## PERSONAL DATA SHEET

. WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned. READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM. 1. CS ID No. (Do not fill up. For CSC use only) Print legibly. Tick appropriate boxes ( and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE. 2. SURNAME **ALKUINO** N/A NAME EXTENSION (JR., SR) FIRST NAME **PEDRO** MIDDLE NAME **OLLERAS** 3. DATE OF BIRTH February 23,1958 16 CITIZENSHIP ✓ Filipino Dual Citizenship (mm/dd/yyyy) ✓ by birth □ by naturalization 4. PLACE OF BIRTH Brgy. Sta. Cruz, Baybay, Leyte If holder of dual citizenship, Pls. indicate country: please indicate the details **▼** Male Female 5. SEX \* Single ✓ Married 17. RESIDENTIAL ADDRESS 6 CIVIL STATUS House/Block/Lot No. ☐ Widowed ✓ Separated Street Pangasugan Other/s: Subdivision/Village Barangay **Baybay** Leyte 5'4" 7. HEIGHT (m) City/Municipality Province 8. WEIGHT (kg) 60kls ZIP CODE 6521-A 18. PERMANENT ADDRESS 9. BLOOD TYPE 0 House/Block/Lot No. Street Pangasugan 10. GSIS ID NO CM-3875972 Subdivision/Village Barangay Baybay Leyte 11. PAG-IBIG ID NO 1700-0024-0037 City/Municipality Province 12. PHILHEALTH NO. 13-000-040954-6 ZIP CODE 6521-A N/A 13. SSS NO. N/A 19. TELEPHONE NO 14. TIN NO. 116-622-600 20. MOBILE NO. N/A 15. AGENCY EMPLOYEE NO V00042 21. E-MAIL ADDRESS (if any) N/A 22. SPOUSE'S SURNAME 23. NAME of CHILDREN (Write full name and list all) DATE OF BIRTH (mm/dd/yyyy) AIN NAME EXTENSION (JR., SR) MARIFE Y. ALKUINO September 28,2005 FIRST NAME NIA N/A MARIAN GRACE Y. ALKUINO MIDDLE NAME September 7,2012 MIA OCCUPATION N/A EMPLOYER/BUSINESS NAME N/A N/A **BUSINESS ADDRESS** TELEPHONE NO NIA 24. FATHER'S SURNAME ALKUINO NAME EXTENSION (JR., SR) FIRST NAME MARCELINO N/A VILLOCINO MIDDLE NAME 25. MOTHER'S MAIDEN NAME PEDING **OLLERAS** SURNAME ANTONIA FIRST NAME MIDDLE NAME BEBAT (Continue on separate sheet if necessary) EDUCATIONAL BACKGR SCHOLARSHIP/ HIGHEST LEVEL PERIOD OF ATTENDANCE NAME OF SCHOOL BASIC EDUCATION/DEGREE/COURSE ACADEMIC HONORS YEAR UNITS EARNED LEVEL GRADUATED (Write in full) (Write in full) (if not graduated) RECEIVED From To **Primary Graduate** FI FMENTARY Candadam Community School 1969 1975 N/A 1975 3rd Honor Most Helpful **Baybay High School High School Graduate** 1975 1979 SECONDARY 1779 N/A of the year VOCATIONAL / N/A N/A N/A N/A N/A N/A N/A TRADE COURSE COLLEGE N/A N/A N/A N/A N/A N/A N/A N/A GRADUATE STUDIES N/A N/A N/A N/A N/A 4-27-2017 SIGNATURE DATE CS FORM 212 (Revised 2017), Page 1 of 4 knum

IV. CIVIL SE	RVICE ELIGI	BILITY							
7. CAREE		080 (BOARD/ BAR) UNDER	FUATING (If	DATE OF				LICENSE (if ap	plicable)
SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE  AP		Applicab	EXAMINATION / CONFERMENT	ONFERMENT		NUMBER	Date of		
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	XPERIENCE								
Include priva	ite employmer	at. Start from your recen	t work)	Description of dutie	s should be indicated in the attached	Work Experie			
	SIVE DATES n/dd/yyyy)	POSITION TITLE		DEPARTME	NT / AGENCY / OFFICE / COMPANY	MONTHLY	SALARY/ JOB/ PAY GRADE (if	STATUS OF	GOVT
/mm	ill duryyyy)	(Write in full/Do not abbrev	viate)		rite in full/Do not abbreviate)	SALARY	applicable)& STEP (Format *00-0*)/	APPOINTMENT	SERVICE (Y/N)
From	To	NA 184			and the second second second second	off many	INCREMENT		(1114)
