CS Form No. 212 Revised 2017

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM. Print legibly. Tick appropriate boxes (🖵 and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE. 1. CS ID No. (Do not fill up. For CSC use only 2. SURNAME LINA NAME EXTENSION (JR., SR) FIRST NAME VIVIAN MIDDLE NAME POLE DATE OF BIRTH 05/31/1991 16. CITIZENSHIP (mm/dd/yyyy) ☑ Filipino □ Dual Citizenship ☑ by birth □ by naturalization 4. PLACE OF BIRTH BAGUMBAYAN, HILONGOS, LEYTE If holder of dual citizenship, Pls. indicate country: please indicate the details 5. SEX ☐ Male √ Female Philippines ☐ Single ☑ Married 17. RESIDENTIAL ADDRESS Apartment 13 Kilbourne 6 CIVIL STATUS ☐ Widowed House/Block/Lot No □ Separated Street VSU ☐ Other/s: Pangasugan Subdivision/Village Barangay Baybay Leyte 7. HEIGHT (m) 1.52 City/Municipali Province 8. WEIGHT (kg) 70 ZIP CODE 6521 18. PERMANENT ADDRESS 9. BLOOD TYPE B+ House/Block/Lot No Street Purok 2 Tambis 10. GSIS ID NO. CRN: 021-1563-5436-6 Subdivision/Village Barangay Hilongos Levte 11. PAG-IBIG ID NO. 1211-3421-3553 City/Municipality Province 12. PHILHEALTH NO 13-000108424-1 ZIP CODE 6524 13. SSS NO N/A 19. TELEPHONE NO. N/A 14. TIN NO. 424-219-201 20 MOBILE NO 0929 114 1790 15. AGENCY EMPLOYEE NO. V01257 21. E-MAIL ADDRESS (if any) vivian.lina@vsu.edu.ph FAMILY BACKGROUND 22. SPOUSE'S SURNAME LINA 23. NAME of CHILDREN (Write full name and list all) DATE OF BIRTH (mm/dd/yyyy) NAME EXTENSION (JR., SR) FIRST NAME **EUSEBIO EUNAH ZAVIEN P. LINA** 01/06/2021 JR RUIZ MIDDLE NAME OCCUPATION **COLLEGE TEACHER** EMPLOYER/BUSINESS NAME VISAYAS STATE UNIVERSITY **BUSINESS ADDRESS** VISCA, BAYBAY CITY, LEYTE TELEPHONE NO. 09293697060 POLE 24. FATHER'S SURNAME FIRST NAME BASILIO NAME EXTENSION (JR., SR) LASPIÑAS MIDDLE NAME 25. MOTHER'S MAIDEN NAME NOTARTE SURNAME FIRST NAME VISITACION **PETAGRA** MIDDLE NAME (Continue on separate sheet if necessary) SCHOLARSHIP PERIOD OF ATTENDANCE HIGHEST LEVEL NAME OF SCHOOL BASIC EDUCATION/DEGREE/COURSE YEAR ACADEMIC LEVEL UNITS EARNED (Write in full) GRADUATED (Write in full) HONORS (if not graduated) RECEIVED From To SALUTATO-ELEMENTARY BAGUMBAYAN ELEMENTARY SCHOOL N/A 1998 2004 N/A 2004 RIAN STA. MARGARITA NATIONAL HIGH SALUTATO-SECONDARY N/A 2004 2008 N/A 2008 SCHOOL RIAN VOCATIONAL / N/A N/A N/A N/A N/A N/A N/A TRADE COURSE DOST-SEI COLLEGE **VISAYAS STATE UNIVERSITY BS IN CHEMISTRY** 2008 2012 N/A 2012 SCHOLARSHIP (RA 7687) UNIVERSITY OF SAN CARLOS TALAMBAN DOST-MS CHEMISTRY **GRADUATE STUDIES** 2018 28 units N/A present CAMPUS ASTHRDP SIGNATURE DATE JUNE 24, 2024

