CS Form No. 212
Revised 2017

Jack 1 September 1		NAL DAT		Political State		AS A PROBLEMA BOYED OF TOPICAL	SE SULVIUS ES DESCIALL SESSES AVANCES			
READ THE ATTACHED GUIDE TO F Print legibly. Tick appropriate box	made in the Personal Data Sheet and the Work Exp FILLING OUT THE PERSONAL DATA SHEET (PDS) It tes () and use separate sheet if necessary. Inc	BEFORE ACCOMPLISHING THE P	PDS FORM.		1. CS ID No.	the person concern		For CSC use only)		
I. PERSONAL INFORMATI	VETWARDER SWEWERS AND VIEW	a diameter				nacaut a teorito i	andikebio Mano			
2. SURNAME	Valenzona					NAME EXTENSION (ID QD)			
FIRST NAME	Raul Anthony					NAME OF STREET	N/A			
MIDDLE NAME	Santiago									
3. DATE OF BIRTH (mm/dd/yyyy)	07/16/1987	16. CITIZENSHIP	16. CITIZENSHIP			✓ Filipino ☐ Dual Citizenship ☐ by birth ☐ by naturalization				
4. PLACE OF BIRTH	Baybay City, leyte	If holder of dual citize	enship,	Pls. indicate country:						
5. SEX	✓ Male Female	please indicate the o	details.	Philippines	3					
6. CIVIL STATUS	✓ Single			ouse/Block/Lot N	Patag					
7. HEIGHT (m)	1.60 - AAROO		51	Subdivision/Villag BAYBAY	je om Vortore		Barangay LEYTE	.gg.		
8. WEIGHT (kg)	Verilla de la ve	710 2005		City/Municipality	/ Install in	strW.	Province	- Anna C		
	79.00	ZIP CODE 18. PERMANENT ADDRESS		Li ha	A av anterim	6521	Zone 2	200030.83		
9. BLOOD TYPE	0	THE STREET	Но	ouse/Block/Lot N	Vo.		Street	Established Control		
10. GSIS ID NO.	2005897506		Si	ubdivision/Villag) e	bA	Patag Barangay	ALCY (BSD)		
11. PAG-IBIG ID NO.	121048501996	n ay tuo sirikka maakii 		BAYBAY City/Municipality	A Sviletteinim	98	LEYTE Province	P20231130		
12. PHILHEALTH NO.	010510153753	ZIP CODE		11204	MILESTABLE	6521	01/27/2024	1,014 T 2024		
13. SSS NO.	N/A	19. TELEPHONE NO.	N/A				4202000	ENEA (DIE)		
14. TIN NO.	949055796	20. MOBILE NO.		111 1211	906	3-613-0739	AX MARK X BOX 10	ALEXANDE TOTAL		
15. AGENCY EMPLOYEE NO.	V02022	21. E-MAIL ADDRESS (if any)		rau	ulanthony.va	alenzona@vsu.e	du.ph	3203-10-10		
II. FAMILY BACKGROUND										
22. SPOUSE\'S SURNAME	1-8 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	Production State Consort	23. NAME of CI	HILDREN (Writ	te full name an	d list all)	DATE OF BIRT	TH (mm/dd/yyyy)		
FIRST NAME	N/A	NAME EXTENSION (JR., SR) N/A		1.30	N/A	64	\$2.08 & 30 N	I/A		
MIDDLE NAME	N/A	ficeping and Singer Chice	- Infin		HamiA susaveninoA			radarendo.		
OCCUPATION	N/A				COMPTON TO		regricinga	signation		
EMPLOYER/BUSINESS NAME	N/A									
BUSINESS ADDRESS	N/A	AC 17 person in Benerous cases:	-				204 - 201 V			
TELEPHONE NO.	N/A	lanced since en un			Mulo		Pa Prost un	0105-10/004		
24. FATHERI'S SURNAME	Valenzona	NAME EXTENSION (JR., SR)		1911)	198. 316 V'161.		KI OSTEVĒCIT	25 fevent		
FIRST NAME	Raul	NAME EXTERNOLOGY (URL, GTY)			olisi lieT		010ac1-0	gras Trus		
MIDDLE NAME	Fernandez			11101						
25. MOTHER\'S MAIDEN NAME	Erlinda Igot Santi	iago								
SURNAME	Valenzona									
FIRST NAME	Erlinda									
MIDDLE NAME	Santiago			(C	ontinue on sep	parate sheet if neces	isary)			
III. EDUCATIONAL BACKG 26.		SASIO EDUCATION/DECE	TE ISSUED OF	PERIOD OF A	ATTENDANCE	HIGHEST		SCHOLARSHIP/		
LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGRI (Write in full)	EE/COURSE	From	To	LEVEL/UNITS EARNED (if not graduated)	YEAR GRADUATED	ACADEMIC HONORS RECEIVED		
ELEMENTARY	Visca Laboratory High School	Elementary		2001	2004	3rd Year	2004	N/A		
SECONDARY VOCATIONAL/ TRADE COURSE	Dr. Geronimo B. Zaldivar Memorial School of Fisheric	ies High School		2004	2006	Graduated	2006	N/A		
COLLEGE GRADUATE STUDIES	Visayas State University N/A	Bachelor of Science in Agri	ribusiness	2014	2017	Graduated	2017	N/A		
0.000		(Continue on separate sheet if nece	essary)							
SIGNATURE	And			DA	\TE		03/17/2025			

