



**VISAYAS**  
STATE UNIVERSITY

**Office of the President**

2/F Administration Building  
Visca, Baybay City, Leyte, PHILIPPINES  
Telefax: +63 53 563 7067  
Email: op@vsu.edu.ph  
Website: [www.vsu.edu.ph](http://www.vsu.edu.ph)

**Notice of Salary Adjustment**

06-February-2020

Pursuant to National Budget Circular No. 579 dated January 24, 2020, implementing Republic Act No. 11466 dated January 8, 2020, the salary of the following faculty/staff are hereby adjusted effective January 1, 2020, as follows:

Name of Faculty/Staff	Item No. FY 2019 Plantilla of Personnel	Position	Salary Grade	Step Increment
A. BONIFE, Alain A.	ADA6- 78-2004	Administrative Aide VI	6	2
B. CO, Jocelyn T.	ADA6- 99-2004	Administrative Aide VI	6	2
C. ESPINOSA, Graciana M.	ADA6- 76-2004	Administrative Aide VI	6	2
D. FLANDEZ, Arlin B.	ADA6- 96-2004	Administrative Aide VI	6	2
E. GUCELA, Arnel P.	ADA6-108-2004	Administrative Aide VI	6	2
F. MANATAD, Teresita G.	ADA6- 89-2004	Administrative Aide VI	6	2
G. TABINAS, Julia A.	ADA6- 82-2004	Administrative Aide VI	6	2

- Adjusted monthly basic salary effective January 1, 2020, under the new Salary Schedule:  
SG 6 Step 2 **P 15,643.00**  
(187,716.00) p.a.
- Actual monthly basic salary as of December 31, 2019:  
SG 6 Step 2 **P 14,961.00**  
(179,532.00) p.a.
- Monthly salary adjustment effective January 1, 2020 (1-2) **P 682.00**

It is understood that this salary adjustment is subject to review and post-audit, and to appropriate re-adjustment and refund if found not in order.

Very truly yours,

**EDGARDO E. TULIN**  
President

cc: Records, GSIS, PRPEO, Payroll