	ERVICE ELIGIE			DATE OF				LICENSE (if ap	oplicable)
CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE (If Applicable)		EXAMINATION / CONFERMENT	TION / CONFERMENT		NUMBER	Date o			
Career Service Professional 81.12%		OCT. 13, 2013	SJC, MAASIN CITY, SOUTHERN, LEYTE		, LEYTE	N/A"	Valid to lifetim		
RA 1080: CHEMISTS LICENSURE EXAM 70.00%		OCT. 4-5, 2016	CT. 4-5, 2016 MA		es (C) and use secrete AJIN.		May 3		
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2021	present	INSTRUCT	URI	VISAYAS STATE UNIVERSITY - BAYBAY		P 29, 165 P16, 986	12-1	Temporary	YES
11/09/ 2015 11/10/	05/31/2018	SCIENCE RESEARC	KOTO	Department of Science and Technology- National Capital Region Department of Science and Technology-		plus RA 8439	09-1	Permanent	YES
2014 05 /03 /	11/08/2015	PROJECT ASS		National Capital Region Department of Horticulture, Visayas State		P19, 917	08-1	Contractual	YES
2012	04/30/2014	SCIENCE RESEARCH ASSISTANT		University		P14,570		Contractual	YES
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I. VOLUNTÄRY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / 9 NAME & ADDRESS OF ORGANIZATION	INCLUSIV	/E DATES	ale of the law of		
(Write in full)	(mm/dd/yyyy) From To		NUMBER OF HOURS		POSITION / NATURE OF WORK
Integrated Chemists of the Philippines	11/04/2016	11/04/2019	36 months		MEMBER
Pilipinas Monitoring & Evaluation Society	04/16/2016	04/16/2017	12 months	<u>Ll interespecto</u>	MEMBER
CHEMICAL SOCIETY, VISAYAS STATE UNIVERSITY	06/01/2011	03/01/2012	10 months	VICE PRESIDENT	
COLLEGE OF ARTS AND SCIENCES, VISAYAS STATE UNIVERSITY		03/01/2012	10 months	raidimbe ya	VICE PRESIDENT
DOST SCHOLARS SOCIETY, VISAYAS STATE UNIVERSITY		04/11/2012	44 months		MEMBER
BARANGAY BAGUMABAYAN SANGGUNIANG KABATAAN (SK)	10/29/2008	10/25/2010	12 months		SK CHAIRMAN
UPREME STUDENT GOVERNMENT,Sta. Margarita National High School, Hilongos Leyte	06/01/2007	03/31/2008	10 months	ios vine erole	PRESIDENT
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art from the most recent L&D'training program and include only the relevant L&D'training taken for I			ef/Executive/Manage	erial positions)	
D. TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
ECONOMIC AND SOCIETAL IMPACT OF THE LAB OF THE FUTURE	From 04/04/2024	To 04/05/2024	16 hours	technical	Philippine Alliance of Laboratory Equipment U
Validation of Chromatographic Methods		08/19/2023	8 hours	technical	(PALEU) Philippine Institute of Pure and Applied Chem
Important Tips on Writing a Research Proposal	08/19/2023	01/24/2023	8 hours	technical	Research Innovation Publication Center, San P College, Davao City
VSU Faculty Onboarding	09/05/2022	09/07/2022	24 hours	technical	Visayas State University
Training- Workshop on Quality Assurance/ Quality Control (QA/QC) and Method Verification/Validation	08/03/2022	08/04/2022	16 hours	technical	Bureau of Soils and Water Management
ICP Webinar on Forensics: Chemistry and the Law	07/19/2022	07/20/2022	16 hours	technical	The Integrated Chemists of the Philippines (National Chapter)
HPLC: Principles and Application in Food Analysis	04/18/2022	04/18/2022	1.5 hours	technical	Institute of Chemistry UP Diliman/Shimadzu F Corporation
ISO 22000:2005	11/20/2017	11/20/2017	8 HOURS	technical	DOST-NCR
Compliance to R.A. 10657: Certificate to Operate for Chemical Laboratories		02/16/2017	8 HOURS	technical	Integrated Chemists of the Philippines (I
Awareness Seminar on ISO 9001:2015 and Risk Management based on 31000:2009		12/20/2016	16 HOURS	technical	Department of Science and Technology National capital Region (DOST-NCR)
Basic Life Saving (2004)	12/01/2016	12/01/2016	8 HOURS	technical	Department of Science and Technology National capital Region (DOST-NCR)
Energy Assessment Awareness	10/26/2016	10/26/2016	8 HOURS	technical	Department of Science and Technology National capital Region (DOST-NCR)
Statistical Data Management and Analysis using MS Excel	10/12/2016	10/14/2016	24 HOURS	technical	Department of Science and Technology National capital Region (DOST-NCR)
Preparing Effective Research Proposals and Managing Student Researches	09/27/2016	09/27/2016	4 HOURS	technical	Department of Science and Technology National capital Region (DOST-NCR)
Resource Efficient Cleaner Production Assessor's Training	06/14/2016	06/16/2016	24 HOURS	technical	Department of Science and Technology National capital Region (DOST-NCR)
Production Planning and Control 950469	04/28/2016	04/29/2016	16 HOURS	technical of	Department of Science and Technology Metals Industry Research and Developm
Fundamentals of Monitoring and Evaluation	04/16/2016	04/16/2016	8 HOURS	technical	Pilipinas Monitoring & Evaluation Socie (PMES)
Occupational Safety and Health Standard and 5S	04/12/2016	04/12/2016	4 HOURS	technical	National capital Region (DOST-NCR)
Basic Good Manufacturing Practices (GMP), Sanitation Standard Practices Operating Procedures (SSOP) and Productivity Tools	07/21/2015	07/21/2015	16 HOURS	technical	Department of Science and Technology National capital Region (DOST-NCR)
Forest Products Research and Development Institute (FPRDI) Technologies	04/22/2015	04/22/2015	4 HOURS	technical	Department of Science and Technology National capital Region (DOST-NCR)
SAFETY IN THE LABORATORY	09 /03 /2013	10 /03 /2013	5 HOURS	technical	VISAYAS SATE UNIVERSITY/MERCK INC.
BEST PRACTICES FOR LABORATORY MANAGEMENT	05 /22 /2013	6 /22 /2013	4 HOURS	technical	VISAYAS STATE UNIVERSITY/F.A.S.T.LABORATORY
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31. SPECIAL SKILLS and HOBBIES 32. NON	I-ACADEMIC DISTII	NCTIONS / RECOG	SNITION		33. MEMBERSHIP IN ASSOCIATION/ORGANIZATI
Excellent computer skills,proficient in MS Office Plaque of Appreciation: A recogn		11.1	commitment from	m DOST-NCR	Hard of MROWS GNA (N/A) POPER
Excellent leadership skills					
Good communication and interpersonal skills Good analytical skills	214870110				
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SIGNATURE	Company of the State of the Sta	a was a graduated and	Di	ATE	JUNE 24, 2024

