



VISAYAS
STATE UNIVERSITY

OFFICE OF THE PRESIDENT

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NOTICE OF SALARY ADJUSTMENT

August 27, 2024

Ms. Marianne Joyce D. Gallego
Extension Office
VSU, Visca, City of Baybay, Leyte

9/11/24

Dear Ms. Gallego:

Pursuant to National Budget Circular No. 594 dated August 12, 2024, implementing Executive Order No. 64 dated August 2, 2024, your salary is hereby adjusted effective July 16, 2024, as follows:

- | | |
|--|--------------------|
| 1. Monthly basic salary
under the new Salary Schedule; SG: 4, | <u>P 16,209.00</u> |
| 2. Actual monthly basic salary
as of July 16, 2024; SG: 4 | <u>15,586.00</u> |
| 3. Monthly salary adjustment
effective July 16, 2024 (1-2) | <u>P 623.00</u> |

It is understood that this salary/wage adjustment is subject to review and post-audit, and to appropriate re-adjustment and refund if found not in order.

Very truly yours,

PROSE IVY G. YEPES
President

Position Title: Science Aide
Salary Grade: 4

cc: RAO, RSPPRO, PLBO, Marianne Joyce D. Gallego