

## PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes ( ☐ and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CSID No.

(Do not fill up. For CSC use only)

## I. PERSONAL INFORMATION

2. SURNAME	PADILLA		
FIRST NAME	CORAZON	NAME EXTENSION (JR., SR) NA	
MIDDLE NAME	ALVAREZ		
3. DATE OF BIRTH (mm/dd/yyyy)	07/26/1989	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input checked="" type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	STA MARIA, BULACAN	If holder of dual citizenship, please indicate the details.	
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		
6. CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	Unit 88 Kibourne Drive House/Block/Lot No. Street Visca Subdivision/Village Barangay BAYBAY LEYTE City/Municipality Province
7. HEIGHT (m)	1.6 METERS	ZIP CODE	
8. WEIGHT (kg)	60		
9. BLOOD TYPE	B+	18. PERMANENT ADDRESS	Blk 13 Lot 38 House/Block/Lot No. Street Deca Homes Concepcion Subdivision/Village Barangay ORMOC LEYTE City/Municipality Province
10. GSIS ID NO.	02004200506	ZIP CODE	6521
11. PAG-IBIG ID NO.	121093269748		
12. PHILHEALTH NO.	13-000104962-4		
13. SSS NO.	06 3265253 8	19. TELEPHONE NO.	NA
14. TIN NO.	419 969 323	20. MOBILE NO.	09268463483
15. AGENCY EMPLOYEE NO.	V000743	21. E-MAIL ADDRESS (if any)	corazon.padilla@vsu.edu.ph

## II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	PADILLA		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	JOSEPH	NAME EXTENSION (JR., SR)	JAYDEN CIELO A. PADILLA	12/05/2019
MIDDLE NAME	ENGOJO			
OCCUPATION	INSTRUCTOR			
EMPLOYER/BUSINESS NAME	VISAYAS STATE UNIVERSITY			
BUSINESS ADDRESS	VISCA, BAYBAY CITY, LEYTE			
TELEPHONE NO.	NA			
24. FATHER'S SURNAME	ALVAREZ (DECEASED)			
FIRST NAME	ARNULFO	NAME EXTENSION (JR., SR) SR		
MIDDLE NAME	TURNO			
25. MOTHER'S MAIDEN NAME				
SURNAME	LOVETE			
FIRST NAME	SOFRONIA			
MIDDLE NAME	MISA			

(Continue on separate sheet if necessary)

## III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	BATO CENTRAL SCHOOL	NA	1995	2001	NA	2001	none
SECONDARY	BATO SCHOOL OF FISHERIES	NA	2001	2005	NA	2005	With Honors
VOCATIONAL / TRADE COURSE	NA	NA			NA	NA	NA
COLLEGE	VISAYAS STATE UNIVERSITY	BACHELOR OF ELEMENTARY EDUCATION	2005	2009	NA	2009	Cum Laude
GRADUATE STUDIES	VISAYAS STATE UNIVERSITY	MASTER OF EDUCATION Major in ENGLISH	2009	2017	NA	2017	none
	SILLIMAN UNIVERSITY	Doctor of Philosophy in English Major in Teaching English to Speakers of Other Languages	2017	present	60 units	NA	VSU Fellowship Grant

(Continue on separate sheet if necessary)

SIGNATURE		DATE	April 24, 2024
-----------	-------------------------------------------------------------------------------------	------	----------------

IV. CIVIL SERVICE ELIGIBILITY					
27. CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
				NUMBER	Date of Validity
<b>PD 907 – Honor Graduate</b>	<b>NA</b>	<b>NA</b>	<b>NA</b>	<b>NA</b>	<b>NA</b>
<b>Licensure Examination for Teachers</b>	<b>83</b>	<b>10/4/2009; 12/17/2010</b>	<b>Tacloban City, Leyte</b>	<b>1048233</b>	<b>7/26/2020</b>

**V. WORK EXPERIENCE**  
(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

[illegible]

(Continue on separate sheet if necessary)				
SIGNATURE		DATE	April 24, 2024	

# VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	NA	NA	NA	NA	NA

(Continue on separate sheet if necessary)

# VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD ( Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	Professional Development for Teacher Trainers	1/10/2023	3/7/2023	64	Technical	Arizona State University/US Embassy
	Teach Talk: How to Manage your Gen Z Class (Purposive Communication Edition)	3/21/2022	3/21/2022	8	Technical	University of the Philippines Diliman and CHED
	English as a Friend: Embracing Language Diversity Over Superiority	10/2/2021	10/2/2021	8	Technical	Silliman University
	Sociolinguistics in Education: Investigating Unequal Englishes	8/31/2021	8/31/2021	8	Technical	Mindanao State University
	14th Philippine Linguistics Congress	8/24/2021	8/26/2021	24	Technical	UP Department of Linguistics
	language, languages, languaging in the multilingual 21st century classroom	8/18/2021	8/18/2021	8	Technical	University of the Philippines Visayas
	How to make sense of language test scores?: From Assessment Data to Decisions	7/31/2020	7/31/2020	24	Technical	Chulalongkorn University Language Institute
	Task-based Language Teaching: Where it has come from and where it is going	7/30/2021	7/30/2021	24	Technical	Chulalongkorn University Language Institute
	The Legitimacy of Philippine English	7/17/2020	7/17/2021	2	Technical	Romblon State University
	WE, ELF, EIL, GE: Some Pedagogical Implications for ELT in the Philippines	6/27/2020	6/27/2021	2	Technical	University of Mindanao
	Empowering Teachers Through Action Research: Methods and the Writing Process in Focus	6/3/2020	6/3/2021	2	Technical	De La Salle University
	1st DLSAU International Research Conference	01/25/2019	01/26/2019	16	Technical	De La Salle Araneta University
	2nd International Conference on Philippine and Asian Studies	3/5/18	5/5/18	24	Technical	De La Salle University and Visayas State University
	Gender Sensitivity Training for the Faculty and Staff of the Department of Liberal Arts and Behavioral Sciences	3/17/17	3/18/17	8	Personality and Professional Development	Visayas State University
	Poetry and Creative Writing Seminar	2/20/17	2/21/17	8	Technical	College of Arts and Sciences
	Faculty Training for the Teaching of New General Education (GE) Core Courses: Training of GE Trainers	10/10/16	10/28/16	144	Technical	Commission on Higher Education
	Regional Senior High School (SHS) Teachers' Training for SUCs and LUCs, Region 8	7/11/16	7/14/16	96	Technical	Commission on Higher Education
	Research and Extension Capability Building Workshop	2/4/16	2/5/16	16	Technical	Visayas State University
	LT 212 Seminar on Journalism and Teaching Writing	4/2/16	4/2/16	4	Technical	Visayas State University
	Seminar-Workshop on the Implementation of the Outcomes-Based Education (OBE)	5/4/15	5/5/15	16	Technical	Visayas State University
	Joint International Conference of the Pan-Asian Consortium of Language Teaching Societies	12/5/13	12/7/13	24	Technical	Philippine Association for Language Teaching, Inc.
	Seminar on the Senior High School Program	10/11/13	10/11/13	8	Technical	Visayas State University
	VSUCC Basic Cooperative Course Seminar	11/17/13	11/17/13	8	Technical	Visayas State University Credit Cooperative
	Seminar-Workshop on Writing Scientific Articles for Peer-Reviewed Journals	11/18/12	11/18/12	8	Technical	Visayas State University Graduate Student Council
	National Seminar-Workshop on the Teaching-Testing Connection	9/14/12	9/16/12	24	Technical	Center for the Professional Advancement of Educators
	National Seminar-Workshop on Language and Literature Teaching	4/13/12	4/15/12	24	Technical	Center for the Professional Advancement of Educators

(Continue on separate sheet if necessary)

# VIII. OTHER INFORMATION

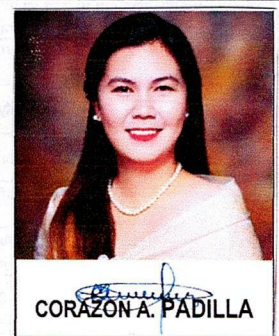
31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	Hosting		NA		Visayas State University Faculty Association Network
	Dancing				Americal English Association of the Philippines
	Organizing Events				
	Video Editing				
	Arts and Crafts				
	Cross-Stitching				

(Continue on separate sheet if necessary)

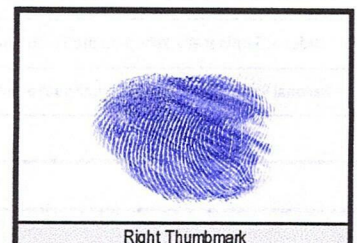
SIGNATURE		DATE	April 24, 2024
-----------	-------------------------------------------------------------------------------------	------	----------------