34.	chief of bureau or office or to the person who has immediate		Completion Control Special Control Control	Carrosco Sederi		
	Bureau or Department where you will be apppointed,	end in six				
	a. within the third degree?	☐ YES ☑ NO				
	b. within the fourth degree (for Local Government Unit - Cal		☐ YES ☑ I			
			If YES, give details:	Palpitas No. cong		
35.	a. Have you ever been found guilty of any administrative of	fense?	☐ YES ☑ If YES, give details:			
		пъв постолно вречисто	MISAS AND STATE SAYASI	EOST SCHOLARS SOCIETY,		
	b. Have you been criminally charged before any court?		☐ YES ☑ NO			
		If YES, give details: Date Filed:				
		Status of Case/s:				
26	Have you ever been convicted of any crime or violation of a					
30.	any court or tribunal?	☐ YES ☑ NO If YES, give details:				
37.	Have you ever been separated from the service in any of the		☑ YES □	NO SOCIETA DE SOCIETA		
	retirement, dropped from the rolls, dismissal, termination, e (abolition) in the public or private sector?	t If YES, give details: finished contract / end of project term				
38.	A. Have you ever been a candidate in a national or local ele Barangay election)?	☐ YES ☑ NO If YES, give details:				
	b. Have you resigned from the government service during the	he three (3)-month period before the last	Training Workshop on Outling NO Set Control Control (Principles)			
	election to promote/actively campaign for a national or loca		If YES, give details:			
39.	Have you acquired the status of an immigrant or permanen	☐ YES ☑ NO If YES, give details (country):				
40.			marks I feelings 20 to 3 attached to	Compliance D (1993) Artification		
	7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972)		nioche, isominio de signi e			
a.	Are you a member of any indigenous group?	ou a member of any indigenous group?				
b.	Are you a person with disability?		If YES, please specify: □ NO □ NO			
	Vitaco files I de la como de la compagna de la constant de la cons		If YES, please specify ID No: A setting			
C.	Are you a solo parent?					
41.	REFERENCES (Person not related by consanguinity or affinity to applicant	/appointee)	BH MODERS OF BUILDING BEST	200011 nuisseen 57005113 pages 115		
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- 7(8) - 7(8) - 7	Dr. Candelario L. Calibo	Visayas State University,Visca, Baybay City, Leyte	0999-990-6169	not les		
	vpctondoor has Dr. Elizabeth S. Quevedo		565-0600 loc 1032	Cins		
	Romelen T. Tresvalles	DOST-NCR, Bicutan, Taguig City, Metro Manila	0917-514-1436	1822 A 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2		
42.	I declare under oath that I have personally accomplishe complete statement pursuant to the provisions of pertir Philippines. I authorize the agency head/authorized repress agree that any misrepresentation made in this doct administrative/criminal case/s against me.	nent laws, rules and regulations of the entative to verify/validate the contents state	Republic of the ed herein.	VIVIAN P. LINA PHOTO		
5000	overnment Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) LEASE INDICATE ID Number and Date of Issuance	10.				
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	SUBSCRIBED AND SWORN to before me this2	5 JUN 2024 , affiant exhibit	ting his/her validly issued gov	remment ID as indicated above.		
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WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied to.

