

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes () and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	PADILLA		
FIRST NAME	JOSEPH		NAME EXTENSION (JR., SR)
MIDDLE NAME	ENGOJO		N/A
3. DATE OF BIRTH (mm/dd/yyyy)	9/12/92	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship
4. PLACE OF BIRTH	Brgy. 1, Ilog, Negros Occidental	If holder of dual citizenship, please indicate the details	<input checked="" type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		Philippines
6. CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	N/A
7. HEIGHT (m)	1.45		N/A
8. WEIGHT (kg)	99	ZIP CODE	6521
9. BLOOD TYPE	O+	18. PERMANENT ADDRESS	BLK. 13 LOT 38
10. GSIS ID NO.	2005237834		House/Block/Lot No.
11. PAG-IBIG ID NO.	121091975688		DECA HOMES
12. PHILHEALTH NO.	11-050662689-7	ZIP CODE	6541
13. SSS NO.	0728448083	19. TELEPHONE NO.	N/A
14. TIN NO.	461-321-843	20. MOBILE NO.	09959728112
15. AGENCY EMPLOYEE NO.	V01216	21. E-MAIL ADDRESS (if any)	joseph.padilla@vsu.edu.ph

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	PADILLA		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	CORAZON	NAME EXTENSION (JR., SR)	JAYDEN CIELO A PADILLA	5/12/19
MIDDLE NAME	ALVAREZ		N/A	N/A
OCCUPATION	INSTRUCTOR			
EMPLOYER/BUSINESS NAME	VISAYAS STATE UNIVERSITY			
BUSINESS ADDRESS	BAYBAY CITY, LEYTE			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	PADILLA			
FIRST NAME	JOHN	NAME EXTENSION (JR., SR)		
MIDDLE NAME	FLORES			
25. MOTHER'S MAIDEN NAME	ENGOJO			
SURNAME	ENGOJO			
FIRST NAME	THELMA			
MIDDLE NAME	PAEZ			

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	ILOG ELEMENTARY SCHOOL	Primary Education	6/5/99	03/30/2005	N/A	2005	With Honors
SECONDARY	ILOG CATHOLIC HIGH SCHOOL	Secondary Education	6/6/05	03/30/2009	N/A	2009	First Hon. Mention
VOCATIONAL / TRADE COURSE	N/A	N/A			N/A	N/A	N/A
COLLEGE	KABANKALAN CATHOLIC COLLEGE	Bachelor in Secondary Education Major in English	6/6/09	03/30/2013	N/A	2013	Cum Laude
GRADUATE STUDIES	CENTRAL PHILIPPINES STATE UNIVERSITY SILLIMAN UNIVERSITY	MA in English PhD in TESOL	06/10/2014 06/05/2018	03/30/2018 Present	Complete Academic Requirements	2018	N/A

(Continue on separate sheet if necessary)

SIGNATURE	DATE	June 16, 2022
-----------	------	---------------

[illegible]

V. WORK EXPERIENCE
(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

[illegible]

SIGNATURE		DATE	June 16, 2022
------------------	---	-------------	---------------

June 16, 2022

VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	Gawad Kalinga (Kalinga Kabankalanon)	N/A	N/A	N/A	Volunteer