03/17/2025

DATE

7. CAREE	D SEDVICE DA 400	0 (BOARD/ BAR) UNDER		DATE OF	LANGE			LICENSE (if a	pplicable)
	SPECIAL LAWS		RATING (If Applicable)	EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT			NUMBER	Date of Validity
to the service of the service of	CSC Sub-Profe	essional	80.70	10/13/2013	Saint Joseph (N/A	N/A		
Non-Professional Driver's License				07/14/2017	LTO Regional	H1209000112	07/16/202		
	ane.e			Siri	4 1 24 1	Garage Character	Faul kring	3)-4	
		3	nagilia ³	(Continue on separate sh	eet if necessary)		SI/4 (3)		NAME OF STREET
	EXPERIENCI		t work) Description	on of duties should	be indicated in the attache	ed Work Exper	ience sheet.		
INCLUS	SIVE DATES //dd/yyyy)	POSITION TITI (Write in full/Do not ab	LE	DEPARTMENT / AG	SENCY / OFFICE / COMPANY Ill/Do not abbreviate)	MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (If applicable)& STEP (Format*00-0*)/ INCREMENT	STATUS OF APPOINTMENT	GOV'T SERVICE (Y/N)
01/01/2025	PRESENT	Administrative Ai	de IV	Visayas	State University	16,833.00	4-1	Permanent	Y
02/01/2024	12. 3°	Administrative Ai	de IV	Visayas	State University	16,209.00	4-1	Permanent	Y
02/01/2024		Administrative Ai	de IV	Visayas	State University	15,586.00	4-1	Permanent	Y.
01/01/2024	01/31/2024	Administrative A	de III	Visayas	State University	15,265.00	3-1	Permanent	Y
01/01/2023	01/31/2024	Administrative A	de III	Visayas State University		14,678.00	3-1	Permanent	Υ
10/17/2022		Administrative A	de III	Visayas State University		14,125.00	3-1	Permanent	Υ
07/01/2022	10/16/2022	Administrative A	de III	Visayas State University		642.05	-	Casual	Υ
07/01/2022	12/31/2022	Administrative A	de III	Visayas State University		642.05		Casual	Υ
01/03/2022	06/30/2022	Administrative A	de III	Visayas State University		14,125.00	3-1	Casual	Υ
01/01/2022	06/30/2022	Administrative A	de III	Visayas State University		13,572.00	3-1	Casual	Υ
05/03/2021	06/30/2021	Administrative A	de III	Visayas	State University	13,572.00	3-1	Casual	Υ
05/03/2021	06/30/2021	Administrative A	de III	Visayas	State University	13,572.00	3-1	Casual	Υ
07/17/2017	04/30/2021	Clerk		Visayas	State University	9,954.70	-	Job Order	N
06/01/2016	07/31/2016	Clerk		Visayas	State University	5,720.00	-	Job Order	N
05/16/2011	05/31/2014	Utility/Messen	ger	Visayas	State University	6,160.00	-	Job Order	N
1/17/2010 04/16/2011 Toll Teller			Skyway	O&M Corporation	10,504.00	-	Contractual	N	
					67.1168			and N	75 FIG.
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	.3:47:2025	27.6		ayeer continue them				SMATURES SMATURES	The control
		1		(Continue on separate sh	eet if necessary)	1	Š.	2025	

TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	ATTEN	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
,	From	То	HOURS	Technical/etc)	(1
Personality Development and Customer Services	11/09/2010	11/09/2010	8	Technical	Skyway O&M Corp.
Orientation on QEHS Management System(ISO-9001:2008), OHSAS-18001:2007 & ISO 14001:2004+cor1:2009)	11/08/2010	11/08/2010	8	Technical	Skyway O&M Corp.
Wrokshop on Career and Guidance	03/07/2008	05/07/2008	8	Technical	STI College Ormoc
					·
			-		
				2	
	(Continue on separate	sheet if necessary)			

