

PERSONAL DATA SHEET

WARNING: Any misinterpretation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (☐ and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	VILLAS		
FIRST NAME	ME-AN	NAME EXTENSION (JR., SR)	
MIDDLE NAME	DOTOLLO		
3. DATE OF BIRTH (mm/dd/yyyy)	5/5/1990	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	INOPACAN,LEYTE	If holder of dual citizenship, please indicate the details.	
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		
6 CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	461 STA. BARBARA House/Block/Lot No. Street POBLACION Subdivision/Village Barangay INOPACAN LEYTE City/Municipality Province
7. HEIGHT (m)	1.57	ZIP CODE	6522
8. WEIGHT (kg)	48	18. PERMANENT ADDRESS	461 STA. BARBARA House/Block/Lot No. Street POBLACION Subdivision/Village Barangay INOPACAN LEYTE City/Municipality Province
9. BLOOD TYPE	O	ZIP CODE	6522
10. GSIS ID NO.	2005193916	19. TELEPHONE NO.	053 565 8283
11. PAG-IBIG ID NO.	1211 6129 2794	20. MOBILE NO.	09176758300
12. PHILHEALTH NO.	12 051032775 1	21. E-MAIL ADDRESS (if any)	meanvillas@vsu.edu.ph
13. SSS NO.	06 3152728 2		
14. TIN NO.	466 467 712		
15. AGENCY EMPLOYEE NO.	V00962		

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	VILLAS	23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	NORMAN	GABRIELLE NORMAINE D. VILLAS	1/3/2012
MIDDLE NAME	ORTEGA		
OCCUPATION	GOVERNMENT EMPLOYEE		
EMPLOYER/BUSINESS NAME	VISAYAS STATE UNIVERSITY		
BUSINESS ADDRESS	VISCA, BAYBAY CITY,LEYTE		
TELEPHONE NO.			
24. FATHER'S SURNAME	DOTOLLO		
FIRST NAME	MELECIO		
MIDDLE NAME	DIENDO		
25. MOTHER'S MAIDEN NAME			
SURNAME	CABIGAS		
FIRST NAME	ANGELITA		
MIDDLE NAME	MONTAÑA		

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	INOPCAN CENTRAL SCHOOL		1997	2003		2003	5TH HONORS
SECONDARY	VISAYAS STATE UNIVERSITY-LABORATORY HIGH SCHOOL		2003	2007		2007	
VOCATIONAL / TRADE COURSE							
COLLEGE	VISAYAS STATE UNIVERSITY	BACHELOR OF SCIENCE IN COMPUTER SCIENCE	2007	2011		2011	
GRADUATE STUDIES	VISAYAS STATE UNIVERSITY	MASTER IN BUSINESS MANAGEMENT	2015	2016	21 UNITS		


(Continue on separate sheet if necessary)

SIGNATURE		DATE	07/05/2019	CS FORM 212 (Revised 2017), Page 1 of 4
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27.	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
					NUMBER	Date of Validity
	CAREER SERVICE PROFESSIONAL ELIGIBILITY	81.16	4/6/2014	KAPANGIAN CENTRAL SCHOOL, TACLOBAN CITY		

V. WORK EXPERIENCE				
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[illegible]

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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

[illegible]

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED


[illegible]

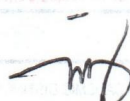


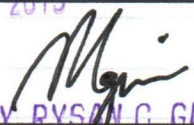
(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

[illegible]

(Continue on separate sheet if necessary)

SIGNATURE		DATE	07/05/2019	CS FORM 212 (Revised 2017), Page 3 of 4
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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?	<div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div> <div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div>												
35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?	<div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div> <div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div> <div>If YES, give details: Date Filed: _____ Status of Case/s: _____</div>												
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?	<div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div>												
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?	<div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div>												
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?	<div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div> <div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div>												
39. Have you acquired the status of an immigrant or permanent resident of another country?	<div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div> <div>If YES, give details (country): _____</div>												
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?	<div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div> <div>If YES, please specify: _____</div> <div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div> <div>If YES, please specify ID No: _____</div> <div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div> <div>If YES, please specify ID No: _____</div>												
41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)													
<table><thead><tr><th>NAME</th><th>ADDRESS</th><th>TEL. NO.</th></tr></thead><tbody><tr><td>DR. EDITHA G. CAGASAN</td><td>VSU, VISCA, BAYBAY CITY, LEYTE</td><td></td></tr><tr><td>MRS. ERLINDA S. ESGUERRA</td><td>VSU, VISCA, BAYBAY CITY, LEYTE</td><td></td></tr><tr><td>MR. FLORENTINO F. MORALES JR.</td><td>VSU, VISCA, BAYBAY CITY, LEYTE</td><td></td></tr></tbody></table>		NAME	ADDRESS	TEL. NO.	DR. EDITHA G. CAGASAN	VSU, VISCA, BAYBAY CITY, LEYTE		MRS. ERLINDA S. ESGUERRA	VSU, VISCA, BAYBAY CITY, LEYTE		MR. FLORENTINO F. MORALES JR.	VSU, VISCA, BAYBAY CITY, LEYTE	
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42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head / authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.													
<div>Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance</div> <div>Government Issued ID: _____</div> <div>ID/License/Passport No.: V00962</div> <div>Date/Place of Issuance: 3/1/17-VSU, BAYBAY CITY</div>	<div></div> <div>Signature (Sign inside the box)</div> <div>07/05/2019</div> <div>Date Accomplished</div>												
<div></div> <div>PHOTO</div> <div></div> <div>Right Thumbmark</div>													
SUBSCRIBED AND SWORN to before me this <u>08 JUL 2019</u> , affiant exhibiting his/her validly issued government ID as indicated above.													
<div></div> <div>ATTY. RYSAN C. GUINOCOR</div> <div>Person Administering Oath</div>													