

PERSONAL DATA SHEET


#237807

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.
READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.
Print legibly. Tick appropriate boxes () and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE. 1. CS ID No. (Do not fill up. For CSC use only)

| | | | |
|-------------------------------|---|---|--|
| I. PERSONAL INFORMATION | | | |
| 2. SURNAME | Gallego | | |
| FIRST NAME | Marianne Joyce | NAME EXTENSION (JR., SR) | |
| MIDDLE NAME | De Caiman | | |
| 3. DATE OF BIRTH (mm/dd/yyyy) | 09/08/1994 | 16. CITIZENSHIP | <input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship |
| 4. PLACE OF BIRTH | Inopacan, Leyte | If holder of dual citizenship, please indicate the details. | <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country: |
| 5. SEX | <input checked="" type="checkbox"/> Male <input type="checkbox"/> Female | | |
| 6 CIVIL STATUS | <input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s: | 17. RESIDENTIAL ADDRESS | Centro |
| 7. HEIGHT (m) | 1.55 | ZIP CODE | House/Block/Lot No. Street |
| 8. WEIGHT (kg) | 70 | | Guadalupe |
| 9. BLOOD TYPE | O+ | | Subdivision/Village Barangay |
| 10. GSIS ID NO. | N/A | | Inopacan Leyte |
| 11. PAG-IBIG ID NO. | 121165814434 | | City/Municipality Province |
| 12. PHILHEALTH NO. | 13-050173186-3 | ZIP CODE | 6522 |
| 13. SSS NO. | 06-3714857-1 | 19. TELEPHONE NO. | N/A |
| 14. TIN NO. | 478-515-076 | 20. MOBILE NO. | +63 971 460 3086 |
| 15. AGENCY EMPLOYEE NO. | V02174 | 21. E-MAIL ADDRESS (if any) | ennairamjoyce08@gmail.com |

| | | | | |
|---|---------------------------|--------------------------|---|----------------------------|
| II. FAMILY BACKGROUND | | | | |
| 22. SPOUSE'S SURNAME | Gallego | | 23. NAME of CHILDREN (Write full name and list all) | DATE OF BIRTH (mm/dd/yyyy) |
| FIRST NAME | Jeffrey | NAME EXTENSION (JR., SR) | Xianne Jefurei De Caiman Gallego | 08/27/2024 |
| MIDDLE NAME | Diaz | | | |
| OCCUPATION | Computer Programmer III | | | |
| EMPLOYER/BUSINESS NAME | VISAYAS STATE UNIVERSITY | | | |
| BUSINESS ADDRESS | Visca, Baybay City, Leyte | | | |
| TELEPHONE NO. | 0565 0600 | | | |
| 24. FATHER'S SURNAME | De Caiman | | | |
| FIRST NAME | Nestor | NAME EXTENSION (JR., SR) | | |
| MIDDLE NAME | Ladrera | | | |
| 25. MOTHER'S MAIDEN NAME | | | | |
| SURNAME | Luzon | | | |
| FIRST NAME | Anecita | | | |
| MIDDLE NAME | Sapiro | | | |
| (Continue on separate sheet if necessary) | | | | |

| | | | | | | | |
|-----------------------------|--------------------------------|---|----------------------|------|--|----------------|---------------------------------------|
| III. EDUCATIONAL BACKGROUND | | | | | | | |
| 26. LEVEL | NAME OF SCHOOL (Write in full) | BASIC EDUCATION/DEGREE/COURSE (Write in full) | PERIOD OF ATTENDANCE | | HIGHEST LEVEL/ UNITS EARNED (if not graduated) | YEAR GRADUATED | SCHOLARSHIP/ ACADEMIC HONORS RECEIVED |
| | | | From | To | | | |
| ELEMENTARY | INOPACAN CENTRAL SCHOOL | PRIMARY EDUCATION | 2011 | 2007 | N/A | 2007 | N/A |
| SECONDARY | INOPACAN HIGH SCHOOL | SECONDARY SCHOOL | 2007 | 2011 | N/A | 2011 | N/A |
| VOCATIONAL / TRADE COURSE | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| COLLEGE | VIASAYAS STATE UNIVERSITY | BACHERLOR OF SCIENCE IN COMPUTER SCIENCE | 2011 | 2016 | N/A | 2016 | N/A |
| GRADUATE STUDIES | N/A | N/A | N/A | N/A | N/A | N/A | N/A |

| | | | |
|---|---|------|-------------------|
| (Continue on separate sheet if necessary) | | | |
| SIGNATURE |  | DATE | November 28, 2024 |

IV. CIVIL SERVICE ELIGIBILITY


[illegible]

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE

[illegible]

(Continue on separate sheet if necessary)

| | | | |
|-----------|---|------|-------------------|
| SIGNATURE |  | DATE | November 28, 2024 |
|-----------|---|------|-------------------|

[illegible]

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

| INCLUSIVE DATES OF | | | | |
|--------------------|--|--|--|--|
|--------------------|--|--|--|--|

(Continue on separate sheet if necessary)

| | | |
|--|---|--|
| | NON-ACADEMIC DISTINCTIONS / RECOGNITION | MEMBERSHIP IN ASSOCIATION/ORGANIZATION |
|--|---|--|

(Continue on separate sheet if necessary)

