


Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
Baybay City, Leyte

**CERTIFICATION OF ASSUMPTION TO DUTY**

This is to certify that Ms./Mr. VICENTE C. MARTIREZ has assumed the duties and responsibilities as SECURITY GUARD I of VISAYAS STATE UNIVERSITY effective April 3, 2023.

This certification is issued in connection with the issuance of the appointment of Ms./Mr. VICENTE C. MARTIREZ as SECURITY GUARD I.

Done this 03rd day of April 2023 in Visayas State University.

  
**JULIUS V. ABELA**  
Head, UDRRMSSO

Date: April 3, 2023

Attested by:

  
**HONEY SOFIA V. COLIS**  
HRMO

201 file  
Admin  
COA  
CSC

*For submission to CSC FO  
within 30 days from the  
date of assumption of the  
appointee*