34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?	<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div>
35. a. Have you ever been found guilty of any administrative offense?  b. Have you been criminally charged before any court?	<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div> <div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details: Date Filed: _____ Status of Case/s: _____</div>
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?	<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div>
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?	<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div>
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?  b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?	<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div> <div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div>
39. Have you acquired the status of an immigrant or permanent resident of another country?	<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details (country): _____</div>
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group?  b. Are you a person with disability?  c. Are you a solo parent?	<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, please specify: _____</div> <div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, please specify ID No: _____</div> <div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, please specify ID No: _____</div>

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)		
NAME	ADDRESS	TEL. NO.
Dr. Annie P. Gravoso	Visca, Baybay City, Leyte	NA
Dr. Lijueraj J. Cuadra	Visca, Baybay City, Leyte	NA
Dr. Guiraldo C. Fernandez	Visca, Baybay City, Leyte	NA
42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.		



PHOTO



Right Thumbmark

Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance	
Government Issued ID:	School ID
ID/License/Passport No.:	V000743
Date/Place of Issuance:	Dec. 2020/VSU, Baybay City, Leyte

Signature (Sign inside the box)
4/24/2024
Date Accomplished

SUBSCRIBED AND SWORN to before me this 14 MAY 2024, affiant exhibiting his/her validly issued government ID as indicated above.

ATTY. RYSAN C. GUINOCOR
Person Administering Oath

## WORK EXPERIENCE SHEET

**Instructions:** 1. Include only the work experiences relevant to the position being applied to.


2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.

- Duration: September 15, 2022 – present
- Position: Assistant Professor III
- Name of Office/Unit: Department of Arts, Languages and Literature
- Immediate Supervisor: Dr. Maria Vanessa E. Gabunada
- Name of Agency/Organization and Location: Visayas State University, Baybay City, Leyte
- List of Accomplishments and Contributions (if any)
  - Taught Purposive Communication and English major and minor courses.
  - Organized, facilitated and hosted a number of department/ college/university activities.
  - Actively participated in different department/ college/university activities.
  - Designed and revised a number of course syllabi and instructional materials.
- Summary of Actual Duties
  - Responsible in teaching Purposive Communication and English major and minor subjects ensuring a quality service as instructor, adviser, and mentor to the students; perform tasks assigned by the head, dean and other university authorities; submit reports and other papers asked by the department, college, the university, and/or other governing bodies.

- Duration: February 1, 2012 – September 14, 2022
- Position: Instructor I
- Name of Office/Unit: Department of Liberal Arts and Behavioral Sciences
- Immediate Supervisor: Prof. Guiraldo C. Fernandez/ Dr. Jett C. Quebec
- Name of Agency/Organization and Location: Visayas State University, Baybay City, Leyte
- List of Accomplishments and Contributions (if any)
  - Taught Filipino, Social Science, and English major and minor courses.
  - Organized, facilitated and hosted a number of department/ college/university activities.
  - Actively participated in different department/ college/university activities.
  - Designed and revised a number of course syllabi and instructional materials.
- Summary of Actual Duties
  - Responsible in teaching English, Filipino and Social Science subjects ensuring a quality service as instructor, adviser, and mentor to the students; perform tasks assigned by the head, dean and other university authorities; submit reports and other papers asked by the department, college, the university, and/or other governing bodies.

- Duration: June 16, 2011 – January 31, 2012
- Position: Part-time Instructor
- Name of Office/Unit: Department of Liberal Arts and Behavioral Sciences
- Immediate Supervisor: Dr. Justiniano L. Seroy

- Name of Agency/Organization and Location: Visayas State University
- List of Accomplishments and Contributions (if any)
  - Taught English, Filipino and Social Science subjects.
  - Organized, facilitated and hosted a number of department/ college/university activities.
  - Actively participated in different department/ college/university activities.
  - Designed and revised a number of course syllabi and instructional materials.
- Summary of Actual Duties
  - Responsible in teaching English, Filipino and Social Science subjects ensuring a quality service as instructor, adviser, and mentor to the students; perform tasks assigned by the head, dean and other university authorities; submit reports and other papers asked by the department, college, the university, and/or other governing bodies.



**CORAZON A. PADILLA**

(Signature over Printed Name  
of Employee/Applicant)

Date: **April 29, 2024**