

PERSONAL DATA SHEET

WARNING: Any misinterpretation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (☐ and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE. 1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	Sinon		
FIRST NAME	Feliciano	NAME EXTENSION (JR., SR)	
MIDDLE NAME	Guno		
3. DATE OF BIRTH (mm/dd/yyyy)	07/21/1963	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	Cortes, Bohol	If holder of dual citizenship, please indicate the details.	
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		
6. CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	Apt 32 Kilbourne House/Block/Lot No. Street Visca Pangasugan Subdivision/Village Barangay Baybay Leyte City/Municipality Province
7. HEIGHT (m)	1.65	ZIP CODE	
8. WEIGHT (kg)	74		
9. BLOOD TYPE	O	18. PERMANENT ADDRESS	Apt 32 Kilbourne House/Block/Lot No. Street Visca Pangasugan Subdivision/Village Barangay Baybay Leyte City/Municipality Province
10. GSIS ID NO.	63072101989	ZIP CODE	
11. PAG-IBIG ID NO.	170000262040		
12. PHILHEALTH NO.	130000680746		6521-A
13. SSS NO.		19. TELEPHONE NO.	053-563-7328
14. TIN NO.	140-031-870	20. MOBILE NO.	0917-310-8072
15. AGENCY EMPLOYEE NO.	V0000484	21. E-MAIL ADDRESS (if any)	fgsinon@gmail.com

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	Sinon		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	Rowena	NAME EXTENSION (JR., SR)	Bethel John L. Sinon	01/22/1993
MIDDLE NAME	Labrador		Feliciano L. Sinon Jr.	11/27/1995
OCCUPATION	Elementary Teacher			
EMPLOYER/BUSINESS NAME	Alpha Christian School			
BUSINESS ADDRESS	Guadalupe, Baybay City, Ldeyte			
TELEPHONE NO.	563-7484			
24. FATHER'S SURNAME	Sinon			
FIRST NAME	Eutropio	NAME EXTENSION (JR., SR)		
MIDDLE NAME	Tabalbag			
25. MOTHER'S MAIDEN NAME				
SURNAME	Guno			
FIRST NAME	Guadalupe			
MIDDLE NAME	Ticong		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (If not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	Cortes Elem. Sch., Cortes, Bohol	Elementary Diploma	12/06/1970	05/04/1976		1976	
SECONDARY	Infant King Academy, Cortes, Bohol	Secondary Diploma	07/06/1976	30/03/1980		1980	
VOCATIONAL / TRADE COURSE							
COLLEGE	Visayas State College of Agriculture, Baybay, Leyte	BS Agricultural Engineering	10/06/1981	07/04/1986		1986	Grants in Aid
GRADUATE STUDIES	Queensland University, gatton, Australia	MS Applied Science	20/01/1997	28/05/2000		2000	AUSAID
GRADUATE STUDIES	Hohenheim University, Stuttgart, Germany	PhD in Agricultural Engineering	16/02/2004	28/10/2008		2008	DEG/DiamlerChrysler/CumLaude

(Continue on separate sheet if necessary)	
SIGNATURE	DATE 7/5/19
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IV. CIVIL SERVICE ELIGIBILITY

27.	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
					NUMBER	Date of Validity
	Career Service Professional Examination	81.89%	04/21/1996	University of the Philippines, Tacloban City		
	Agricultural Engineering National Board Examination	81.47%	September 26-27, 1989	PRC, Manila City	0003323	5/17/90

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE

[illegible]

(Continue on separate sheet if necessary)

SIGNATURE

DATE _____

7/5/19

VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION

29. NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
	From	To		
Alpha Christian School, Guadalupe, Baybay City, Leyte	06/01/2018	4/30/2019		Chairman, Board of Trustees
Christ Baptist Church, Gudalupe, Baybay City, Leyte	01/01/2018	present		Chairman, Board of Deacons

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)


30. TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
	From	To			
ORAOHRA	3/19/2019	3/20/2019	16	Managerial	CSC, Tacloban City
Seminar on PRIME-HRM	8/29/2018	8/29/2018	8	managerial	RDE Convention Hall, VSU
Training on Financial Viability and profitability analysis	7/23/2018	7/27/2018	40	technical	SEARCA, Los Banos
Seminar Workshop on competency based HR System	07/04/2018	07/06/2018	24	managerial	CCE Bldg, VSU
Regional PSABE Convention	04/05/2018	04/06/2018	16	technical	Tierra Milagros Resort, Palo, Leyte
Workshop on Review and Revision of Existing VSU Organizational Structure	7/30/2018	7/30/2018	8	managerial	RDE Convention Hall, VSU
Workshop on Formulation of work and Financial plan	8/16/2018	8/16/2018	8	managerial	CCE Bldg, VSU
Regional Seminar-Workshop on NBC 461 7th Cycle	24/05/2017	24/05/2017	8	managerial	Zonal Computerization Center - NBC 461
University Planning workshop	10/10/2017	10/12/2017	24	managerial	RDE Convention Hall, VSU
Seminar Workshop on Coaching and linking performance results	07/04/2017	07/06/2017	24	managerial	CCE Bldg, VSU
Leadership Training for Cooperative Officers	7/19/2016	7/20/2016	16	managerial	VSUCC, VSU
Workshop to Review and Improve Citizen Charter	09/01/2016	09/01/2016	8	managerial	PhilRootcrops, VSU
ISO 9000-2015 Awareness Orientation Seminar	12/07/2016	12/07/2016	8	supervisory	CCE Bldg, VSU
Intellectual property Patent Drafting Workshop	Sep/13/15	Sep/14/15	16	technical	IPOPhil, ITSO USJR
12th International Ag. Engineering Confrence and Exhibitn	April 19-25, 15	April 25, 2015	40	technical	PSAE
Training Program on Standards Development for Agricultural Machinery	21/03/2011	25/03/2011	40	technical	AMTEC
Enforcement of Philippine Agricultural Engineering Standards on Agricultural Machinery in Agricultural Engineering Law	13/04/2011	13/04/2011	8	technical	PSAE VIII
S and T Conference on Environmentally Sound Technologies	09/06/2010	10/06/2010	16	technical	TAPI/DOST 7
Intellectual Property Seminar-Workshop	09/09/2010	09/09/2010	8	technical	VSU/VICARP/CHED/DOST
21st Natl Research Symposium, RDMIC Bldg., Quezon City	08/10/2009	09/10/2009	1	technical	DABAR
Seminar Workshop on Leadership and Ethics in Research and Extension Management	15/10/2009	15/10/2009	8	management	VSU
Seminar Workshop on Transformational Change Mangmnt	24/04/2009	24/04/2009	8	management	VSU

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
sports, reading, singing and drawing		VSU Lawn Tennis Club
		Abaca Coalition of Region 8

(Continue on separate sheet if necessary)

SIGNATURE		DATE	7/5/19	CS FORM 212 (Revised 2017), Page 3 of 4
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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____
35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ Date Filed: _____ Status of Case/s: _____
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____
39. Have you acquired the status of an immigrant or permanent resident of another country?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details (country): _____
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)		
NAME	ADDRESS	TEL. NO.
Roberto C. Guarte	VSU, Baybay City, Leyte	9176259134
Ruben M. Gapasin	VSU, Baybay City, Leyte	9063914391
Lelita R. Gonzal	VSU, Baybay City, Leyte	9189143474
42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head / authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.		



FELICIANO G. SINON

<div>Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance</div> <div>Government Issued ID: VSU</div> <div>ID/License/Passport No.: VSU000484</div> <div>Date/Place of Issuance: January 20, 2017</div>	<div></div> <div>Signature (Sign inside the box)</div> <div>7/5/19</div> <div>Date Accomplished</div>	<div></div> <div>Right Thumbmark</div>
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SUBSCRIBED AND SWORN to before me this <u>09 JUL 2019</u> , affiant exhibiting his/her validly issued government ID as indicated above.	
<div>ATTY. RYAN C. GUINOCOR VSU FIELD OFFICER Person Administering Oath</div>	