

Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
ViSCA, Baybay City, Leyte

**CERTIFICATION OF ASSUMPTION TO DUTY**

This is to certify that Ms./Mr. ALAINA G. LARRAZABAL has assumed the duties and responsibilities as INSTRUCTOR I of Dept. of Philosophy, and Social Science effective August 1, 2023 [Click here to enter a date.](#)

This certification is issued in connection with the issuance of the appointment of Ms./Mr. Larrazabal as Instructor I.

Done this \_\_\_\_ day of \_\_\_\_\_ in \_\_\_\_\_.

  
GUIRALDO C. FERNANDE, JR.  
Head of Office/Department/Unit

Date: \_\_\_\_\_

Attested by:

  
HONEY SOFIA V. COLIS  
HRMO

201 file  
Admin  
COA  
CSC

*For submission to CSC FO  
within 30 days from the  
date of assumption of the  
appointee*