

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes () and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	NAYRE		
FIRST NAME	GILDA	NAME EXTENSION (JR., SR)	N/A
MIDDLE NAME	PREJULA		
3. DATE OF BIRTH (mm/dd/yyyy)	01/03/1970	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input checked="" type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	CATBALOGAN, SAMAR	If holder of dual citizenship, please indicate the details.	Philippines
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		
6. CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	House/Block/Lot No. Street 1243 GUADALUPE Subdivision/Village Barangay BAYBAY LEYTE City/Municipality Province
7. HEIGHT (m)	1.52 METERS	ZIP CODE	6521
8. WEIGHT (kg)	56 KGS	18. PERMANENT ADDRESS	1243 House/Block/Lot No. Street GUADALUPE Subdivision/Village Barangay BAYBAY LEYTE City/Municipality Province
9. BLOOD TYPE	B	ZIP CODE	6521
10. GSIS ID NO.	70010301571		
11. PAG-IBIG ID NO.	1700-0025-6090		
12. PHILHEALTH NO.	13-000015743-1		
13. SSS NO.	06 20803014	19. TELEPHONE NO.	N/A
14. TIN NO.	116-625-881	20. MOBILE NO.	09061935808
15. AGENCY EMPLOYEE NO.	V-000359	21. E-MAIL ADDRESS (if any)	gprejulanayre@gmail.com

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	NAYRE		23. NAME OF CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	ARTEMIO	NAME EXTENSION (JR., SR)	AYSON FEB P. NAYRE	02/13/1990
MIDDLE NAME	TANO		ARGIL JAN P. NAYRE	01/17/1994
OCCUPATION	ADMIN. AIDE III		ATHENA MARIAN P. NAYRE	09/28/2011
EMPLOYER/BUSINESS NAME	VISAYAS STATE UNIVERSITY			
BUSINESS ADDRESS	BAYBAY CITY, LEYTE			
TELEPHONE NO.	NONE			
24. FATHER'S SURNAME	PREJULA (DECEASED)			
FIRST NAME	RESURRECION	NAME EXTENSION (JR., SR)		
MIDDLE NAME	BERMEJO			
25. MOTHER'S MAIDEN NAME				
SURNAME	VOLOSO			
FIRST NAME	GLORIA			
MIDDLE NAME	BOCO			

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	BURAUEN NORTH CENTRAL SCHOOL	PRIMARY	1975	1981	N/A	1981	1st honorable mention
SECONDARY	BURAUEN PROVINCIAL HIGH SCHOOL	HIGH SCHOOL	1981	1985	N/A	1985	2nd honorable mention
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A	N/A
COLLEGE	VISAYAS STATE COLLEGE OF AGRICULTURE	Bachelor of Science in Agriculture major in Agronomy	1985	1989	N/A	1989	N/A
GRADUATE STUDIES	N/A						

(Continue on separate sheet if necessary)

SIGNATURE

DATE

4/20/2017

IV. CIVIL SERVICE ELIGIBILITY

27. CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE, (if applicable)	
				NUMBER	Date of Validity
CAREER SERVICE (Professional)	82.34	Oct. 17, 1993	Tacloban City		
DATA ENCODER (MC#15 S.1996) CATEGORY 1		Nov. 15, 1999	TESDA, Tacloban City	26080489	

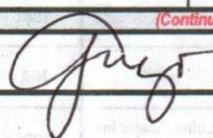
(Continue on separate sheet if necessary)

