hinunangan Central Elementary School Canipaen Elementary School Duenas Central Elem. School	Primary Education	1968 1971 1972	1971 1972 1974	Graduated	1974	With Honor
SECONDARY	Hinunangan Agric. and Voc. School	High School Education	1974	1978	Graduated	1974	Valedictorian
VOC / TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A	N/A
COLLEGE	Visayas State College of Agriculture	BS in Ag. Engg	1978	1983	Graduated	1983	N/A
GRADUATE STUDIES	University of the Philippines, Los Baños	MS in Ag. Engg	1989	1993	Graduated	1993	IDRC
	Iwate University, Japan	Doc. Ag. Science	1997	2000	Graduated	2000	Monbusho
(Continue on separate sheet if necessary)							
SIGNATURE			DATE				

25 July 18

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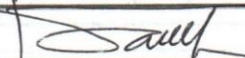


IV. CIVIL SERVICE ELIGIBILITY					
27. CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE#(if applicable)	
				NUMBER	Date of Validity
1983 Agricultural Engineering Licensure Exam	N/A	N/A	PRC, Manila	0002332	N/A
N/A	N/A	N/A	N/A	N/A	N/A

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE							
(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.							
28. INCLUSIVE DATES (mm/dd/yyyy)	POSITION TITLE (Write in full/Do not abbreviate)		DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)	MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable) & STEP (Format: "00-00")/ INCREMENT	STATUS OF APPOINTMENT	GOVT SERVICE (Y/N)
	From	To					
1/1/2018	Present	Professor VI (29-3)	Visayas State University	132,346.00	29-3	P	Yes
10/28/2027	12/31/2017	Professor VI (29-3)	Visayas State University	109,382.00	29-2	P	Yes
1/1/2017	10/27/2017	Professor VI (29-2)	Visayas State University	107,908.00	29-2	P	Yes
1/1/2016	12/31/2016	Professor VI (29-2)	Visayas State University	89,301.00	29-2	P	Yes
10/28/2014	12/31/2015	Professor VI (29-2)	Visayas State University	73,903.00	29-2	P	Yes
6/1/2012	10/27/2014	Professor VI (29-1)	Visayas State University	73,099.00	29-1	P	Yes
10/28/2011	5/31/2012	Professor VI (29-1)	Visayas State University	62,488.00	29-1	P	Yes
6/1/2011	10/27/2011	Professor IV (27-1)	Visayas State University	54,088.00	27-1	P	Yes
6/24/2010	5/31/2011	Professor IV (27-1)	Visayas State University	45,421.67	27-1	P	Yes
7/1/2009	6/23/2010	Professor IV (27-1)	Visayas State University	36,923.00	27-1	P	Yes
1/1/2009	9/30/2009	Professor II (25-2)	Visayas State University	33,724.00	25-2	P	Yes
7/1/2008	6/30/2009	Professor II (25-2)	Visayas State University	26,859.00	25-2	P	Yes
1/1/2008	11/30/2008	Professor II (25-1)	Visayas State University	26,203.00	25-1	P	Yes
7/1/2007	6/30/2008	Professor II (25-1)	Visayas State University	23,821.00	25-1	P	Yes
12/1/2005	6/30/2007	Professor II (25-1)	Leyte State University	21,655.00	25-1	P	Yes
11/6/2004	11/30/2005	Associate Professor V	Leyte State University	21,035.00		P	Yes
11/6/2001	11/5/2004	Associate Professor V	Leyte State University	20,521.00		P	Yes
7/1/2001	11/5/2001	Associate Professor V	Visayas State College of Agriculture	20,020.00		P	Yes
1/22/2001	6/30/2001	Associate Professor V	Visayas State College of Agriculture	19,067.00		P	Yes
1/1/2000	1/21/2001	Associate Professor V	Visayas State College of Agriculture	19,067.00		P	Yes
11/1/1998	12/31/1999	Associate Professor V	Visayas State College of Agriculture	17,334.00		P	Yes
1/1/1996	11/30/1996	Assistant Professor IV	Visayas State College of Agriculture	9,274.00		T	Yes
1/1/1995	12/31/1995	Assistant Professor IV	Visayas State College of Agriculture	7,370.00		T	Yes
1/1/1994	12/31/1994	Assistant Professor IV	Visayas State College of Agriculture	6,370.00		T	Yes
12/1/1992	12/31/1993	Assistant Professor IV	Visayas State College of Agriculture	5,670.00		T	Yes
7/1/1989	11/30/1992	Instructor III (R/E)	Visayas State College of Agriculture	4,300.00		T	Yes
1/1/1989	6/30/1989	Instructor III (R/E)	Visayas State College of Agriculture	2,648.00		T	Yes
1/1/1988	12/31/1988	Sci. Res. Specialist I	Visayas State College of Agriculture	2,169.50		T	Yes
3/1/1987	12/31/1987	Sci. Res. Specialist I	Visayas State College of Agriculture	1,972.25		T	Yes
7/1/1986	2/28/1987	Sci. Res. Specialist I	Visayas State College of Agriculture	1,715.00		T	Yes
6/16/1985	6/30/1986	Sci. Res. Specialist I	Visayas State College of Agriculture	1,553.00		T	Yes
1/1/1985	6/15/1985	Research Assistant	Visayas State College of Agriculture	1032.15		CO	Yes
5/1/1984	12/31/1984	Research Assistant	Visayas State College of Agriculture	938.30		CO	Yes
2/16/1984	4/30/1984	Research Assistant	Visayas State College of Agriculture	853.00		CO	Yes

