


Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
ViSCA, Baybay City, Leyte

**CERTIFICATION OF ASSUMPTION TO DUTY**

This is to certify that Ms./Mr. PETER BEN LAURICE H. URDANETA has assumed the duties and responsibilities as ADMINISTRATIVE AIDE III of CASH DIVISION effective July 1, 2021.

This certification is issued in connection with the issuance of the appointment of Ms./Mr. URDANETA as ADMINISTRATIVE AIDE III.

Done this 1<sup>st</sup> day of July in Cash Office.

  
**QUEEN-EVER Y. ATUPAN**  
Head, Cash Division Office

Date: 7/1/21

Attested by:

  
**HONEY SOFIA V. COLIS**  
OIC, HRMO

201 file  
Admin  
COA  
CSC

*For submission to CSCFO  
within 30 days from the  
date of assumption of the  
appointee*