

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes () and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	VISCARA		
FIRST NAME	MARIA FARAH	NAME EXTENSION (JR., SR) N/A	
MIDDLE NAME	ABUNDO		
3. DATE OF BIRTH (mm/dd/yyyy)	04/28/1986	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input checked="" type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	HILONGOS, LEYTE	If holder of dual citizenship, please indicate the details.	
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		
6 CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	House/Block/Lot No. Street Subdivision/Village Barangay BAYBAY CITY LEYTE City/Municipality Province
7. HEIGHT (m)	1.5748	ZIP CODE	6521
8. WEIGHT (kg)	45.7		
9. BLOOD TYPE	O+	18. PERMANENT ADDRESS	723 CAPT. FLORDELIS House/Block/Lot No. Street Subdivision/Village Barangay HILONGOS LEYTE City/Municipality Province
10. GSIS ID NO.	2005362837	ZIP CODE	6524
11. PAG-IBIG ID NO.	167001496335	19. TELEPHONE NO.	
12. PHILHEALTH NO.	12-050724933-2	20. MOBILE NO.	09659445318
13. SSS NO.	06-2703026-2	21. E-MAIL ADDRESS (if any)	mariafarahviscara@gmail.com
14. TIN NO.	264-333-698-000		
15. AGENCY EMPLOYEE NO.	V01061		

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A	23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NICOLA FAITH V. FUENTES	11/16/2008
MIDDLE NAME	N/A	NOE ALEXANDER V. RECONALLA	3/8/2013
OCCUPATION	N/A		
EMPLOYER/BUSINESS NAME	N/A		
BUSINESS ADDRESS	N/A		
TELEPHONE NO.	N/A		
24. FATHER'S SURNAME	VISCARA		
FIRST NAME	FERNANDO	NAME EXTENSION (JR., SR) SR	
MIDDLE NAME	VILBAR		
25. MOTHER'S MAIDEN NAME	SANCHEZ		
SURNAME	VISCARA		
FIRST NAME	NENITA		
MIDDLE NAME	ABUNDO		

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (If not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	HILONGOS SOUTH CENTRAL SCHOOL	ELEMENTARY	1/6/1995	1/4/1999		1999	
SECONDARY	HILONGOS NATIONAL VOCATIONAL SCHOOL	SECONDARY	1/6/1999	1/4/2003		2003	
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A		N/A	
COLLEGE	LEYTE STATE UNIVERSITY now VISAYAS STATE UNIVERSITY	BACHELOR OF SCIENCE IN FOOD TECHNOLOGY	1/6/2003	1/4/2007		2007	
GRADUATE STUDIES	VISAYAS STATE UNIVERSITY	MASTERS OF SCIENCE IN FOOD SCIENCE AND TECHNOLOGY	12/8/2019	6/15/2020	6.0	N/A	

(Continue on separate sheet if necessary)

SIGNATURE		DATE	JULY 1, 2020	CS FORM 212 (Revised 2017), Page 1 of 4
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27.	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
					NUMBER	Date of Validity
	n/a	n/a	n/a	n/a		

V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

[illegible]

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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	n/a	n/a	n/a	n/a	n/a

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D training program and include only the relevant L&D training taken for the last five (5) years for Division Chief/Executive/Managerial positions)


30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	Basics of Quality Assurance and Control	11/13/2019	11/15/2019	16	Technical	Department of Food Science & Technology, VSU
	Skills Training on Processing of Vinegar from Coconut Water	10/22/2019	10/25/2019	32	Technical	NCRC-V/VSU
	Enhancement Training on Food Processing	8/27/2019	8/28/2019	16	Technical	DSWD/NCRC-V
	Training on Nutrition Labelling: Improving the Competitiveness of ME Food Processors	04/24/2019	04/24/2019	8.0	Technical	Dept. of Trade and Industry
	Awareness Training on ISO 9001: 2015 Quality Management System	12/13/2018	12/13/2018	8.0	Technical	AGF Consulting Group
	30th Joint VICARP and RRDEN Symposium	11/21/2018	11/23/2018	24.0	Technical	VICARP and RRDEN
	Midyear Meeting and Writeshop on Writing Scientific Publications	09/17/2018	09/19/2018	24.0	Technical	PCAARRD
	Patent Search and Patent Drafting Writeshops	09/10/2018	09/14/2018	40.0	Technical	Intellectual Property Office of the Philippines
	32nd Coconut Week Congress and 1st Coconut World Congress	08/14/2018	08/17/2018	32.0	Technical	Philippine Coconut Authority
	Skills Training on Processing, GMP, Packaging, and Labelling of Coconut Based Food Products	08/06/2018	08/07/2018	16.0	Technical	USAID AND South Pacific Integrated Area Development Foundation, Inc. (SPIADFI)
	Seminar on Socio-Economic Researches in Agriculture, Aquatic and Natural Resources (Visayas)	07/31/2018	07/31/2018	8.0	Technical	PCAARRD
	Skills Training on Processing, GMP, Packaging and Labeling of Coconut-based Food Products	06/28/2018	06/29/2018	16.0	Technical	USAID AND South Pacific Integrated Area Development Foundation, Inc. (SPIADFI)
	KMME for SSF Cooperators: Mentor Me Program	05/21/2018	05/31/208	72.0	Technical	Dept. of Trade and Industry
	Pack Pinas! Panalong Packaging para sa Lahat	05/03/2018	05/04/2018	16.0	Technical	Dept. of Trade and Industry
	Internal Quality Audit	04/28/2016	04/28/2016	8.0	Technical	Patricio C. Nocon
	Pest Awareness Seminar	04/20/2016	04/20/2016	8.0	Technical	Princess Mhelyer Fernando
	Introduction to Metrology and Verification of common laboratory instruments	10/4/2015	11/4/2015	16.0	Technical	Engr. Marcelino M. Nicer Jr.
	Allergens and Allergy	01/29/2015	01/29/2015	8.0	Technical	Angel Barnes Jr.
	Food Safety Culture Seminar	01/28/2015	01/28/2015	4.0	Technical	Angel Barnes Jr.
	Good Laboratory Practices	01/28/2015	01/28/2015	4.0	Technical	Angel Barnes Jr.




