


Republic of the Philippines
VISAYAS STATE UNIVERSITY
Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms/Mr. Ritchie F. Guevarra
has assumed the duties and responsibilities as Security Guard I of
Security Services Office effective July 1, 2018 -December 31, 2018.

This certification is issued in connection with the issuance of the
appointment of Ms/Mr. Ritchie F. Guevarra as Security Guard -I.

Done this 2nd day of July 2018 in VSU, Baybay City,
Leyte.


CELSON GUMAOD
Head of Office/Department/Unit
Head, Security Office

Date: 6 - 29 - 18

Attested by:


LOURDES B. CANO
Highest Ranking HRMO

201 file
Admin
COA
CSC

*For submission to CSCFO
within 30 days from the
date of assumption of the
appointee*