(Continue on separate sheet if necessary)

SIGNATURE		DATE	
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# VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATIONS

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	Phi Delta (the Honor Society of Science)	04/16/2016	Present	10h/year	Member
	ViSCA Consumers Coop	04/01/2013	Present	3 h/week	Board of Director
	Lakas-Angkan Ministries, Inc	2004	Present	10h/week	Leader

(Continue on separate sheet if necessary)

## VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	85th NRCP National Convention, PICC, MM	03/14/2018	03/14/2018	8 hours	Technical	National Research Council of the Philippines
	National Re-orientation workshop and Training on NBC No. 461, BSU, Batangas City	10/25/2017	10/26/2017	16 hours	Managerial	Phil. Assoc. of State Universities and Colleges
	9th Asian Conf. on Lactic Acid Bacteria (ACLAB 9), Gwangju, So. Korea	07/03/2017	07/05/2017	24 hours	Technical	Asian Conference for Lactic Acid Bacteria
	17th Conference of the Science Council of Asia, 14-16Jun17	06/14/2017	06/16/2017	24 hours	Technical	National Research Council of the Philippines
	PhilARM Convention, Baguio City	05/23/2017	05/25/2017	24 hours	Technical	Phil. Assoc. of Research Managers
	Patent DraftingWorkshop	12/12/2016	12/16/2016	36 hours	Technical	Depratment of Science and Technology (DOST)
	5th Asian Federation of the Society of Lactic Acid Bacteria (AFSLAB) Symposium, Taipei, Taiwan	11/28/2016	11/30/2016	24 hours	Technical	Asian Federation of the Societies for Lactic Acid Bacteria (AFSLAB)
	Training-Workshop on Outcomes-Based M&E of ISPR&D Programs/Project	06/13/2016	06/17/2016	40 hours	Technical	PCAARRD-Dept of Science and Technology
	66th Phil Society of Ag. Engrs (PSAE) Annual Natl Convention	04/24/2016	04/30/2016	40 hours	Technical	Phil.Society of Agricul Engrs (PSAE)
	5th International Conference of Indonesian Society for Lactic acid Bacteria (5th IC - ISLAB), Yogyakarta, Indonesia	11/13/2015	11/14/2015	16 hours	Technical	Indonesian Society for Lactic Acid Bacteria (ISLAB)
	Sem. on Innov. & Productivity: Towards Organ'l Excellence	02/23/2015	02/24/2015	16 hours	Technical	Agricultural Training Institute -Visayas
	4th Int'l Symposium and Mtg of the Asian Federation of the Societies for Lactic Acid Bacteria, SEARCA, Los Banos	10/22/2014	10/24/2014	24 hours	Technical	Asian Federation of the Societies for Lactic Acid Bacteria (AFSLAB)
	Orietation on Electronic Application of LTO on Food, Drugs, Cosmetics, Household Hazardous Subs. and Med. Devices	09/04/2014	09/04/2014	8 hours	Technical	Food and Drug Administration (FDA)
	Seminar on Ethics in Research and Publication	09/08/2014	09/08/2014	8 hours	Technical	Visayas State University
	2nd Scientific Symposium and General Assembly of the JSPS Alumni Association of the Philippines, Inc. (JAAP)	07/11/2014	07/11/2014	8 hours	Technical	Japan Society for the Promotion of Science (JSPS) Alumni Association
	3rd International Symposium on Processing of Foods, Vegetables and Fruits (ISPFVF 2014)	08/11/2014	08/13/2014	24 hours	Technical	University of Nottingham, Malaysia