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	Forensic Linguistics and Authorial Attribution Analysis" From Unabomb to Three Stage Suicide	04/27/2021	04/27/2021	1	Technical	University of Santo Tomas
	Style Lang!: A Webinar on Stylistics	01/27/2021	01/27/2021	8	Technical	University of Santo Tomas
	How to Make Sense of Language Test Score?: From Assessment data to Decisions (International)	07/31/2020	07/31/2020	8	Technical	Chulalongkorn University Language Insti
	Task-Based Language Teaching: Where it has come from and where it is going (International)	07/30/2020	07/30/2020	8	Technical	Chulalongkorn University Language Insti
	The Legitimacy of Philippine English	07/17/2020	07/17/2020	2	Technical	Romblon State University
	WE, ELF, EIL, GE: Some Pedagogical Implications for ELT in the Philippines	7/6/20	7/6/20	2	Technical	University of Mindanao
	Empowering Teachers Through Action Research: Methods and the Writing Process in Focus	3/6/20	3/6/20	2	Technical	DLSU
	Summer In-Service Training for Teachers	1/6/20	06/30/2020			Division of Negros Occidental
	Division Training of Trainers (TOT) for the Roll-Out of Research Module for LAC Session	11/2/20	02/13/2020	24	Technical	Division of Negros Occidental
	2019 Mid Year In-Service Training for Teachers	10/21/2019	10/25/2019	60	Technical	Division of Negros Occidental
	Forensic Linguistics: Its Nature, Contexts, and Issues	11/10/19	11/10/19	8	Technical	University of St. La Salle
	Enhancement Program for School Division Research Committee (SDRC) on Research Skills Based on BERF Standards	07/17/2019	07/18/2019	16	Technical	Division of Negros Occidental
	1st DLSAU International Research Conference	01/25/2019	01/26/2019	16	Technical	D La Salle Araneta University
	Basics of Qualitative Data Analysis	01/25/2019	01/26/2019	16	Technical	D La Salle Araneta University
	Regional Research Conference	9/10/18	12/10/18	32	Technical	DepEd Region VI
	Circle of Outstanding Leaders (COOL) Camp	12/27/2017	12/29/2017	24	Leadership	Division of Negros Occidental
	Mass Training of Teachers in Common Topics	3/10/17	7/10/17	40	Technical	DepEd Region VI
	3-day Seminar-Workshop on Current Trends in English and Journalism	07/16/2017	07/18/2017	24	Technical	DepEd Negros Island Region
	First Regional Journalism Training and Seminar-Workshop	08/26/2016	08/28/2016	24	Technical	DepEd Negros Island Region
	2016 Training for Senior High School (SHS) Teachers in Private Schools	1/6/16	3/6/16	24	Technical	CHED and Private Education Assistance Committee
	ACSCU-AAI National Assembly	05/18/2016	05/20/2016	24	Managerial	ACSCU-Accrediting Agency, Inc.
	55th ACSCU National Convention	05/15/2016	05/18/2016	24	Managerial	Association of Christian Schools, Colleges and Universities
	Seminar/Training on Accreditation and Accreditors' Training Program	1/3/16	2/3/16	16	Technical	Association of Christian Schools, Colleges and Universities
	Basic Computer Skills Training	12/16/2015	12/30/2015	60	Technical	Fortress College, Inc.
	National Campus Journalism Conference 2012 and 2nd Spectrum National Campus Press Awards	01/26/2012	01/28/2012	24	Technical	University of St. La Salle

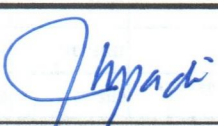

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	HOSTING		INTERNATIONAL RESEARCH ABSTRACT AWARD		National Research Council of the Philippines
	WRITING		LEADERSHIP AWARD		Asia Pacific Consortium of Researchers and Educators
					GAWAD KALINGA (KALINGA KABANKALANON)

(Continue on separate sheet if necessary)

