

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes () ☐ use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	GUMBA		
FIRST NAME	MICHELLE	NAME EXTENSION (JR., SR)	N/A
MIDDLE NAME	ESTOY		
3. DATE OF BIRTH (mm/dd/yyyy)	2/28/1987	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship
4. PLACE OF BIRTH	VISCA, BAYBAY, LEYTE	If holder of dual citizenship, please indicate the details.	<input type="checkbox"/> by birth <input type="checkbox"/> by naturalization
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		Pls. indicate country:
6 CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	ZONE 6
7. HEIGHT (m)	1.25	House/Block/Lot No.	Street
8. WEIGHT (kg)	54	Subdivision/Village	PATAG
9. BLOOD TYPE	A	BAYBAY	Barangay
10. GSIS ID NO.	N/A	City/Municipality	LEYTE
11. PAG-IBIG ID NO.	1212-0304-2720	ZIP CODE	Province
12. PHILHEALTH NO.	13-000106279-5	18. PERMANENT ADDRESS	ZONE 6
13. SSS NO.	N/A	House/Block/Lot No.	Street
14. TIN NO.	441-480-382-000	Subdivision/Village	PATAG
15. AGENCY EMPLOYEE NO.	V02036	BAYBAY	Barangay
		City/Municipality	LEYTE
		ZIP CODE	Province
		19. TELEPHONE NO.	N/A
		20. MOBILE NO.	09983371895
		21. E-MAIL ADDRESS (if any)	michelles2y.gumba@yahoo.com / michelle.gumba@vsu.com.ph

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	GUMBA		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	RANEL	NAME EXTENSION (JR., SR)	RICHELLE MAE E. OTADORA	2/22/2008
MIDDLE NAME	PERNITO		HANNAH RAE E. GUMBA	11/1/2010
OCCUPATION	BARBER			
EMPLOYER/BUSINESS NAME	N/A			
BUSINESS ADDRESS	N/A			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	ESTOY			
FIRST NAME	EDUARDO	NAME EXTENSION (JR., SR)		
MIDDLE NAME	DELA CRUZ			
25. MOTHER'S MAIDEN NAME	POLANCOS			
SURNAME	ESTOY			
FIRST NAME	LUCENITA			
MIDDLE NAME	SANCHEZ			

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	Visca Foundation Elementary School	Primary	1994	2000	N/A	2000	N/A
SECONDARY	Visca Laboratory High School	Secodary	2000	2004	N/A	2004	N/A
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	N/A		N/A
COLLEGE	Visayas State University	BS Agriculture Major Soil Science	2004	2009	N/A	2009	N/A
GRADUATE STUDIES	N/A	N/A	N/A	N/A	N/A		N/A

(Continue on separate sheet if necessary)	
SIGNATURE	DATE
	July 1, 2022

[illegible]

V. WORK EXPERIENCE
(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

[illegible]

SIGNATURE		DATE	July 1, 2022
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[illegible]

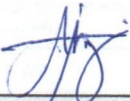

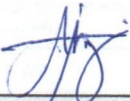

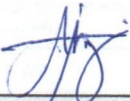

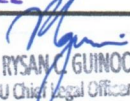
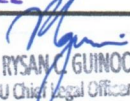
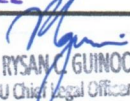
VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED
(Start from the most recent L&D training program; and include only the relevant L&D training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

(Continue on separate sheet if necessary)

			NON-ACADEMIC DISTINCTIONS / RECOGNITION			MEMBERSHIP IN ASSOCIATION/ORGANIZATION
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(Continue on separate sheet if necessary)