	RDE Agenda Consultation Workshop on Postharvest and Mechanization in the Visayas	08/28/2014	08/28/2014	8 hours	Technical	Department of Agriculture (DA)-Phil. Center for Postharvest Dev and Mechanization (PhilMech)
	25th Joint VICARP and RRDEN Regional RDE Symposium	06/20/2014	06/20/2014	8 hours	Technical	Visayas Coordinated Agricultural Research Program (VICARP)
	Validation Workshop on RDE Agenda Priorities and Commodities	06/10/2014	06/10/2014	8 hours	Technical	Department of Agriculture (DA)-Phil. Center for Postharvest Dev and Mechanization (PhilMech)
	64th PSAE Annual National Convention	04/21/2014	04/25/2014	40 hours	Technical	Phil.Society of Agricul Engrs (PSAE)
	National Conference on Development Initiatives in the Philippine Marginal Uplands	10/23/2013	10/24/2013	24 hours	Technical	Philippine Higher Education Research Network (PHERNet) - Commission on Higher Education
	80th National Assembly Meeting of NRCP	03/13/2013	03/13/2013	8 hours	Technical	National Research Council of the Philippines (NRCP)
	Foundation Course on Intellectual Property	03/07/2013	03/08/2013	8 hours	Technical	Intellectual Propert Office (IPO)
	Workshop on Intellectual Property and Commercialization	01/21/2013	01/22/2013	24 hours	Technical	Intellectual Propert Office (IPO)
	24th Joint ViCARP and RRDEN Regional RDE Symposium	11/23/2012	11/23/2012	8 hours	Technical	Visayas Consortium for Agriculture and Aquatic Resource Program (VICARP)

(Continue on separate sheet if necessary)

## VIII. OTHER INFORMATION

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	Drawing and Painting	N/A			Phil. Soc. of Agric'l Engrs (PSAE)
	N/A	N/A			Nat'l Res. Council of the Phil. (NRCP)
	N/A	N/A			Phil. Soc. for Lactic Acid Bacteria
	N/A	N/A			VSU Faculty Association (VFA)
	N/A	N/A			PLEASE SEE ATTACHED SHEET

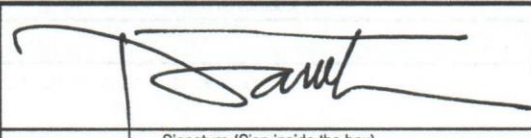
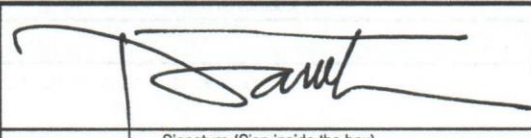




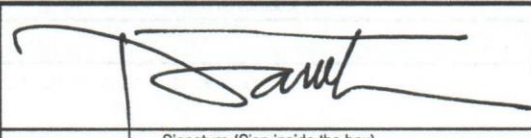


(Continue on separate sheet if necessary)




SIGNATURE	DATE
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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____
35. a. Have you ever been found guilty of any administrative offense?  b. Have you been criminally charged before any court?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____  <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ Date Filed: _____ Status of Case/s: _____
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?  b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____  <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____
39. Have you acquired the status of an immigrant or permanent resident of another country?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details (country): _____
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify: _____  <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____  <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)		
NAME	ADDRESS	TEL. NO.
JOSE L. BACUSMO	Visayas State University, Baybay City, Leyte	053-563-7458
BONIFACIO ARZADON	Sta. Fe Subdivision, Los Baños, Laguna	049-536-0662
ERLINDA A. VASQUEZ	PhilRootcrops, VSU, Baybay City, Leyte	053-563-7229
42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.		

