

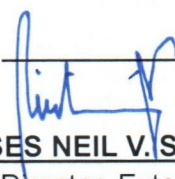
**Republic of the Philippines**  
VISAYAS STATE UNIVERSITY  
**Baybay City, Leyte**


**CERTIFICATION OF ASSUMPTION TO DUTY**

This is to certify that Ms/Mr. Shirley T. Nayre has assumed the duties and responsibilities as Administrative Aide III of the Office of the Vice President for Research and Extension (Extension) effective July 1, 2020.

This certification is issued in connection with the issuance of the appointment of Ms/Mr. Nayre as Administrative Aide III.

Done this \_\_\_\_ day of \_\_\_\_\_ in \_\_\_\_\_.

  
**MOISES NEIL V. SERIÑO**  
OIC-Director, Extension

  
**OTHELLO B. CAPUNO**  
VP, Research & Extension

Date: \_\_\_\_\_

Attested by:

**LOURDES B. CANO**  
HRMO

201 File  
Admin  
COA  
CSC

*For submission to CSCFO  
within 30 days from the  
date of assumption of the  
appointee*