I. VOLUNTARY WORK OR INVOLVEMEN			and the second second	ARY ORGANIZ		
29. NAME & ADDRESS OF OR (Write in full)	GANIZATION		/E DATES d/yyyy) To	NUMBER OF HOURS		
N/A		N/A	N/A	N/A	Japan sers y	N/A
	.e. Yeu gwe German					
0/5				espelle evira	sebanyhs yes	a, liteve viou evet been found gw % of t
II. LEARNING AND DEVELOPMENT (L&D art from the most recent L&D/training program and includ) INTERVENTIONS/TRAININ		S ATTENDE	D	everial positions)	o belaisto yapilina o bassi ulay system u
30. TITLE OF LEARNING AND DEVELOPMENT INTER (Write in full)	sket@hausa	INCLUSIVE ATTEN	DATES OF DANCE d/yyyy)	NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc) (Write in full)	
"Orientation of Guidelines and Procedures on Processes/Sen- Services Office (ASO)		02/23/2024	02/23/2024	8	Technical	"Visayas State University (VSU), Visca, Baybay City, Leyte
"Unlocking Excellence: The 5S Resolution for Clerks and	Heads at Visayas State University*	11/29/2023	11/29/2023	8 0 1	Technical	"Visayas State University (VSU), Visca, Baybay City, Leyte
Attended the ISO 9001:2015 Awareness/Re	e-awareness Seminar	08/29/2023	08/29/2023	4	Technical	"Visayas State University (VSU), Visca, Baybay City, Leyte
Frontliners and Excellent Custon	- to- e/g 2 1/3	11/09/2022	11/11/2022	24	Technical	Personnel Officers Association of the Philippines, Inc. (POA
Orientation/Re-orientation of Duties and Responsibilities of d Documents and Records Control Procedure r	DRCs and AdDRCs, and Cascading of nanuals and Guidelines	09/07/2022	10/07/2022	to get princip	Technical	Visayas State University
ISO 9001:2015 Awareness/Re-aware	eness Seminar	08/30/2022	08/30/2022	4	Technical	Visayas State University
Internal Quality Audit Course based ISO 19011:2018 Auditing Guidelines		08/17/2022	08/19/2022	24	Technical	AGF Training & Consulting Group
Documents Control and Records Mana	09/21/2021	09/23/2021	32	Technical	AGF Training and Consulting Group	
ISO 9001:2015 ISO Awareness and Rea	wareness Webinar	09/13/2021	09/13/2021	8	Technical	ODQA, Visayas State University
Control you records before they control you: The basics of Records Management and Records Control		01/27/2021	01/27/2021	8	Technical	Department of Science and Technology - Science and Technology Information Institute
ISO 9001:2015 ISO Awareness and Rea	11/27/2020	11/27/2020	8	Technical	ODQA, Visayas State University	
Webinar on ISO Document (Control	09/21/2020	09/21/2020	8	Technical	AGF Training and Consulting Group
Documentation Trainin		01/17/2019	01/17/2019	8 396 0	Technical	AGF Consulting Group and Visayas State University
Risk Assessment and ISO Process Documentation		01/16/2019	01/16/2019	8	Technical	AGF Consulting Group and Visayas State University
Orientation on Basic Customer Service and Work Values		09/05/2017	09/05/2017	8	Technical	ODAHRD, Visayas State University
Enterprise Resource Planning(ER	P) workshop	03/04/2015	03/04/2015	8	Technical	DBM, Visayas State University
Planning Workshop for Program A	Accreditation	02/04/2013	02/08/2013	64	Technical	"Visayas State University (VSU), Visca, Baybay City, Leyte
eng. 265 S. T. T.	I a see below and the	PLEASE SEE A	s analyside	u fe to avenues.	nevic Pat	ed vives and expenses, personalities
III. OTHER INFORMATION						- Alle to the second time with the properties of
31. SPECIAL SKILLS and HOBBIES	32. No	ON-ACADEMIC DIS	TINCTIONS / REC /rite in full)	OGNITION		33, MEMBERSHIP IN ASSOCIATION/ORGANIZATIO (Write in full)
Driving two/four wheels vehicles		N	/A	1	er statt (d	LC Harrison and Cit N/A Holder St. Ac. 15
Computer Skills(Minor troubleshooting)						DISTORY OF BOARD PROPERTY
	cyd ag said	eserve outs				Regration of thousand of
						or active, so that it is a part set to so it is "
a socie bels ubni sa Gil Pascon avog Ma	na ekus eng badig calidy is				225 0	alegin umaya uzmuuda umaus
		(Continue on separa	ite sheet if necessar	v)		
SIGNATURE		(Continue on separate sheet if necessary) DATE				03/17/2025

