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CLEARANCE
(for Faculty and Staff)

Name: **MA. ROSA DE LIMA G. BEATO**

Position: **Asst. Prof. II**

Dept./Office: **Animal Science**

Last Day in of Service in VSU: _____

Faculty/staff who is retiring, resigning, being separated from the service, transferring to another agency, or go on leave of absence for more than three months is required to process this clearance in five (5) copies.

This clearance should be duly accomplished before receiving the last salary or any money due to the faculty/staff from the university. After completion of this clearance, return all copies to the Personnel Records and Performance Evaluation Office (PRPEO).

The above named faculty/staff is cleared of money, property and other responsibilities from VSU, Visca, Baybay City, Leyte as indicated below:

Purpose: ☐ Resignation ☐ Retirement ☐ Transfer ☒ Study Leave ☐ Others: _____

Effective Date: **September 1, 2020**

Reason if Resignation: _____

Until further Faculty/Staff's Address and Mobile No.: **Brgy. Guadalupe, Baybay City, Leyte, Cphone # 09231018570**

DEPT./OFFICE	SIGNATURE/DATE	DEPT./OFFICE	SIGNATURE/DATE
1. Home Department/Office	 JULIUS V. ABELA	17. University Librarian	 VICENTE GILOS
2. Dean, College of Agriculture and Food Sciences	 VICTOR B. ASIO	18. Head, VSU Health Services	 DR. ELWIN JAY V. YU
3. Dean, College of Arts and Sciences	 CANDELARIO L. CALIBO	19. University Registrar	 MARWEN A. CASTAÑEDA
4. Dean, College of Education	 BAYRON S. BARREDO	20. Head, Accounting Office	 ERLINDA S. ESGUERRA
5. Dean, College of Mgt. and Economics	 MOISES NEIL V. SERINO	21. Head, Cash Division	 QUEEN EVER Y. ATUPAN
6. Dean, College of Engineering	 ROBERTO C. GUARITE	22. Head, Records Office	 MA. ROBERTA MIRAFIOR
7. Dean, College and Forestry and Natural Resources <i>Environmental Science</i>	 DENNIS B. PEQUE	23. Head, PRPEO	 HONEY SOFIA V. COLIS
8. Dean, College of Veterinary Medicine	 SANTIAGO T. PEÑA JR.	24. Head, SPPMO	 ALICIA M. FLORES
9. Dean, Graduate School	 ANABELLA B. TULIN	25. Director, GSD	 MARIO LILIO P. VALENZONA
10. Dean of Students	 MANOLO B. LORETO, Jr	26. Director, Administration & Human Resource Development	 LOURDES B. CANO
11. Director, Institute of Human Kinetics	 CHARIS B. LIMBO	27. Director, Finance	 LOUELLA C. AMPAC
12. Director ecoFARMI	 ROMEL B. ARMECHIN	28. Vice-President for Research and Extension	 OTHELLO B. CAPUNO
13. Director, NARC	 FELICIANO G. SIMON	29. Vice President for Instruction	 BEATRIZ S. BELONIAS
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16. VFA/AdPA	 EDGARDO E. TULIN		

APPROVED:

EDGARDO E. TULIN

PRESIDENT