<table><tr><td>Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance</td></tr><tr><td>Government Issued ID: <b>UMID</b></td></tr><tr><td>ID/License/Passport No.: <b>006-0017-6278-1</b></td></tr><tr><td>Date/Place of Issuance: <b>Land Bank Baybay</b></td></tr></table>	Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance	Government Issued ID: <b>UMID</b>	ID/License/Passport No.: <b>006-0017-6278-1</b>	Date/Place of Issuance: <b>Land Bank Baybay</b>	<table><tr><td></td></tr><tr><td>Signature (Sign inside the box) <b>24-Jul-18</b></td></tr><tr><td>Date Accomplished</td></tr></table>		Signature (Sign inside the box) <b>24-Jul-18</b>	Date Accomplished	<table><tr><td></td></tr><tr><td></td></tr><tr><td>Right Thumbmark</td></tr></table>			Right Thumbmark
Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance												
Government Issued ID: <b>UMID</b>												
ID/License/Passport No.: <b>006-0017-6278-1</b>												
Date/Place of Issuance: <b>Land Bank Baybay</b>												
												
Signature (Sign inside the box) <b>24-Jul-18</b>												
Date Accomplished												
												
												
Right Thumbmark												

SUBSCRIBED AND SWORN to before me this <u>JAN 08 2019</u> , affiant exhibiting his/her validly issued government ID as indicated above.				
<table><tr><td></td></tr><tr><td><b>ATTY. RYSAN O. GUINOCOR</b> VSU LEGAL COUNSEL</td></tr><tr><td>Person Administering Oath</td></tr></table>			<b>ATTY. RYSAN O. GUINOCOR</b> VSU LEGAL COUNSEL	Person Administering Oath
				
<b>ATTY. RYSAN O. GUINOCOR</b> VSU LEGAL COUNSEL				
Person Administering Oath				

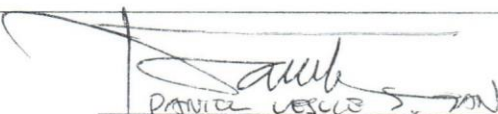


**Instructions:** 1. Include only the work experiences relevant to the position being applied to.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.

- Duration: October 28, 2011 – present
- Position: Professor VI
- Name of Office/Unit: Philippine Rootcrop Research and Training Center (PhilRootcrops)
- Immediate Supervisor: Erlinda A. Vasquez
- Name of Agency/Organization and Location: Visayas State University, Baybay City, Leyte
- List of Accomplishments and Contributions (if any)
  - Designed and developed rootcrop processing machines
  - Published research outputs in refereed journals
- Summary of Actual Duties
  - Make research proposals for local and foreign funding and implement approved proposals
  - Teach Agricultural Engineering courses and act as Adviser to thesis students

- Duration: July 1, 2009 – October 27, 2011
- Position: Professor IV
- Name of Office/Unit: Philippine Rootcrop Research and Training Center (PhilRootcrops)
- Immediate Supervisor: Erlinda A. Vasquez
- Name of Agency/Organization and Location: Visayas State University, Baybay City, Leyte
- List of Accomplishments and Contributions (if any)
  - Designed and developed rootcrop processing machines
  - Published research outputs in refereed journals
- Summary of Actual Duties
  - Make research proposals for local and foreign funding and implement approved proposals
  - Teach Agricultural Engineering courses and act as Adviser to thesis students

  
 (Signature over Printed Name  
 of Employee/Applicant)

Date: 25 July 18