V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

28. INCLUSIVE DATES (mm/dd/yyyy)		POSITION TITLE (Write in full/Do not abbreviate)	DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)	MONTHLY SALARY	SALARY/ JOB/PAY GRADE (if applicable) & STEP (Format *00-00/Y INCREMENT)	STATUS OF APPOINTMENT	GOVT SERVICE (Y/N)
From	To						
01/01/2017	Present	ADMIN. AIDE VI	Visayas State University	14,096.00	SG-6/3	Permanent	Yes
01/01/2016	12/31/2016	Admin. Aide VI	Visayas State University	13,630.00	SG - 6	Permanent	Yes
03/25/2013	12/31/2015	Admin. Aide IV	Visayas State University	11,292.00	SG-4/2	Permanent	Yes
06/01/2012	03/24/2013	Admin. Aide IV	Visayas State University	11,181.00	SG 4	Permanent	Yes
06/01/2011	05/31/2012	Admin. Aide IV	Visayas State University	10,358.00	SG 4	Permanent	Yes
06/24/2010	05/31/2011	Admin. Aide IV	Visayas State University	9,536.00	SG 4	Permanent	Yes
03/25/2010	06/23/2010	Admin Aide IV	Visayas State University	8,713.00	SG 4	Permanent	Yes
07/01/2009	03/24/2010	Admin. Aide III	Visayas State University	8,580.00	SG 3	Permanent	Yes
07/01/2008	06/30/2009	Admin. Aide III	Visayas State University	7,868.00	SG 3	Permanent	Yes
10/01/2007	06/30/2008	Admin. Aide III	Visayas State University	7,153.00	SG 3	Permanent	Yes
07/01/2007	09/30/2007	Admin. Aide III	Visayas State University	6,977.00	SG 3	Permanent	Yes
12/01/2004	06/30/2007	Admin. Aide III	Visayas State University	6,343.00	SG 3	Permanent	Yes
10/01/2004	11/30/2004	CLERK I	Visayas State University	6,343.00	SG 3	Permanent	Yes
10/01/2001	09/30/2004	CLERK I	Visayas State University	6,189.00	SG 3	Permanent	Yes
01/01/2001	09/30/2001	CLERK I	Visayas State University	6,039.00	SG 3	Permanent	Yes
01/01/2000	6/30/2000	CLERK I	Visayas State University	5,751.00	SG 3	Permanent	Yes
10/01/1998	12/21/1999	CLERK I	Visayas State University	5,228.00	SG 3	Permanent	Yes
01/01/1997	09/30/1998	CLERK I	Visayas State University	237.64/day		Casual	Yes
01/01/1996	12/31/1996	CLERK I	Visayas State University	225.27/day		Casual	Yes
01/01/1995	12/31/1995	CLERK I	Visayas State University	179.82/day		Casual	Yes
01/01/1994	12/31/1994	CLERK I	Visayas State University	134.36/day		Casual	Yes
05/16/1990	12/31/1993	CLERK I	Visayas State University	98.00/day		Casual	Yes

(Continue on separate sheet if necessary)

SIGNATURE		DATE	4/20/17
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

[illegible]

(Continue on separate sheet if necessary)


[illegible]

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION	
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31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
Banduria and Guitar Playing	2015 MODEL CLERK AWARD	VSU Administrative Personnel Association
Computer Literate (MSWord, MSeXcel, Publisher)	LOYALTY AWARD for 25 years of Continuous and Dedicated Service to the Visayas State University (May 16, 1990-May 15, 2015)	Catholic Women's League
	Certificate of Recognition as BANDURIA TRAINER from January 24, 2015-March 15, 2015 at Institute of Human Kinetics, VSU, Baybay	
	VSU RONDALLA TRAINER	

(Continue on separate sheet if necessary)

SIGNATURE		DATE	4/20/17
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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,
a. within the third degree?
b. within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES☒ NO

☐ YES☒ NO

If YES, give details:

35. a. Have you ever been found guilty of any administrative offense?

b. Have you been criminally charged before any court?

☐ YES☒ NO

☐ YES☒ NO

If YES, give details:

Date Filed:

Status of Case/s:

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES☒ NO

If YES, give details:

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☐ YES☒ NO

If YES, give details:

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?
b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES☒ NO

If YES, give details:

☐ YES☒ NO

If YES, give details:

39. Have you acquired the status of an immigrant or permanent resident of another country?

☐ YES☒ NO

If YES, give details (country):

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:
a. Are you a member of any indigenous group?
b. Are you a person with disability?
c. Are you a solo parent?

☐ YES☒ NO

If YES, please specify:

☐ YES☒ NO

If YES, please specify ID No:

☐ YES☒ NO

If YES, please specify ID No:

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

NAME	ADDRESS	TEL NO.
GUIRALDO C. FERNANDEZ, JR.	VSU, Baybay City, Leyte	9176540264
PERLA M. TAN	Cebu City	9236556363
JESUSITO L. LIM	VSU, Baybay City, Leyte	9175309535

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.

Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)
PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID: Driver's License

ID/License/Passport No.: H12-07-000005

Date/Place of Issuance: 1/14/16, Baybay City, Leyte

Signature (Sign inside the box)

4/20/17

Date Accomplished

SUBSCRIBED AND SWORN to before me this **APR 21 2017**, affiant exhibiting his/her validly issued government ID as indicated above.

ATTY. RYSAN C. GUINOCOR

NOTARY PUBLIC

UNTIL DECEMBER 31, 2017

PTR 8195869 - BAYBAY/LEYTE 11/12/17

IDP 1030724 - TAGLARAN CITY - 12/17/16

MCLE COMP. NO. VI-QOR-EPN-07120/15

ROLL OF ATTORNEYS NO. 57467

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