

Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
ViSCA, Baybay City, Leyte

**CERTIFICATION OF ASSUMPTION TO DUTY**

This is to certify that Ms./Mr. MARLON T. ANDRINO has assumed the duties and responsibilities as Instructor I of Department of Business and Management effective August 01, 2021.

This certification is issued in connection with the issuance of the appointment of Ms./Mr. Andrino as Instructor I.

Done this 1st day of August in \_\_\_\_\_.

  
**ANGELITA L. PARADERO**  
Head of Office/Department/Unit

Date: Aug. 01, 2021

Attested by:

  
**HONEY SOFIA V. COLIS**  
OIC HRMO

201 file  
Admin  
COA  
CSC

*For submission to CSC FO  
within 30 days from the  
date of assumption of the  
appointee*