CS Form No. 212

PERSONAL DATA SHEET

Revised 217	PERSO	NAL DAT	A SH	IEE.	T				
concerned. READ THE ATTACHED GUIDE	ation made in the Personal Data Sheet and th	EET (PDS) BEFORE ACCOM	IPLISHING TH			e/criminal case/s	against the p	person	
STATE OF THE PARTY AND ADDRESS OF THE PARTY AN	s () and use separate sheet if necessary. Indicate	N/A if not applicable. DO NOT	ABBREVIATE.		1. CS ID No.		(Do not fill up.	For CSC use only	
I. PERSONAL INFORMATIO									
2. SURNAME	CABRAL								
FIRST NAME	ALEXANDER	ALEXANDER NAME EXTENSION (JR., SR) JR.						JR.	
MIDDLE NAME	LALUNA								
3. DATE OF BIRTH (mm/dd/yyyy)	10/10/1996	16. CITIZENSHIP	✓ Filipino ☐ Dual Citizenship ✓ by birth ☐ by naturalizat				alization		
4. PLACE OF BIRTH	BAYBAY, LEYTE	If holder of dual citize					meddon.		
5. SEX	✓ Male ☐ Female	please indicate the d	indicate the details. Philippines					_	
6 CIVIL STATUS	✓ Single	17. RESIDENTIAL ADDRESS	House/Block/Lot No.				Street MAGANHAN		
7. HEIGHT (m)	5'5"	1677 (48 To Link) (48 Control 108)	Subdivision/Village BAYBAY			Barangay LEYTE			
8. WEIGHT (kg)	92	ZIP CODE		City/Municipality	/	6504	Province		
9. BLOOD TYPE		18. PERMANENT ADDRESS		e Bearing the	No Colore	6521			
	A+	- In the state of	Hou	use/Block/Lot N	Vo.		Street		
10. GSIS ID NO.	NONE		-	Subdivision/Village			MAGANHAN Barangay		
11. PAG-IBIG ID NO.	121219260874	Control about 19		BAYBAY City/Municipality			LEYTE Province		
12. PHILHEALTH NO.	130254952185	ZIP CODE		6521			Trovince		
13. SSS NO.	0640724322	19. TELEPHONE NO.		N/A				11	
14. TIN NO.	715681141	20. MOBILE NO.		09271386965					
15. AGENCY EMPLOYEE NO.		21. E-MAIL ADDRESS (if any)	alexander.cabral@vsu.edu			du ph			
II. FAMILY BACKGROUND		The state of the s		dic	xariaci.c	abraile, vou.e	uu.pn		
22. SPOUSE'S SURNAME	N/A		23. NAME of CH	III DREN (Writ	e full name and	i list all)	DATE OF BIR	TH (mm/dd/yyyy)	
FIRST NAME	N/A	N/A NAME EXTENSION (JR., SR) N/A		o not any	N/A				
MIDDLE NAME	N/A	N/A			Al/A				
OCCUPATION	N/A N/A		N/A N/A						
EMPLOYER/BUSINESS NAME	N/A		N/A		N/A				
BUSINESS ADDRESS	N/A		N/A						
TELEPHONE NO.	N/A		N/A			N/A			
			N/A			N/A			
24. FATHER'S SURNAME	CABRAL	NAME EXTENSION (JR., SR) N/A				N/A			
FIRST NAME	ALEXANDER		N/A			N/A			
MIDDLE NAME	TORIBIO		N/A				N/A		
25. MOTHER'S MAIDEN NAME	LALUNA	***************************************	N/A				N/A		
SURNAME	MUEGO	~~~			N/A N/A		N/A		
FIRST NAME	LYDIA				N/A		N/A		
MIDDLE NAME	SPOUND			(C	ontinue on se	parate sheet if neces	ssary)		
III. EDUCATIONAL BACKS	ROUND					2 20 1		SCHOLARSHIP/	
26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGRE (Write in full)	EE/COURSE	PERIOD OF A	ATTENDANCE To	HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	ACADEMIC	
ELEMENTARY	BAYBAY GRACE CHRISTIAN SCHOOL	Primary		2002	2008	graduate	2008	none	
SECONDARY	FRANCISCAN COLLEGE OF THE IMMACULATE CONCEPTION	CULATE High School		2008	2012	graduate	2012	none	
VOCATIONAL / TRADE COURSE	ACEDILLA TECHNOLOGICAL INSTITUTE	NC2 HOUSEKEEPING		2017	2017	graduate	2017	none	
COLLEGE	VISAYAS STATE UNIVERSITY	Bachelor of Science in Hotel, Restaurant and Tourism Management		2012	2016	graduate	2016	none	
GRADUATE STUDIES	VISAYAS STATE UNIVERSITY	Master in Mgmt. Major in Busine	ess Management	2019	Present	40 units	N/A	none	
0101147117	I Callet "	Continue on separate sheet if nece	essary)	langua kandi					
SIGNATURE	I failly.		0-	DA	\TE		cember 12, 2024		
						CS	FORM 212 (Revise	d 2017), Page 1 of 4	

