

CS Form No. 33-B  
Revised 2018

(Stamp of Date of Receipt)

Republic of the Philippines  
VISAYAS STATE UNIVERSITY  
Baybay City, Leyte

Mr./Mrs./Ms.: ROGER T. MUAÑA

You are hereby appointed as Administrative Aide VI (SG 6, Step 1)

(Position Title) Mechanic II

under Permanent  
(Permanent, Temporary, etc.)

status at the Motor Pool Services  
(Office/Department/Unit)

with a compensation rate of SIXTEEN THOUSAND EIGHT HUNDRED SEVENTY-SEVEN

(P 16,877.00) pesos per month.

The nature of this appointment is

reappointment

vice

N/A

(Original, Promotion, etc.)

, who N/A

with plantilla Item No. VISCAB-ADA6-113-2004

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Transferred, Retired, etc.)

This appointment shall take effect on the date of signing by the appointing officer/authority.

Very truly yours,

EDGARDO E. TULIN  
Appointing Officer/Authority

March 1, 2022

Date of Signing

Accredited/Deregulated Pursuant to  
CSC Resolution No. 1801514, s. 2018  
dated 12/18/2018

DRY SEAL

(Stamp of Date of Release)

SUBJECT TO TWO (2) YEARS PROBATIONARY PERIOD  
per 2018 approved VSU MSP



Certification

This is to certify that all requirements and supporting papers pursuant to CSC MC No. 24, s. 2017 as amended have been complied with, reviewed and found to be in order.

The position was published at N/A from N/A to N/A, 2021 and posted in N/A from N/A to N/A, 2021 in consonance with RA No. 7041. The assessment by the Human Resource Merit Promotion and Selection Board (HRMPSB) started on , 20 .

HONEY SOFIA V. COLIS  
OIC HRMO

Certification

This is to certify that the appointee has been screened and found qualified by the majority of the HRMPSB/Placement Committee during the deliberation held on .

DANIEL LESLIE S. TAN  
Chairperson, HRMPSB/ Placement Committee

CSC/HRMO Notation

ACTION ON APPOINTMENTS			Recorded by
<input type="checkbox"/> Validated per RAI for the month of			
<input type="checkbox"/> Invalidated per CSCRO/FO letter dated			
<input type="checkbox"/> Appeal	DATE FILED	STATUS	
<input type="checkbox"/> CSCRO/ CSC-Commission			
<input type="checkbox"/> Petition for Review			
<input type="checkbox"/> CSC-Commission			
<input type="checkbox"/> Court of Appeals			
<input type="checkbox"/> Supreme Court			

Original Copy - for the Appointee  
Original Copy- for the Civil Service Commission  
Original Copy- for the Agency

Acknowledgement  
Received original/photocopy of appointment on 04/05/2024  
ROGER T. MUANA  
Appointee