34. Are you related by consanguinity or affinity to the appoir the chief of bureau or office or to the person who has im Office, Bureau or Department where you will be apppoin	nmediate supervision over you in the	M/F				
a. within the third degree?	YES	✓ NO				
b. within the fourth degree (for Local Government Unit -	YES If YES, give details:	✓NO				
35. a. Have you ever been found guilty of any administrative	YES If YES, give details:	✓NO				
b. Have you been criminally charged before any court?	YES If YES, give details: Date Filed: Status of Case/s:					
6. Have you ever been convicted of any crime or violation or regulation by any court or tribunal?	: B.	☐YES ✓NO If YES, give details:				
7. Have you ever been separated from the service in any or retirement, dropped from the rolls, dismissal, termination phased out (abolition) in the public or private sector?		✓YES NO If YES, give details: End on contract				
a. Have you ever been a candidate in a national or local (except Barangay election)?	election held within the last year	☐YES ☑NO If YES, give details:				
b. Have you resigned from the government service durin last election to promote/actively campaign for a national	☐YES ☑NO If YES, give details:					
9. Have you acquired the status of an immigrant or permar	☐YES ☑NO If YES, give details (country):					
a. Are you a member of any indigenous group?b. Are you a person with disability?c. Are you a solo parent?	☐ YES If YES, please speci ☐ YES If YES, please speci ☐ YES If YES, please speci	✓NO ify ID No ✓NO				
41. REFERENCES (Person not related by consanguinity or affinity to appl						
NAME	ADDRESS	TEL. NO.				
Milagros C. Bales	Bgry. Pangasugan, Baybay City	09424814524	Consumer of the Consumer of th			
Lualhati M. Noriel	VSU, Baybay City	0918 522 5669	Strong Control			
Robelyn T. Piamonte	Brgy. Cogon, Baybay City, Leyte	563 0600 1034	SS(E)PRO			
I declare under oath that I have personally accomplishe complete statement pursuant to the provisions of pertin Philippines. I authorize the agency head/authorized repra agree that any misrepresentation made in this docu administrative/criminal case/s against me.	ed this Personal Data Sheet which is a tr inent laws, rules and regulations of the laws, rules and regulations of the laws.	rue, correct and Republic of the stated herein. I	RALL ANTHONY S. VALENZONA PHOTO			
Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Drivert's License, etc.) PLEASE INDICATE ID Number and Date of Issuance						
Government Issued ID: PAGIBIG ID/License/Passport No.: 121048501996						
Date/Place of Issuance: 11/30/-0001 / Ormoc City	oox)					
	Date Accomplished		Right Thumbmark			
SUBSCRIBED AND SWORN to before me this	, affiant exhil	biting his/her validly iss	sued government ID as indicated above.			
7.01.4 20 A A	ATTY, KARENABECALL S. MONTERON VSU Director, Legal Affaire and Services Person Administering Oatl	L				

WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied to.

- 2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.
- Duration: July 16, 2017 May 3, 2021
- Position: Job Order(Clerk)
- Name of Office/Unit: Quality Assurance Center
- Immediate Supervisor: Dr. Milagros C. Bales
- Name of Agency/Organization and Location: Visayas State University, Baybay City, Leyte
 - List of Accomplishments and Contributions (if any)
 - Assisted if the conduct of AACCUP Accreditation
 - Assisted in the Implementation of ISO 9001:2015 Certification
 - · Summary of Actual Duties
 - Serves as the office clerk and prepares necessary documents needed for the office's functions.
- Duration: May 3, 2021 October 14, 2022
- Position: Administrative Aide III(Casual)
- Name of Office/Unit: Office of the Director for Quality Assurance
- Immediate Supervisor: Dr. Editha G. Cagasan
- Name of Agency/Organization and Location: Visayas State University, Baybay City, Leyte
 - List of Accomplishments and Contributions (if any)
 - Assisted if the conduct of AACCUP Accreditation
 - o Assisted in the Implementation of ISO 9001:2015 Certification
 - Summary of Actual Duties
 - Serves as the office clerk and prepares necessary documents needed for the office's functions.
- Duration: October 16, 2022 March 24, 2025
- Position: Administrative Aide IV(Clerk II)
- Name of Office/Unit: Department of Pest Management
- Immediate Supervisor: Dr. Maria Juliet C. Ceniza
- Name of Agency/Organization and Location: Visayas State University, Baybay City, Leyte
 - List of Accomplishments and Contributions (if any)

- o Assisted if the conduct of AACCUP Accreditation
- o Assisted in the Implementation of ISO 9001:2015 Certification
- o Filing of documents
- Summary of Actual Duties
 - Serves as the office clerk and prepares necessary documents needed for the office's functions.

(Signature over Printed Name of Employee/Applicant)

Date: M*toolf 17, 2025