IV. CIVIL	SERVICE ELIGIE	BILITY							
27. CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER			RATING	DATE OF	DI ACE OF EVANIES	LICENSE (if applicable)			
В		S/ CES/ CSEE Y / DRIVER'S LICENSE	(If Applicable)	EXAMINATION / CONFERMENT	PLACE OF EXAMINA	TION / CONFER	WEN I	NUMBĘR	Date of Validity
	N/A N/A N/A N/A					N/A	N/A		
						ALCOHOLOGICA CONTRACTOR			
	Tables 88								
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				there are a second at the					
V. WORK	EXPERIENCE		(Co	ntinue on separate sheet i	necessary)				
(Include priv		itart from your recent wor	k) Description of du	ties should be indicate	d in the attached Work Exp	erience sheet			
(mm/dd/	(mm/dd/yyyy) POSITION (Write in full/Do n			DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)		MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable)& STEP (Format "00-0")/ INCREMENT	STATUS OF APPOINTMENT	GOV'T SERVICE (Y/ N)
From 1/1/2023	To	l=-4	orl	Vf. Otala Habanita		30,000,00	NA NA	Contractual	YES
11/2/2022	Present	Instruct	The state of the same of	Visayas State University		30,000.00			The same process
	31/12/2022	Substitute In	structor	Visayas State University		26,000.00	NA	Contractual	YES
1/31/2019	28/10/2022	Part Time In	structor	Visayas State University		15,000.00	NA	Part Time	YES
11/3/2018	1/4/2019	Barist	a	Seattle's Best Coffee		9,000.00	NA	Full Time	No
1/22/2019	7/2019	Part Time Ins		Visayas State University		11,001.00	NA	Part Time	YES
08/2017	01/2018	Tutor/Substitute		Baybay Grace Christian School Baybay Tourim and Investement Promotion		1,500.00	NA	Part Time	NO
12/2016	12/2016	Tourism Staff/\	/olunteer	Office Office		NA	NA	Part Time	YES
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		Service Control							
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			(Co	ntinue on separate sheet i	f necessary)			All Colors	and the second
SIGNATURE		C po			DATE			2/2023 FORM 212 (Revised 20	17) Page 2 of a

