

OFFICE OF THE HEAD OF RECRUITMENT, SELECTION, PLACEMENT AND

PERSONNEL RECORDS Visca Baybay City, Leyte 52 Phone/Fax: 565-0600 losal 663-7323

Email Address: prpeo@vsu.edu.r Website: www.vsu.edu.p

UNIVERSITY CLEARANCE

(for Faculty and Staff)

Name: Salar, Jan Ang M.	Position: Nurse III	Signature:	ansalas
Address and Mobile Number:Guada	lupe, Baybay Gity, lyte		
1.01	Last Day of S	service in VSU: Fe	bruary 28, 2022
Purpos : [] Resignation [] Retire	ment []Transfer []Stud	y Leave [] (Others
Reason, if resignation: Migrate	to USA		
Effective Date: March 1, 2022	_		
The above-named faculty/staff is cleared Baybay City, Leyte.	ELWIN JA	I ated accountabilities I YU, M.D. Milling Ire of Department /University I you will be a seen and a seen a seen and a seen a seen and a seen a seen and a seen a seen and a seen a seen and a seen and a seen and a seen	P귀 nit Head
Name of Office	Name of Authorized Official	Signature	Date Signed
VP Administrative and Finance (includes units under VPPRGAS) VP Research, Extension & Innovation	PR. DANIEL LESLIE S. TANDEL DR. MARIA JULIET C-CENTE	0	2/11/22
VP Academic Affairs (includes offices under VP for Student Affairs and Services)	DR BEATRIZ S. BELONIAS	Ky.	ostrum
	Approved: Ulymic DR. ED6ARDO	E THUING	

*Note: Faculty/staff who is retiring, being separated from the service, transferring to another agency, or go on leave of absence for more than three months is required to process this clearance in five (5) copies. This clearance should be duly accomplished only within a month prior to retirement/resignation/separation/ from the service before receiving the last salary or any money due to the faculty/staff from the university. After completion of this clearance, submit all copies to the Office of the Head of Recruitment, Selection, Placement and Personnel Records (OHRSPPR). Processing of clearance certificate shall follow the order of number indicated.

Date:

University President

Vision: Mission: A globally competitive university for science, technology, and environmental conservation. Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

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No. 02



OFFICE OF THE HEAD OF SUPPLY AND PROPERTY MANAGEMENT

Visca, Baybay City, Leyte, PHILIPPINES Telefax: 563-7190 Email: propertyvsu@gmail.com Website: www.vsu.edu.ph

SPMO INTERNAL CLEARANCE

Name: Jan Ana M. Salar

Position: Nurse III

Department/Office: <u>USHER</u>

This is to **CERTIFY** that the above name personnel is cleared of all property accountabilities from our office.

Purpose:	
Resignation	Study Leave
Retirement	Others: Migrate to USA
Transfer	

Approved by:

ALICIAM. FLORES
Head, SPMO ** 3/2/22



Mission:



OFFICE OF THE HEAD OF ACCOUNTING

Visca, Baybay City, Leyte, PHILIPPINES Telefax: 565-0600-1006 Email: accounting@vsu.edu.ph Website: www.vsu.edu.ph

CERTIFICATION

This is to certify that JAN ANA M. SALAR, Nurse III from USHER has no financial accountability in our office.

Given this $3^{\rm rd}$ day of March 2022 at the Visayas State University, Visca, Baybay City, Leyte.

NICK FREDDY R. BELLO
OIC Head, Accounting Office