1/1/2017	present	Administrative Aide I		PhilRootcrops, Visa	ayas State University	10,072.00	SG1-S1	permanent	yes
7/1/2016	12/31/2016	Administrative Aide I		PhilRootcrops, Visa	ayas State University	9,568.00	SG1-S2	permanent	yes
1/1/2016	6/30/2016	Administrative Aide I		PhilRootcrops, Visa	ayas State University	9,478.00	SG1-S3	permanent	yes
7/1/2013	12/31/2015	Administrative Aide I		PhilRootcrops, Visa	ayas State University	9,000.00	SG1-S4	permanent	yes
1/1/2011	6/30/2013	Administrative Aide I		PhilRootcrops, Visa	ayas State University	344.32/day	N/A	casual	yes
1/1/2010	12/31/2010	Administrative Aide I		PhilRootcrops, Vis	ayas State University	311.91/day	N/A	casual	yes
7/1/2008	12/31/2009	Administrative Aide I		PhilRootcrops, Vis	ayas State University	279.50/day	N/A	casual	yes
7/1/2007	6/30/2008	Administrative Aide I			ayas State University	254.09/day	N/A	casual	yes
3/1/2004	6/30/2007	Administrative Aide I			/te State University	231.00/day	N/A	casual	yes
1/1/2002	2/29/2004	Utility Worker I			/te State University	231.00/day	N/A	casual	yes
7/1/2001	12/31/2001	Utility Worker I	_	-	Visayas State College of Agriculture	231.00/day	N/A	casual	
1/1/2000	6/30/2001	Utility Worker I			Visayas State College of Agriculture	-			yes
1/1/1996	12/31/1999	Utility Worker I	1		Visayas State College of Agriculture	220/day	N/A	casual	yes
						200/day	N/A	casual	yes
1/1/1994	12/31/1995	Utility Worker I	200		Visayas State College of Agriculture	127.26/day	N/A	casual	yes
7/1/1989	12/31/1993	Utility Worker I			Visayas State College of Agriculture	90.90/day	N/A	casual	yes
12/14/1987	6/30/1989	Utility man			Visayas State College of Agriculture	32.85/day	N/A	casual	yes
3/1/1987	12/13/1987	Utility man			Visayas State College of Agriculture	22.9/day	N/A	casual	yes
7/1/1986	2/28/1987	Utility man		PhilRootcrops, \	Visayas State College of Agriculture	19.90/day	N/A	casual	yes
6/3/1985	6/30/1986	Utility man		PhilRootcrops, \	Visayas State College of Agriculture	18.10/day	N/A	casual	yes
1/1/1985	6/2/1985	laborer		PhilRootcrops, \	Visayas State College of Agriculture	18.10/day	N/A	casual	yes
5/1/1984	12/31/1984	laborer		PhilRootcrops, \	Visayas State College of Agriculture	16.45/day	N/A	casual	yes
3/1/1981	4/30/1984	laborer		PhilRootcrops, \	Visayas State College of Agriculture	14.95/day	N/A	casual	yes
1/1/1980	2/28/1981	laborer		PhilRootcrops,	Visayas State College of Agriculture	13.00.day	N/A	casual	yes
5/16/1979	12/19/1979	laborer		PhilRootcrops,	Visayas State College of Agriculture	10.00/day	N/A	casual	yes
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				OLUNTARY OF		2 10 10 10 10 10 10 10 10 10 10 10 10 10		
	NAME & ADDRESS OF ORGANIZATION (Write in full)		INCLUSIVE DATES (mm/dd/yyyy)		POSIT	ION / NATURE OF WORK		
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		(Continue on se	parate sheet i	necessary)				
II. LEARNING AND DEVELOPM	ENT (L&D) INTERVENTIONS	TRAINING PR	OGRAMS	ATTENDED				
tart from the most recent L&D/training prog	gram and include only the relevant Lo	Ditraining taken for	the last five (	5) years for Division C	hiel/Executive/Managerial p	osilions)		
30. TITLE OF LEARNING AND DEVELOP	MENT INTERVENTIONS TRAINING	INCLUSIVE D			Type of LD	CONDUCTED/ SPONSORED BY		
PROGRAMS	(Write in full)	(mm/dd/yyyy)		NUMBER OF HOURS	( Managerial/ Supervisory/ Technical/etc)	(Write in full)		
		From	То					
