

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.  
READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.  
Print legibly. Tick appropriate boxes ( ) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE. 1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	Mejia			
FIRST NAME	Hanzel	NAME EXTENSION (JR., SR) N/A		
MIDDLE NAME	Naval			
3. DATE OF BIRTH (mm/dd/yyyy)	03/24/1993	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:	
4. PLACE OF BIRTH	Conalum, Inopacan Leyte	If holder of dual citizenship, please indicate the details.	Philippines	
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female			
6. CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS		
7. HEIGHT (m)	1.66	ZIP CODE	House/Block/Lot No. Street Cagbolo Conalum Subdivision/Village Barangay INOPACAN LEYTE City/Municipality Province	
8. WEIGHT (kg)	75.00		6522	
9. BLOOD TYPE	O		18. PERMANENT ADDRESS	
10. GSIS ID NO.	2004669423		ZIP CODE	House/Block/Lot No. Street Subdivision/Village Barangay City/Municipality Province
11. PAG-IBIG ID NO.	915049264167			
12. PHILHEALTH NO.	130001177630			
13. SSS NO.	N/A	19. TELEPHONE NO.	N/A	
14. TIN NO.	468548768	20. MOBILE NO.	956-716-0240	
15. AGENCY EMPLOYEE NO.	V00869	21. E-MAIL ADDRESS (if any)	hanzel.mejia@vsu.edu.ph	

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR)	N/A	N/A
MIDDLE NAME	N/A			
OCCUPATION	N/A			
EMPLOYER/BUSINESS NAME	N/A			
BUSINESS ADDRESS	N/A			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	Mejia			
FIRST NAME	Edwin	NAME EXTENSION (JR., SR)		
MIDDLE NAME	Dadula			
25. MOTHER'S MAIDEN NAME	Nelia Rebidis Naval			
SURNAME	Mejia			
FIRST NAME	Nelia			
MIDDLE NAME	Naval			

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	Saavedra Saway Elementary School	Elementary	2001	2005		2005	N/A
SECONDARY	Conalum National High School	High School	2005	2009		2009	N/A
VOCATIONAL/ TRADE COURSE	N/A						
COLLEGE	Visayas State University	Bachelor of Science in Civil Engineering	2009	2014		2014	N/A
GRADUATE STUDIES	University of the Philippines - Diliman	Master of Science in Civil Engineering (Major in Transportation Engineering)	2016	2018		2018	N/A

PLEASE SEE ATTACHMENT A

(Continue on separate sheet if necessary)

SIGNATURE		DATE	06/16/2025
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#### IV. CIVIL SERVICE ELIGIBILITY

27.	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
					NUMBER	Date of Validity
	Civil Engineer		12/07/2014	Cebu City	0134407	03/24/2026
	Master Plumber		N/A	Manila City	0011103	03/24/2026
	Environmental Planner		N/A	Tacloban City	0004632	03/24/2026
	DPWH Contractor's and Consultant's Materials Engineer		N/A	Cebu City	5051	N/A

(Continue on separate sheet if necessary)

## V. WORK EXPERIENCE

[illegible]

(Continue on separate sheet if necessary)

**SIGNATURE**

DATE \_\_\_\_\_

06/16/2025



VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	N/A	N/A	N/A	N/A	N/A

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD ( Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	ASEAN University Network - Quality Assurance Tier 1 Training	05/06/2025	05/09/2025	32	Managerial	ASEAN University Network
	Asian International Mobility for Students Capability Enhancement and Mid-year Conference	04/23/2025	04/25/2025	24	Supervisory	Asian International Mobility for Students
	ASEAN Universities Exhibition and Forum (AEF 2025)	02/24/2025	02/25/2025	16	Managerial	Education Malaysia Global Services
	University Mobility for Asia and the Pacific National Conference	10/15/2024	10/18/2024	32	Managerial	University Mobility for Asia and the Pacific
	European Association for International Education Annual Conference and Exhibition	09/17/2024	09/20/2024	32	Managerial	European Association for International Education
	US-Philippine Global Partnership Workshop	08/28/2024	08/29/2024	16	Supervisory	Fulbright Philippines
	Global Internationalization Training and Workshop 2024	07/09/2024	07/11/2024	24	Managerial	Institut Sepuluh Nopember
	Times Higher Education Global Sustainable Development Congress	06/10/2024	06/13/2024	32	Supervisory	Times Higher Education
	15th Conference of the Eastern Asia Society for Transportation Studies	09/04/2023	09/08/2023	40	Technical	Eastern Asia Society for Transportation Studies
	28th Conference of the Transportation Science Society of the Philippines	11/25/2022	11/25/2022	8	Technical	Transportation Science Society of the Philippines
	27th Conference of the Transportation Science Society of the Philippines	11/19/2020	11/19/2021	8	Technical	Transportation Science Society of the Philippines
	14th Conference of the Eastern Asia Society for Transportation Studies	09/12/2019	09/14/2019	24	Technical	Eastern Asia Society for Transportation Studies
	Transportation Science Society of the Philippines 26th Annual Conference	07/18/2019	07/20/2019	24	Technical	Transportation Science Society of the Philippines
	Publishing and Reviewing Manuscripts in Journals and Conferences for Engineering and Technology Professionals	03/06/2019	03/08/2019	24	Research	EVCIEERD, EVSU
	Traffic Impact Assessment for Technical Evaluators	02/19/2019	02/21/2019	24	Technical	National Center for Transportation Studies
	8th Regional Symposium on Infrastructure Development in Civil Engineering	10/25/2018	10/26/2018	16	Technical	UP Diliman, Tokyo Institute of Technology, Kasetsart University
	Training Course on Construction Occupational Safety and Health	09/27/2018	09/30/2018	32	Technical	PCAB, DTI, DOLE, OSHS