9. NAME & ADDRESS O		RNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S INCLUSIVE DATES (mm/dd/huny) NUMBER OF				
(Write in	full)	(mm/d From	То	HOURS	POS	ITION / NATURE OF WORK
Baybay Tourism and Investm	01/10/2016	30/10/2016	8.0	То	urism Staff/Volunteer	
II. LEARNING AND DEVELOPMENT (L&		eparate sheet if ned				
art from the most recent L&D/training program and in	oclude only the relevant L&D/training taken fo			nief/Executive	/Managerial position	s)
	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)		DATES OF DANCE d/yyyy)	NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
16th Leyte Business Cor	oference & Evhibit	From 15/11/2022	16/11/2022	17.0	MANAGERIAL	Philippine Chamber of Commercial
Webinar on Recovery Efforts Boost		22/08/2022	26/08/2022	18.0	SUPERVISORY	Industry Tacloban-Leyte, INC. Department of Tourism - Region
		26/07/2022	28/07/2022	22.0	TECHNICAL	Crises Relief Wesley - Singapor
Church Response in Crises and Disasters Resource Person in Risk Reduction and Management Methods			06/30/2022	1.0	TECHNICAL	Baybay Grace Baptist Church
Webinar on Redesigning Grey Ideology in Hospitality and Tourism Industry			03/06/2022	2.0	TECHNICAL	Bulacan State University - Sarmiento Campus
Webinar on Tourism and Ho	spitality Education	31/05/2022	31/05/2022	3.0	TECHNICAL	Tourism Industry Board Foundation, INC - AAHRMEI & R
Webinar on "Level Up Your Career: Learn all	the secrets in the Tourism Industry"	20/05/2022	20/05/2022	3.0	TECHNICAL	STI Cubao
Webinar on Rebuilding Tourism and Hospitality through Gastronomy			18/05/2022	3.0	TECHNICAL	STI Cubao
Resource Person in the Graduate Seminar	Series: Entreprenurial Upskilling	23/10/2021	23/10/2021	8.0	SUPERVISORY	VSU - DBM/Graduate School
SEMINAR ON FOOD SAFET	Y AND INNOVATION	24/10/2019	24/10/2019	4.0	TECHNICAL	Visayas StateUniversity-DFST
SEMINAR-WORKSHOP on	F. Control of the Con	28/09/2019	28/09/2019	8.0	TECHNICAL	Eastern Visayas Tourism Association
SEMINAR ON INTERNATIONAL TR		05/02/2019	05/02/2019	5.0	TECHNICAL	Visayas StateUniversity-CME
TRAINING-WORKSHOP ON EV	ENTS MANAGEMENT	03/11/2019	03/13/2019	8.0	SUPERVISORY	International Skills Republic Academy, INC.
TRAINING-WORKSHOP ON TO	DURISM PROMOTION	10/03/2019	10/03/2019	8.0	TECHNICAL	International Skills Republic Academy,INC.
TRAINING-WORKSHOP ON T	TRAVEL SERVICES	09/03/2019	09/03/2019	8.0	TECHNICAL	International Skills Republic Academy,INC.
	(Continue on se	eparate sheet if nec	essary)			
III. OTHER INFORMATION	NOV.	CADEMIC DISTING	TIONS / BECOON	TION		MEMBERSHIP IN
31. SPECIAL SKILLS and HOBBIES	32. NON-A	33. ASSOCIATION/ORGANIZATION (Write in full)				
Traveling		None				
Café Hopping		is a second seco				
Cooking						
Listening to music				= -		man at the land of the
A control of the same of the state of the same of the				18, 10, 15 min	one production and distance of the second se	
					THE STATE	
		F)76				
		(Continue on separate sheet if necessary)				
	(Continue on s	separate sheet if ne	icessary)		DATE	12/12/2024

