



094-7198
7/18

VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

CLEARANCE FOR FACULTY/STAFF



Name : ALLEN GLENNIE P. LAMBERT

Position : Instructor I

Dept./Office: VSU Laboratory High School

Last Day of Service in VSU: _____

Faculty/staff who is retiring, resigning, being separated from the service, transferring to another agency, or go on leave of absence for more than three months is required to process this clearance in five (5) copies.

This clearance should be duly accomplished before receiving the last salary or any money due to the faculty/staff from the university. After completion of this clearance, return all copies to the Personnel Records and Performance Evaluation Office (PRPEO).

The above named faculty/staff is cleared of money, property and other responsibilities from VSU, Visca, Baybay City, Leyte as indicated below:

Purpose : ☐ Resignation ☐ Retirement ☐ Transfer ☒ Study Leave ☐ Others: _____

Effective Date : 7 Aug 16

Reason if Resignation : _____

Until further notice faculty/staff's address: Duplex F1, Visayas State University, Visca, Baybay City, Leyte

DEPT./OFFICE	SIGNATURE/DATE	DEPT./OFFICE	SIGNATURE/DATE
1. Home Dept. Office	 ROSARIO P. ABELA	17. University Librarian	 ANDRES D. PARDALESS <u>5/20/16</u>
2. Dean, College of Agriculture	 NIVICTOR B. ASIO	18. University Physician	 ELWIN JAY V. YU <u>5/24/16</u>
3. Dean, College of Arts and Sciences	 CANDELARIO L. CALIBO	19. University Registrar	 ELIEZER L. VELASCO
4. Dean, College of Education	 LIJERAJ J. CUADRA	20. Head, Accounting Office	 ERLINDA S. ESGUERRA
5. Dean, College of Mgt. and Economics	 ANTONIO P. ABAMO	21. Head, Cash Division	 CORAZON U. NUEVO
6. Dean, College of Engineering	 ROBERTO C. GUARATE	22. Head, Records Office (OIC)	 ASTERIA A. SEVILLA <u>5/15</u>
7. Dean, College of Forestry and Natural Resources	 ARTURO E. PASA	23. Head, PRPEO	 TERESITA L. QUIÑANOLA <u>5/15/16</u>
8. Dean, College of Veterinary Medicine	 EUGENE B. LAÑADA	24. Head, SPPMO	 ALICIA M. FLORES
9. Dean, Graduate School	 EDITHA G. CASAS <u>5/25/16</u>	25. Director, GSD	 MARIO LILIO P. VALENZONA
10. Dean of Students	 MANOLO B. LORETO, JR	26. Director, Administration & Human Resource Dev't	 LOURDES B. CANO
11. Director, Institute of Human Kinetics	 ALELI A. VILLOCINO	27. Director, Finance	 LOUELLA C. AMPAC
12. Director, ecoFARMI	 ROMELA A. ARMECHIN	28. Vice-President for Research & Extension	 OTHELLO B. CAPUNO <u>7/12/16</u>
13. Director, NARC	 FELICIANO G. SINON	29. Vice-President for Instruction (OIC)	 BEATRIZ S. BELONIAS
14. Director, NCRC	 MARIA JULIET C. ZENIZA	30. Vice-President for Admin. & Finance	 REMBERTO A. PATINDOL
15. Director, PhilRootcrops (OIC)	 ERLINDA A. VASQUEZ	31. Vice-President for Planning and Resource Generation & External Affairs	
16. VFA/AdPA	 LUZ MORENO		

APPROVED:

EDGARDO E. TULIN
University President

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VFA-100.