

CS Form No. 212  
Revised 2017

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes ( ) ☐ use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	OCHAVILLO		
FIRST NAME	EDGARDO	NAME EXTENSION (JR., SR)	
MIDDLE NAME	CEQUIÑA		
3. DATE OF BIRTH (mm/dd/yyyy)	04/18/1984	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	Albuera, Leyte	If holder of dual citizenship, please indicate the details.	
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		
6. CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	540 F. Celedio House/Block/Lot No. Street Damulaan Subdivision/Village Barangay Albuera Leyte City/Municipality Province
7. HEIGHT (m)	1.65	ZIP CODE	6542
8. WEIGHT (kg)	55		
9. BLOOD TYPE	B+	18. PERMANENT ADDRESS	540 F. Celedio House/Block/Lot No. Street Damulaan Subdivision/Village Barangay Albuera Leyte City/Municipality Province
10. GSIS ID NO.	2005687865	ZIP CODE	6542
11. PAG-IBIG ID NO.	0017-6002-7508		
12. PHILHEALTH NO.	13-050092882-5	19. TELEPHONE NO.	N/A
13. SSS NO.	09-2969059-1	20. MOBILE NO.	09468032910
14. TIN NO.	270-458-523	21. E-MAIL ADDRESS (if any)	bogsochavillo@gmail.com
15. AGENCY EMPLOYEE NO.	V01153		

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR)	N/A	N/A
MIDDLE NAME	N/A		N/A	N/A
OCCUPATION	N/A		N/A	N/A
EMPLOYER/BUSINESS NAME	N/A		N/A	N/A
BUSINESS ADDRESS	N/A		N/A	N/A
TELEPHONE NO.	N/A		N/A	N/A
24. FATHER'S SURNAME	OCHAVILLO		N/A	N/A
FIRST NAME	EDGARDO	NAME EXTENSION (JR., SR)	N/A	N/A
MIDDLE NAME	DADOBO		N/A	N/A
25. MOTHER'S MAIDEN NAME			N/A	N/A
SURNAME	CEQUIÑA		N/A	N/A
FIRST NAME	JUDITH		N/A	N/A
MIDDLE NAME	GALANO		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	DAMULAAAN CENTRAL SCHOOL	PRIMARY EDUCATION	06/1/1991	03/31/1997	Graduated	1997	3rd Honorable Mention
SECONDARY	DAMULAAAN NATIONAL HIGH SCHOOL	SECONDARY EDUCATION	06/01/1997	04/01/2001	Graduated	2001	1st Honorable Mention
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A	N/A
COLLEGE	MINDANAO STATE UNIVERSITY - MARAWI CITY	BACHELOR OF SCIENCE IN MECHANICAL ENGINEERING	06/01/2001	11/21/2007	Graduated	2007	Academic Scholar
GRADUATE STUDIES	CEBU INSTITUTE OF TECHNOLOGY - UNIVERSITY	MASTER OF ENGINEERING MAJOR IN MECHANICAL ENGINEERING	06/17/2017	05/25/2019	Graduated	2019	K to 12 CHED Scholar
(Continue on separate sheet if necessary)							
SIGNATURE		DATE					


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**V. WORK EXPERIENCE**  
(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

[illegible]

SIGNATURE		DATE	
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[illegible]

**VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED**  
(Start from the most recent L&D training program and include only the relevant L&D training taken for the last five (5) years for Division Chief/Executive/Managerial positions)







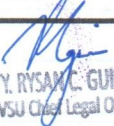
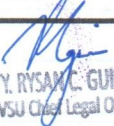
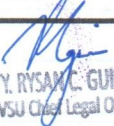
[illegible]

VIII. OTHER INFORMATION

31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
Playing Guitar	N.A.	Philippine Society of Mechanical Engineers
Song Writing		
Playing Chess		

SIGNATURE		DATE	
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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____													
35. a. Have you ever been found guilty of any administrative offense?  b. Have you been criminally charged before any court?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____  <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ Date Filed: _____ Status of Case/s: _____													
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____													
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO If YES, give details: _____ resignation and finished contract													
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?  b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____  <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____													
39. Have you acquired the status of an immigrant or permanent resident of another country?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details (country): _____													
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____													
41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)														
<table><thead><tr><th>NAME</th><th>ADDRESS</th><th>TEL. NO.</th></tr></thead><tbody><tr><td>Engr. Rodolfo A. Casane, Jr.</td><td>Albuera, Leyte</td><td>9463737017</td></tr><tr><td>Engr. Jundy R. Castil</td><td>Visca, Baybay City, Leyte</td><td>9124147540</td></tr><tr><td>Dr. Pastor P. Garcia</td><td>Visca, Baybay City, Leyte</td><td>9206993889</td></tr></tbody></table>		NAME	ADDRESS	TEL. NO.	Engr. Rodolfo A. Casane, Jr.	Albuera, Leyte	9463737017	Engr. Jundy R. Castil	Visca, Baybay City, Leyte	9124147540	Dr. Pastor P. Garcia	Visca, Baybay City, Leyte	9206993889	
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42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.														
<table><tr><td colspan="2">Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance</td></tr><tr><td>Government Issued ID:</td><td>Unified Multi-Purpose ID</td></tr><tr><td>ID/License/Passport No.:</td><td>CRN: 0111-4397702</td></tr><tr><td>Date/Place of Issuance:</td><td>Ormoc City</td></tr></table>	Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance		Government Issued ID:	Unified Multi-Purpose ID	ID/License/Passport No.:	CRN: 0111-4397702	Date/Place of Issuance:	Ormoc City	<table><tr><td></td></tr><tr><td>Signature (Sign inside the box)</td></tr><tr><td>_____</td></tr><tr><td>Date Accomplished</td></tr><tr><td>_____</td></tr></table>		Signature (Sign inside the box)	_____	Date Accomplished	_____
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SUBSCRIBED AND SWORN to before me this <u>01 JUL 2022</u> , affiant exhibiting his/her validly issued government ID as indicated above.														
<table><tr><td></td></tr><tr><td>ATTY. RYSAM C. GUINOCOR VSU Chief Legal Officer</td></tr><tr><td>Person Administering Oath</td></tr></table>			ATTY. RYSAM C. GUINOCOR VSU Chief Legal Officer	Person Administering Oath										
														
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