Committee of the

				· · · · · · · · · · · · · · · · · · ·			
34.	Are you related by consanguinity or affinity to the appointing chief of bureau or office or to the person who has immediate Bureau or Department where you will be apppointed, a. within the third degree?	☐ YES ☑ NO					
	b. within the fourth degree (for Local Government Unit - Car	YES V NO If YES, give details:	sa ngjir a " o dupaj				
35.	a. Have you ever been found guilty of any administrative off	☐ YES ☑ NO If YES, give details:					
	b. Have you been criminally charged before any court?	☐ YES ☑ NO If YES, give details: Date Filed: Status of Case/s:					
36.	Have you ever been convicted of any crime or violation of a by any court or tribunal?	☐ YES ☑ NO If YES, give details:					
37.	Have you ever been separated from the service in any of th retirement, dropped from the rolls, dismissal, termination, er out (abolition) in the public or private sector?	YES NO If YES, give details:					
38.	a. Have you ever been a candidate in a national or local ele Barangay election)?	☐ YES ☑ NO If YES, give details:					
	b. Have you resigned from the government service during the election to promote/actively campaign for a national or local	☐ YES ☑ NO If YES, give details:					
39.	Have you acquired the status of an immigrant or permanent	☐ YES ☑ NO If YES, give details (country):					
40.	Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Ma						
a.	7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972) Are you a member of any indigenous group?	, please answer the following items:		engarto anti V			
u.	Are you a member or any indigenous group?		If YES, please specify:	NO			
b.	Are you a person with disability?	☐ YES ☐ ☐ YES ☐ ☐ If YES, please specify ID No:	NO				
C.	Are you a solo parent?	☐ YES ☑ NO If YES, please specify ID No:					
41.	REFERENCES (Person not related by consanguinity or affinity to applicant	t /appointee)		Selection of the select			
	NAME	ADDRESS	TEL. NO.				
	Genevieve Marie T. Bactasa	Baybay City, Leyte	9151729488				
	Jemaima R. Lisondra	Baybay City, Leyte	9066322255				
	Venice B. Ibaňez	ViSCA, Baybay City, Leyte	9356585386				
42.	I declare under oath that I have personally accomplished complete statement pursuant to the provisions of pertin Philippines. I authorize the agency head/authorized represe agree that any misrepresentation made in this docu administrative/criminal case/s against me.	ent laws, rules and regulations of the entative to verify/validate the contents state	Republic of the ed herein.	ALEXANDER L. CABRAL JR. PHOTO			
G	Overnment Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.)						
	LEASE INDICATE ID Number and Date of Issuance overnment Issued ID: SSS ID	(palle					
ID	//License/Passport No.: 0640724322	box)					
Da	ate/Place of Issuance: 1/29/18 Ormoc City	<i>JA</i>	Right Thumbmark				
	SUBSCRIBED AND SWORN to before me this3	Date Accomplished DEC 2024 affiant exhibiting	ng his/her validly issued governme				
		ATTY RYSAN C. GUINOX	00R	milio do indicateu above.			
		15U Qind Legal Office	the state of the s	and the second second			
		Person Administering Oath		The second secon			

WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied for.

- 2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed starting with the most recent/present employment
- Duration: February 2024 Present
- Position: Project Manager/Food & Beverage Supervisor
- Name of Office/Unit: Income Generating Project Office VSU Garden Beach Resort & Guest House & Pavilion
- Immediate Supervisor: Crislin B. Cruz-Cortez/Ginas Aurea A. Villagonzalo
- Name of Agency/Organization and Location: Visayas State University, Visca, Baybay City, Leyte
 - List of Accomplishments and Contributions (if any)
 - o Allocate resources effectively to support project activities and maximize income
 - o Monitor expenditures and revenue generation to maintain financial viability.
 - Maintain transparency and accountability in financial management and reporting
 - Submit and present accomplishments during the regular IGP Review indicating the problems encountered, solutions undertaken and plan of activities for the next period.
 - Develop marketing strategies to promote products/services offered by the project and identify opportunities for growth and improvement in project operations.
 - Summary of Actual Duties
 - o Present the IGP Annual Review
 - Monitor staffs and their tasks from day-to-day operations
 - o Provide/Supply volunteer HM students for food service and other hospitality activities
- Duration: May 2023 January 2024 Present
- Position: Full-Time Instructor I
- Name of Office/Unit: Department of Tourism and Hospitality Management
- Immediate Supervisor: Randy G. Omega
- Name of Agency/Organization and Location: Visayas State University, Visca, Baybay City, Leyte
 - List of Accomplishments and Contributions (if any)
 - o Conduct and Prepares Instructional Materials, Assignments, Quizzes and Exams.
 - Evaluate Students' performance and prepares Midterm and Final grades.
 - o Attends to different committees' meetings at the department.
 - o Participate in co-curricular activities.
 - Summary of Actual Duties
 - Taught Hospitality subjects for HM students such as Fundamentals of Food Service Operations, Kitchen Essentials & Basic Food Preparation, Gastronomy & Culture, and FoodTech: Basic Food Preparation
 - Assessed, guided, and deployed Senior Students in different Hospitality establishments.

