

Republic of the Philippines  
**Visayas State College of Agriculture**  
**Baybay, Leyte**

**PLANTILLA OF CASUAL APPOINTMENT**

Source of Funds: PACIFIC FUNDS

Date Prepared by HRMO: Jan. 1, 2001

Department/Division: PhilRootoreps

Name of Appointee/s	Position	Level	SG	Daily Wage/ Salary	Period of Employment		If Renewal (incl. Date of previous employment)
					From	To	
1. Alkuno, Pedro O.	Utility Worker I	1	1	7220.00	Jan.1,2001	June 30,2001	Apr.1 -Dec.31/2000
2. Bathen, Narciso C.	Illustrator I	1	3	261.41	Jan.1,2001	June 30,2001	Aug.1 -Dec.31/2000
3. Boiser, Proceso F.	Watchman I	1	2	239.82	Jan.1,2001	June 30,2001	Apr.1 -Dec.31/2000
4. Itable, Expedito T.	Driver I	1	3	261.41	Jan.1,2001	June 30,2001	Apr.1 -Dec.31/2000
5. Jayme, Lorenda G.	Clerk I	1	3	261.41	Jan.1,2001	June 30,2001	Apr.1 -Dec.31/2000
6. Mazo, Elena A.	Clerk I	1	3	261.41	Jan.1,2001	June 30,2001	Apr.1 -Dec.31/2000
-X-X-X-X-X-X-X-X-X-X-	-X-X-X-X-X-X-X-X-X-X-						

NOTE: With 2 days service break/month

The above-named personnel are hereby hired/appointed as casuals at the rate of compensation stated opposite their/his name(s) for the period indicated. It is understood that such employment will cease automatically at the end of the period stated unless renewed. Any or all of them may be laid-off any time before the expiration of the employment period when their/his services are no longer needed for funds are no longer available or the project has already been completed/finished or their performance are below par.

**CERTIFICATION**

This is to certify that all requirements and supporting papers pursuant to CSC MC No. 40/98 have been complied with, reviewed and found in order.

MYRNA M. AVILA

HRMO

1/1/2001  
Date

**APPROVAL:**

PACIENCIA P. NTLAN  
Appointing Authority

1/1/2001

Date Issued

Pinagtibay alinsunod sa  
resolusyon ng Komisyon ng  
Serbisyo Sibil Blg. 93-58-42  
sa may petsa Enero 1, 2001