Values Orientation	on Seminar	12/11/2000	N/A	8hrs.	N/A	PhilRootcrops, ViSCA, Baybay City Leyte		
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VIII. OTHER INFORMATION								
31. SPECIAL SKILLS and HOBBIES	32	NON-ACADEMIC	DISTINCTION	IS / RECOGNITION		33 MEMBERSHIP IN ASSOCIATION/ORGANIZATION		
			(Write in full	-		(Write in full)		
	1 1 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2	27-17	-4					
Carpentry	N/A					ViSCA Personnel Associationm (VPA)		
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ounty					Association (ADPA)			
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	ting or recommending authority, or to the			
nief of bureau or office or to the person who has immedi	iate supervision over you in the Office,			
ureau or Department where you will be apppointed, within the third degree?		D VES DINO		
within the fourth degree (for Local Government Unit - C	YES NO			
Willim the local degree (for Local Government office of	Saloti Employood):	If YES, give details:		
		ii i ço, giro doquio.		
Have you ever been found guilty of any administrative	offense?	YES V NO		
		If YES, give details:		
		ii i Lo, give details.		
Have you been criminally charged before any court?		YES V NO		
		If YES, give details:		
		Date Filed:		
		Status of Case/s:		
ave you ever been convicted of any crime or violation of	of any law, decree, ordinance or regulation by	YES NO		
ny court or tribunal?		If YES, give details:		
ave you ever been separated from the service in any o		YES V NO		
ropped from the rolls, dismissal, termination, end of terr	m, finished contract or phased out (abolition)	If YES, give details:		
the public or private sector?				
. Have you ever been a candidate in a national or local earangay election)?	election held within the last year (except	YES NO		
arangay oloutony:	1 - 1 - 1	If YES, give details:		
. Have you resigned from the government service during		YES NO		
lection to promote/actively campaign for a national or lo	ocal candidate?	If YES, give details:		
lave you acquired the status of an immigrant or perman	nent resident of another country?	☐ YES ☑ NO		
		If YES, give details (country):		
Pursuant to: (a) Indigenous People's Act (RA 8371); (b)	Magna Carta for Disabled Persons (RA 7277);			
and (c) Solo Parents Welfare Act of 2000 (RA 8972), ple	ease answer the following items:			
re you a member of any indigenous group?		YES NO		
		If YES, please specify:		
Are you a person with disability?		YES V NO		
Are you a solo parent?		If YES, please specify ID No:		
To you a door paroner		☐ YES ☑ NO If YES, please specify ID No:		
REFERENCES (Person not related by consanguinity or affinity to ap	religional Improjetica)			
NAME	ADDRESS	TEL. NO.		
Dr. Erlinda A. Vasquez	VSU, Baybay City, Leyte	563-7229		
Dr. Julieta R. Roa	Baybay City, Leyte	563-7229		
Maria Flag Name 4		500 7000		
Maria Elsa Umpad	Ormoc City	563-7229		
declare under oath that I have personally accomplished				
statement pursuant to the provisions of pertinent laws, re the agency head / authorized representative to v				
nisrepresentation made in this document and its atta				
against me.		NOT A CONTROL OF THE PROPERTY		
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	APR 2 7 2017 , affiant exhibiting	his/her validly issued government ID as indicated above.		
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