- Duration: March 9, 2023 April 2023
- Position: Substitute Instructor (Instructor I)
- Name of Office/Unit: Department of Tourism and Hospitality Management
- Immediate Supervisor: Hannah Mae E. Quimbo
- Name of Agency/Organization and Location: Visayas State University, Visca, Baybay City, Leyte
 - List of Accomplishments and Contributions (if any)
 - o Conduct and Prepares Instructional Materials, Assignments, Quizzes and Exams.
 - o Evaluate Students' performance and prepares Midterm and Final grades.
 - o Attends to different committees' meetings at the department.
 - o Participate in co-curricular activities.
 - Summary of Actual Duties
 - Taught Hospitality and Tourism subjects for HM students such as Fundamentals of Food Service Operations, Food & Beverage Operations Elective, Kitchen Essentials & Basic Food Preparation, and Gastronomy & Culture
- Duration: August 2019 Present, January July 2019 & January July 2018
- Position: Part-Time Instructor
- Name of Office/Unit: Department of Tourism and Hospitality Management
- Immediate Supervisor: Venice B. Ibañez
- Name of Agency/Organization and Location: Visayas State University, Visca, Baybay City, Leyte
 - List of Accomplishments and Contributions (if any)
 - Conduct and Prepares Instructional Materials, Assignments, Quizzes and Exams.
 - o Evaluate Students' performance and prepares Midterm and Final grades.
 - o Attends to different committees' meetings at the department.
 - o Participate in co-curricular activities.
 - Summary of Actual Duties
 - Taught Hospitality and Tourism subjects for HRTM and HM students like World Tourism, Culinary Arts & Sciences, Western Cuisine, Asian Cuisine, Rooms Division, Food and Beverage Management & Control System, Fundamentals of Food Service Operations, Quality Service Management in Tourism and Hospitality, Food & Beverage Operations Elective, Global Tourism, Geography & Culture, Risk Management, Kitchen Essentials & Basic Food Preparation, and Gastronomy & Culture
 - o Taught Food & Beverage Services for TVL-HE Senior High School students.
- Duration: November 2018 January 2019
- Position: Full-Time Barista
- Name of Office/Unit: Seattle's Best Coffee Mactan
- Immediate Supervisor: Nikki Lou M. Baslot
- Name of Agency/Organization and Location: VQUAD Coop./Mactan-Cebu International Airport, Lapu-Lapu City, Cebu 6ebu 6000
 - List of Accomplishments and Contributions (if any)
 - o Rotating schedules such as Opening, Mid, Closing and Graveyard Shift
 - Summary of Actual Duties

- Welcomes customers by determining their coffee interests and needs
- Prepare or serve hot and cold food/beverages
- o Describe menu items to customers or suggest products that might appeal to them
- Receive and process customer payments thru cashiering, and spot check for point of sales system
- Clean service areas such as the bar, lobby, stock room and sanitize work areas, utensils and equipment
- Receive stocks and delivery outside the airport, pull in for security checks Dry/Perishable goods during air/sea freight or daily, and make Club House & To-Go Sandwiches, Paninis and Salads
- Duration: August 2017 January 2018
- Position: Tutor/Substitute Teacher
- Name of Office/Unit: Grace Christian School
- Immediate Supervisor: Rev. Ptr. Rolando V. Magallanes
- Name of Agency/ Organization and Location:
 - List of Accomplishments and Contributions (if any)
 - Facilitate pupils in their classes while the teacher is on-leave.
 - Summary of Actual Duties
 - o Facilitates Pupils/Children in their learning, taught covered lessons and proctor exams.
- Duration: December 2016
- · Position: Tourism Staff/Volunteer
- Name of Office/Unit: Baybay Tourism and Investment Promotion Office
- Immediate Supervisor: Josefina Granada-Gutierrez
- Name of Agency/ Organization and Location: LGU Baybay, Baybay City, Leyte
 - List of Accomplishments and Contributions (if any)
 - o Co-organize events and displays hospitality towards guests/visitors visiting the city.
 - Summary of Actual Duties
 - Facilitates/organize events managed by the Tourism Office and ushered guests/visitors, provide information/inquiries for tourists and local people, and performs other tasks in and out of the office.

ALEXANDER L. CABRAL JR.

(Signature over Printed Name Of Employee/Applicant)

Date: 12 10 124