July 1, 2022

34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____												
35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ Date Filed: _____ Status of Case/s: _____												
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____												
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____												
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____												
39. Have you acquired the status of an immigrant or permanent resident of another country?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details (country): _____												
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____												
41. REFERENCES (Person not related by consanguinity or affinity to applicant/appointee)													
<table><thead><tr><th>NAME</th><th>ADDRESS</th><th>TEL. NO.</th></tr></thead><tbody><tr><td>Dr. Erlinda A. Vasquez</td><td>Visca, Baybay City, Leyte</td><td>09177034791</td></tr><tr><td>Dr. Anabella B. Tulin</td><td>Visca, Baybay City, Leyte</td><td>09150727521</td></tr><tr><td>Hon. Allan P. Gumba</td><td>Brgy. Patag, Baybay City, L:eyte</td><td>09677704775</td></tr></tbody></table>		NAME	ADDRESS	TEL. NO.	Dr. Erlinda A. Vasquez	Visca, Baybay City, Leyte	09177034791	Dr. Anabella B. Tulin	Visca, Baybay City, Leyte	09150727521	Hon. Allan P. Gumba	Brgy. Patag, Baybay City, L:eyte	09677704775
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42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.													
<table><tr><td>Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance</td></tr><tr><td>Government Issued ID: University ID</td></tr><tr><td>ID/License/Passport No.: V02036</td></tr><tr><td>Date/Place of Issuance: May 4, 2022 / VSU,Visca,Baybay</td></tr></table>	Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance	Government Issued ID: University ID	ID/License/Passport No.: V02036	Date/Place of Issuance: May 4, 2022 / VSU,Visca,Baybay	<table><tr><td> Signature (Sign inside the box) July 1, 2022 Date Accomplished</td><td> Right Thumbmark</td></tr></table>	 Signature (Sign inside the box) July 1, 2022 Date Accomplished	 Right Thumbmark						
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SUBSCRIBED AND SWORN to before me this <u>04 AUG 2022</u> , affiant exhibiting his/her validly issued government ID as indicated above.													
<table><tr><td> ATTY. RYSAN C. GUINOCOR VSU Chief Legal Officer</td></tr><tr><td>Person Administering Oath</td></tr></table>		 ATTY. RYSAN C. GUINOCOR VSU Chief Legal Officer	Person Administering Oath										
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WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied to.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.

- Duration: March 16, 2022 – present
- Position: Science Aide
- Name of Office/Unit: PHILROOTCROPS
- Immediate Supervisor: Lisa I. Arce/Dilberto O. Ferraren
- Name of Agency/Organization and Location: Visayas State University, Visca, Baybay City, Leyte

- List of Accomplishments and Contributions (if any)

- Summary of Actual Duties
 - Take charge of the collection and maintenance of cassava germplasm collection;
 - Perform HCN analysis and dry matter content of all cassava hybrids and introduced varieties;
 - Help maintain cleanliness and orderliness of experimental field
 - Do other jobs as needed by the center


- Duration: July 1, 2016 - March 15, 2022
- Position: Research Assistant
- Name of Office/Unit: PhilRootcrops
- Immediate Supervisor: Dr. Erlinda A. Vasquez
- Name of Agency/Organization and Location: VSU, Visca, Baybay City, Leyte

- List of Accomplishments and Contributions (if any)

- Summary of Actual Duties
 - Assist the project leader in the implementation of the project in the field.
 - Assist in the collection of data and preparation of materials of the ongoing projects
 - Supervise the selection, cutting and treatment of cassava planting materials.
 - Records the distribution of pre-treated cassava planting materials to intended beneficiaries
 - Conduct laboratory analysis
 - Wash and clean glassware and equipment
 - Assist the project leader in the preparation of progress and terminal reports

- Duration: March 01, 2015 – December 31, 2015
 - Position: Science Research assistant
 - Name of Office/Unit: PHERNET
 - Immediate Supervisor: Dr. Anabella B. Tulin
 - Name of Agency/Organization and Location: VSU, Visca, Baybay City, Leyte
-
- List of Accomplishments and Contributions (if any)
 - Summary of Actual Duties
 - Assist the project leader/study leaders in the implementation of the project in the field.
 - Conduct interview with the indigenous farmers of Sta. Rita, Samar
 - Perform sweetpotato field experiment at Sta. Rita, Samar
 - Assist in the writings of reports.

- Duration: August 16, 2009 - February 28, 2015
 - Position: Science Research Assistant
 - Name of Office/Unit: PhilRootcrops
 - Immediate Supervisor: Dr. Edgardo E. Tulin
 - Name of Agency/Organization and Location: VSU, Visca, Baybay City, Leyte
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- List of Accomplishments and Contributions (if any)
 - Summary of Actual Duties
 - Assist the project leader in ordering reagents and chemicals, and purchase experimental animals for the project
 - Conducts/performs extraction and purification of PRP-1 including preparation of columns for chromatography
 - Performs animal experiments for antidiabetic, antihypertensive and hepatotoxicity studies with close supervision by a licensed veterinarian
 - Assist in the writings of reports.


MICHELLE E. GUMBA
 (Signature over Printed Name
 of Employee/Applicant)

Date: July 01, 2022