PLEASE SEE ATTACHMENT B

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	N/A		Young Achiever Award		Analytics Association of the Philippines
			BEST PRESENTER AWARD FOR PAPER PRESENTED		Eastern Asia Society for Transportation Studies
			Best Paper Award		Philippine Institute of Environmental Planners
			Best Paper Award		Transportation Science Society of the Philippines
					Philippine Institute of Civil Engineers, Inc.

(Continue on separate sheet if necessary)

SIGNATURE		DATE	06/16/2025
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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,

a. within the third degree?

b. within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES

☒ NO

☐ YES

☒ NO

If YES, give details:

35. a. Have you ever been found guilty of any administrative offense?

b. Have you been criminally charged before any court?

☐ YES

☒ NO

☐ YES

☒ NO

If YES, give details:

Date Filed:

Status of Case/s:

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES

☒ NO

If YES, give details:

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☐ YES

☒ NO

If YES, give details:

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?

b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES

☒ NO

☐ YES

☒ NO

If YES, give details:

If YES, give details:

39. Have you acquired the status of an immigrant or permanent resident of another country?

☐ YES

☒ NO

If YES, give details (country):

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:

a. Are you a member of any indigenous group?

b. Are you a person with disability?

c. Are you a solo parent?

☐ YES

☒ NO

If YES, please specify:

☐ YES

☒ NO

If YES, please specify ID No

☐ YES


☒ NO

If YES, please specify ID No

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)


NAME	ADDRESS	TEL. NO.
Epifania G. Loreto	Visca, Baybay City, Leyte	09274973750
Prose Ivy G. Yepes	Visca, Baybay City, Leyte	09171379371
John Christian L. Gaviola	Visca, Baybay City, Leyte	09619601571

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.



HANZEL N. MEJIA

PHOTO



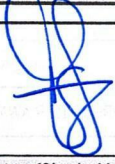
Right Thumbmark

Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID: **PASSPORT**

ID/License/Passport No.: **P8112906B**

Date/Place of Issuance: **11/30/0001 / PE Bangkok**




Signature (Sign inside the box)

06/16/2025

Date Accomplished

SUBSCRIBED AND SWORN to before me this **14 JUL 2025**, affiant exhibiting his/her validly issued government ID as indicated above.



ATTY. KAREN ABEGAIL S. MONTERON

VSU Director, Legal Affairs and Services

Person Administering Oath

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Attachment A

III. EDUCATIONAL BACKGROUND							
26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
GRADUATE STUDIES	Asian Institute of Technology	PhD in Transportation Engineering	2020	2024		2024	
(Continue on separate sheet if necessary)							
SIGNATURE			DATE		06/16/2025		

Attachment B.1

#### VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

[illegible]



WORK EXPERIENCE SHEET
<p>Instructions: 1. Include only the work experiences relevant to the position being applied to.</p> <p>2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.</p>
<ul style="list-style-type: none"><li>• Duration: February 2015-Present</li><li>• Position: Instructor I</li><li>• Name of Office/Unit: Department of Civil Engineering</li><li>• Immediate Supervisor: Epifania G. Loreto/ John Christian L. Gaviola</li><li>• Name of Agency/Organization and Location: Visayas State University, Visca Baybay City, Leyte</li><li>• Summary of actual duties:<ul style="list-style-type: none"><li>• Instruction, Research, Extension, other administrative designation</li></ul></li></ul>

  
**HANZEL N. MEJIA**  
(Signature over Printed Name  
of Employee/Applicant)

Date: 17 June 2025