N		·
	REPUBLIC OF THE FAILIPPINES	1. NAME OF EL LOYEE
	BC-CSC Form No. 1	CESAR , MAGDALENE A.
	(Position Description Form)	(Family Name) (Given Name) (Middle Name)
2. DEPART	MENT, CORPORATION OR AGENCY/	BUREAU OR OFFICE
LOCAL G	GOVERNMENT	1
	VISAYAS STATE UNIVERSITY	VSU
4. DEPT./BRANCH/DIVISION		5. WORK STATION/PLACE OF WORK
Depart	tment of Computer Science and Technology	VSU, Visca, Baybay, Leyte
6a. PRES. A	APPRO. 6b. PREV. APPRO	7a. SALARY P.A.:
ACT/	ACT/	P 181, 428-
BOARD	DOAND RES	7b. OTHER COMPENSATION: Mana
ORD. NO	O. ITEM NO. [NST) ->	of Ost
8. OFFICIA	L DESIGNATION OF POSITION	A A A A A A A A A A A A A A A A A A A
	Instructor I	9. WORKING PROPOSED TITLE
10. WAPCO	CLASSIFICATION OF THIS POSITION	11 0001104710110
		11. OCCUPATION GROUP TITLE  (leave blank)
12. FOR LO	CAL GOVERNMENT POSITION, CHECK GOVERN	MENTAL UNIT AND LINIT'S CLASS
MUN	CI.	TY[] PROVINCE[]
		3 4th 5th 6th
	MENT OF DUTIES AND RESPONSIBILITIES. If m	
Working Tim	DOTTES	i vinceriajni. Sunas seninji postoje prelije, ležilaje, ili proje 1911. os. 1911. seningeras projektivom programa, projekt
75%	Teach Computer Science Subjects.	
25%	Performs other function assigned by the imm	rediate supervisor.
100%		til til til til knifter store for er for er tolke for til for er t
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7 4 4

14. POSITION TITLE OF IMMEDIAT SUPERVISOR	15. POSITION LE OF NEXT HIGHER
	SUPERVISOR
Department Head	College Dean
<ol> <li>NAMES, TITLES AND ITEM NOS. OF THOSE YOU DIR only by their item nos. and titles)</li> </ol>	RECTLY SUPERVISE (if more than (7) list
<ol> <li>MACHINES, EQUIPMENT, TOOLS, etc. used regularly Computer units, printer, etc.</li> </ol>	y in performance of work.
18. CONTACT	19. WORKING CONDITION
Occasional Frequent	Normal Working Condition [x]
General Public [ ]	Field work [ ]
Other Agencies [ ]	Field Trips [ ]
Supervisors [] []	Exposed to Varied Weather
Management []	Other's (Specify)
Others (Specify) [ ]	
20. I CERTIFY that the above answers are accurate and con	Merca
October 13 2009	MAGDALENE A. CESAR
Date	Signature of Employee
<ol> <li>Describe briefly the general function of the position.</li> <li>To conduct instruction and supervise the instrume.</li> </ol>	ntation unit.
23.a Indicate the required qualifications by years and kind of vacancy for this position. (Keep the position in mind raincumbent. This item should be filled for all positions of Education: Bachelor of Science in Information Tec	ather than the qualifications of the present other than teaching).
	mology
Experience: Teaching	
23b. Licenses or certificates required to do this work, if any	
24. I HEREBY CERTIFY that the above answers are accu	urate and complete.
	SHARRA
October 13, 2009	WINSTON M. TABADA
Date	Signature and Title of Immediate Supervisor
25. APPROVED	A
	A STATE OF THE STA
	JOSE L. BACUSMO Head of Agency
Date	