NOVEMBER 28, 2024

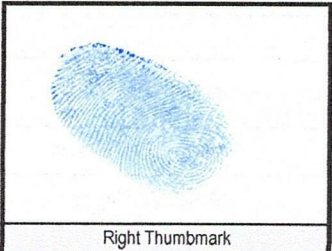
| | |
|--|--|
| 34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)? | <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ |
| 35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court? | <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ Date Filed: _____ Status of Case/s: _____ |
| 36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal? | <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ |
| 37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector? | <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO If YES, give details: _____ Resignation and End of Contract |
| 38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate? | <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ |
| 39. Have you acquired the status of an immigrant or permanent resident of another country? | <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details (country): _____ |
| 40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent? | <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____ |

| | | |
|---|-----------------------|-----------------|
| 41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee) | | |
| NAME | ADDRESS | TEL. NO. |
| Joycee Lou Lopez | Danao City, Cebu City | 9176714885 |
| Loida Clamor | Abu Dhabi, UAE | 971 56 53 1567 |
| Luxin Wei | Abu Dhabi, UAE | 971 56 641 1710 |
| 42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me. | | |



| | |
|--|--------------|
| Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance | |
| Government Issued ID: | Passport |
| ID/License/Passport No.: | P7335884B |
| Date/Place of Issuance: | PE Abu Dhabi |

| |
|---------------------------------|
| |
| Signature (Sign inside the box) |
| November 28, 2024 |
| Date Accomplished |



| | |
|---|--|
| SUBSCRIBED AND SWORN to before me this 21 JAN 2025, affiant exhibiting his/her validly issued government ID as indicated above. | |
| <div>ATTY. CAREY ABECAIL S. MONTERON VSO Director, Legal Affairs and Services Person Administering Oath</div> | |

WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied to.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.

- Duration: July 16, 2024 – December 31, 2024
 - Position: Science Aide
 - Name of Office/Unit: Extension Office
 - Immediate Supervisor: Antonio P. Abamo
 - Name of Agency/Organization and Location: Visayas State University
 - List of Accomplishments and Contributions (if any)
 - Summary of Actual Duties
 - Responsible for the Monitoring & Evaluation of the extension proposal submitted by the research center and academic units & Extension Budget Funds for the approved extension proposals.
 - Overall Review, monitoring and consolidation all extension projects/programs activities conducted, accomplishment & workloads from Research Centers and Academic Units
 - Coordinator with Extension activities and projects implemented by research centers and provide support for needed services
 - Assist the Director for Extension in the performance and developing the plans and approaches to help enhancing the productivity, profitability and the well-being of the farmers in the Visayas
 - Facilitating the budget appropriation, monitoring and evaluation of funds utilization for VSU Funded
 - Performs other related functions
-
- Duration: July 01, 2024 – July 15, 2024
 - Position: Science Research Specialist
 - Name of Office/Unit: Extension Office
 - Immediate Supervisor: Antonio P. Abamo
 - Name of Agency/Organization and Location: Visayas State University
 - List of Accomplishments and Contributions (if any)
 - Summary of Actual Duties
 - Responsible for the Monitoring & Evaluation of the extension proposal submitted by the research center and academic units & Extension Budget Funds for the approved extension proposals.
 - Coordinator with Extension activities and projects implemented by research centers and provide support for needed services

- Assist the Director for Extension in the performance and developing the plans and approaches to help enhancing the productivity, profitability and the well-being of the farmers in the Visayas
- And, performs other related functions

- Duration: January 01, 2024 – June 30, 2024
- Position: Media Production Specialist
- Name of Office/Unit: Extension Office
- Immediate Supervisor: Antonio P. Abamo
- Name of Agency/Organization and Location: Visayas State University

- List of Accomplishments and Contributions (if any)

- Submitted Reports on time
- Less OFI during ISO External Audit
- Successful activities as one of the facilitators such as Farmer & Fisherfolks' Day & UGMAD Search, Annual In-House Review.

- Summary of Actual Duties

- Responsible for the Monitoring & Evaluation of the extension proposal submitted by the research center and academic units & Extension Budget Funds for the approved extension proposals.
- Coordinator with Extension activities and projects implemented by research centers and provide support for needed services
- Assist the Director for Extension in the performance and developing the plans and approaches to help enhancing the productivity, profitability and the well-being of the farmers in the Visayas
- And performs other related functions

- Duration: September 01, 2023 – December 31, 2023
- Position: Science Research Specialist
- Name of Office/Unit: Extension Office
- Immediate Supervisor: Antonio P. Abamo
- Name of Agency/Organization and Location: Visayas State University

- List of Accomplishments and Contributions (if any)

- Submitted Reports on time
- Successful activities as one of the facilitators such as Extension Training Workshop and Baybay Agro-Fair.

- Summary of Actual Duties

- Responsible for the Monitoring & Evaluation of the extension proposal submitted by the research center and academic units & Extension Budget Funds for the approved extension proposals and performs other related functions.


MARIANNE JOYCE D. GALLEGO

(Signature over Printed Name of Employee/Applicant)

Date: DECEMBER 03, 2024