SIGNATURE		DATE	June 16, 2022
-----------	---	------	---------------

34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?	<div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div></div> <div>If YES, give details:</div>												
35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?	<div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, give details:</div></div> <div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, give details:</div><div>Date Filed: </div><div>Status of Case/s: </div></div>												
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?	<div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, give details:</div></div>												
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?	<div><div><input checked="" type="checkbox"/> YES<input type="checkbox"/> NO</div><div>If YES, give details:</div><div>Transfer of employment</div></div>												
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?	<div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, give details:</div></div> <div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, give details:</div></div>												
39. Have you acquired the status of an immigrant or permanent resident of another country?	<div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, give details (country):</div></div>												
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?	<div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, please specify:</div></div> <div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, please specify ID No:</div></div> <div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, please specify ID No:</div></div>												
41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)													
<table><tr><th>NAME</th><th>ADDRESS</th><th>TEL. NO.</th></tr><tr><td>GILDA P. NAYRE</td><td>VISAYAS STATE UNIVERSITY</td><td>09061935808</td></tr><tr><td>JETT C. QUEBEC</td><td>VISAYAS STATE UNIVERSITY</td><td>(053) 525 0346</td></tr><tr><td>GUIRALDO C. FERNANDEZ, JR.</td><td>VISAYAS STATE UNIVERSITY</td><td>1001</td></tr></table>		NAME	ADDRESS	TEL. NO.	GILDA P. NAYRE	VISAYAS STATE UNIVERSITY	09061935808	JETT C. QUEBEC	VISAYAS STATE UNIVERSITY	(053) 525 0346	GUIRALDO C. FERNANDEZ, JR.	VISAYAS STATE UNIVERSITY	1001
NAME	ADDRESS	TEL. NO.											
GILDA P. NAYRE	VISAYAS STATE UNIVERSITY	09061935808											
JETT C. QUEBEC	VISAYAS STATE UNIVERSITY	(053) 525 0346											
GUIRALDO C. FERNANDEZ, JR.	VISAYAS STATE UNIVERSITY	1001											
42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal cases/against me.													
<div>Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance</div> <div>Government Issued ID: COMPANY ID</div> <div>ID/License/Passport No.: V01216</div> <div>Date/Place of Issuance: 12/04/2020 Visayas State University</div>	<div><div></div><div>Signature (Sign inside the box)</div><div>June 16, 2022</div><div>Date Accomplished</div></div> <div><div></div><div>Right Thumbmark</div></div>												
SUBSCRIBED AND SWORN to before me this 01 JUL 2022, applicant exhibiting his/her validly issued government ID as indicated above.													
<div>ATTY. RYSAN C. GUINOCOR VSU Chief Legal Officer</div> <div>Person Administering Oath</div>													

WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied to.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.

- Duration: August 3, 2020- Present
- Position: Instructor I
- Name of Office/Unit: Department of Liberal Arts and Behavioral Sciences
- Immediate Supervisor: Jett C. Quebec
- Name of Agency/Organization and Location: Visayas State University, Visca, Baybay City, Leyte
 - List of Accomplishments and Contributions (if any)
 - Extension Project Leader
 - Cultural Heritage Research Grant Awardee
 - Organized and coordinated Webinar on Research Writing and Journal Publication to Division of Negros Occidental
 - Published research article in an International and Wos/ISI Journals
 - Summary of Actual Duties
 - Responsible for the delivery of instruction in the department and in charge of the formulation and development of instructional plans and materials; updating of stakeholders on students' progress and performing other relevant activities assigned by the department head.

- Duration: July 3, 2017- July 31, 2020
- Position: Teacher II
- Name of Office/Unit: Senior High School
- Immediate Supervisor: Lorna E. Amando
- Name of Agency/Organization and Location: Bocana National High School, Ilog, Negros Occidental
 - List of Accomplishments and Contributions (if any)
 - Member of Technical Working Group in Research Management in Division of Negros Occidental
 - Grantee of the Basic Education Research Fund (BERF)
 - Summary of Actual Duties
 - Responsible for the delivery of instruction in the basic education department and in charge of the formulation and development of instructional plans and materials; updating of stakeholders on students' progress and performing other relevant activities assigned by the school head.

- Duration: June 6, 2016-May 31, 2017
- Position: Assistant Principal
- Name of Office/Unit: Basic Education Department
- Immediate Supervisor: Analiza P. Gayat
- Name of Agency/Organization and Location: Fortress College, Inc., Kabankalan City
 - List of Accomplishments and Contributions (if any)
 - Attendance on the 55th ACSCU National Convention in Baguio City and ACSCU-AAI National Assembly in La Union
 - Summary of Actual Duties
 - Responsible in performing administrative and supervisory functions to faculty and staff from Pre-school to Senior High School. These include checking and evaluation of instructional plans and materials of teachers, classroom observations, presiding

meetings, conducting school campaigns, and the like.

- Duration: June 3, 2013- May 31, 2016
- Position: Teacher
- Name of Office/Unit: Basic Education Department
- Immediate Supervisor: Saturnino Pabalinas
- Name of Agency/Organization and Location: Fortress College, Inc., Kabankalan City
 - List of Accomplishments and Contributions (if any)
 - School Paper adviser
 - Coach in Journalism contests
 - Summary of Actual Duties
 - Responsible for the delivery of instruction in the basic education department and in charge of the formulation and development of instructional plans and materials; updating of stakeholders on students' progress and performing other relevant activities assigned by the school head.

JOSEPH E. PADILLA

(Signature over Printed Name
of Employee/Applicant)

Date: 6/16/2022