(Continue on separate sheet if necessary)

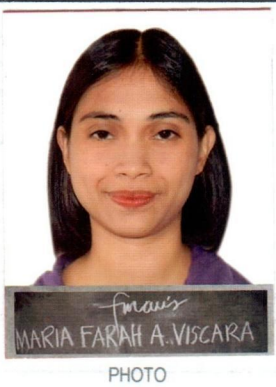
VIII. OTHER INFORMATION

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	READING BOOKS		n/a		PHILIPPINE ASSOCIATION OF FOOD TECHNOLOGIST (KAPPA CHAPTER)
	PLAYING BOARD GAMES				

(Continue on separate sheet if necessary)

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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?	<div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div> <div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div>												
35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?	<div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div> <div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div> <div>If YES, give details: Date Filed: _____ Status of Case/s: _____</div>												
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?	<div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div>												
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?	<div><input checked="" type="checkbox"/> YES <input type="checkbox"/> NO</div> <div>If YES, give details: RESIGNATION FROM PREVIOUS WORK</div>												
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?	<div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div> <div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div>												
39. Have you acquired the status of an immigrant or permanent resident of another country?	<div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div> <div>If YES, give details (country): _____</div>												
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?	<div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div> <div>If YES, please specify: _____</div> <div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div> <div>If YES, please specify ID No: _____</div> <div><input checked="" type="checkbox"/> YES <input type="checkbox"/> NO</div> <div>If YES, please specify ID No: _____</div>												
41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)													
<table><thead><tr><th>NAME</th><th>ADDRESS</th><th>TEL. NO.</th></tr></thead><tbody><tr><td>PETER JONSSON</td><td>LEYTE KOKO OIL INC., LEYTE, LEYTE</td><td>0977-872-0011</td></tr><tr><td>EMMANUEL S. LICUP</td><td>SC GLOBAL FOOD PRODUCTS INC., BAYBAY CITY, LEYTE</td><td>053-563-1016</td></tr><tr><td>JUSTIN S. UY</td><td>PROFOOD INTERNATIONAL CORP., MANDAUE CITY, CEBU</td><td>032-346-1228</td></tr></tbody></table>		NAME	ADDRESS	TEL. NO.	PETER JONSSON	LEYTE KOKO OIL INC., LEYTE, LEYTE	0977-872-0011	EMMANUEL S. LICUP	SC GLOBAL FOOD PRODUCTS INC., BAYBAY CITY, LEYTE	053-563-1016	JUSTIN S. UY	PROFOOD INTERNATIONAL CORP., MANDAUE CITY, CEBU	032-346-1228
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42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head / authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.													
<div>Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance</div> <div>Government Issued ID: SSS</div> <div>ID/License/Passport No.: 06-2703026-2</div> <div>Date/Place of Issuance: CEBU CITY</div>	<div><div></div><div>Signature (Sign inside the box)</div><div>JULY 1, 2020</div><div>Date Accomplished</div></div> <div><div></div><div>Right Thumbmark</div></div>												
SUBSCRIBED AND SWORN to before me this 2 AUG 2020, affiant exhibiting his/her validly issued government ID as indicated above.													
<div><div></div><div>ATTY. RYSAN C. GUINOCOR</div><div>VSULEGAL OFFICER</div><div>Person Administering Oath</div></div>													



PHOTO