- 2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.
- Duration: August 16, 2021 to present
- Position: INSTRUCTOR I
- Name of Office/Unit: Department of Pure and Applied Chemistry
- Immediate Supervisor: Dr. Elizabeth S. Quevedo
- Name of Agency/Organization and Location: Visayas State University Baybay City Leyte
- List of Accomplishments and Contributions (if any)
- Summary of Actual Duties
 - Teaches assigned subjects and performs other teaching-related functions, among others, the following:
 - a. Prepares and revised teaching materials/guides and submit to the department head
 - b. Prepares and gives examinations (mid/final/long/quizzes)
 - c. Checks test papers and returns to students one week after the examination
 - Submits grade sheets within the prescribed period to the Registrar through the department
 - e. Turns over class records to department heads within two weeks after the final examination
 - f. Makes himself available for consultation by his/her students during scheduled consultation hours
 - Performs other functions relative to committee memberships and other ad hoc assignments and functions assigned by the department head, College Dean, Vice Presidents, and the University President.
- Duration: November 9, 2015 to MAY 31, 2018
- Position: SCIENCE RESEARCH ASSISTANT
- Name of Office/Unit: Technical Operations Division
- Immediate Supervisor: Engr. Arman P. Bionat
- Name of Agency/Organization and Location: Department of Science and Technology-National Capital Region (DOST-NCR) – Taguig City, Metro Manila
- List of Accomplishments and Contributions (if any)
- Summary of Actual Duties
 - Member, Monitoring and Evaluation Unit
 - Monitors project implementation and the impacts of DOST interventions to MSMEs
 - Assists in the conduct of Technology Needs Assessment
 - Prepares needed reports and updates projects' database
 - Training Coordinator, Training Unit
 - Facilitates the preparation, implementation and conduct of technology trainings
 - Promotes DOST Programs and Services
 - Member, Food Safety Consultancy Services
 - Schedules requests for training on Food Safety Awareness
 - Conducts a lecture on Food Safety Awareness
 - Assists in the conduct of Food Safety Assessment

- Member/Secretariat, DOST NCR Personnel Selection Board
 - Screens, evaluates and selects position applicants for recruitment and promotion
- Duration: November 10, 2014 November 8, 2015
- Position: PROJECT ASSISTANT I
- Name of Office/Unit: Technical Operations Division
- Immediate Supervisor: Engr. Arman P. Bionat
- Name of Agency/Organization and Location: Department of Science and Technology-National Capital Region (DOST-NCR) – Taguig City, Metro Manila
- List of Accomplishments and Contributions (if any)
- Summary of Actual Duties
 - Member, Monitoring and Evaluation Unit
 - Monitors project implementation and the impacts of DOST interventions to MSMEs
 - Assists in the conduct of Technology Needs Assessment
 - Prepares reports and updates projects' database
- Duration: May 3, 2012 April 30, 2014
- Position: SCIENCE RESEARCH ASSISTANT
- Name of Office/Unit: Department of Horticulture
- Immediate Supervisor: Dr. Rosario Salas / Dr. Marcelo Quevedo
- Name of Agency/Organization and Location: Visayas State University Baybay City Leyte
- List of Accomplishments and Contributions (if any)
 - Published articles (See attached A.)
- Summary of Actual Duties
 - Assist in the implementation and maintenance of the research project titled "GRAS Coatings to Enhance Shelf-life of Vegetables."
 - Gather, collate and analyze data
 - Make and submit periodic reports
 - Supervise laborers
 - Perform other research related activities that may be assigned by the Project Leader
 - Make IEC materials or brochures

VIVIAN P. LINA

(Signature over Printed Name of Employee/Applicant)

Date: _ June 24, 2024