



FOUNDED 1947

University of San José - Recoletos
Magallanes St., Cebu City, Philippines 6000
Tel. No. 253-7900 local 260 - 264
E-mail Address: regist@usjr.edu.ph



OFFICE OF THE REGISTRAR

LCR Form No. 1A
(Birth-available)

Republic of the Philippines
OFFICE OF THE CITY CIVIL REGISTRAR
Surigao City, Surigao del Norte

August 12, 2004

TO WHOM IT MAY CONCERN:

We certify that, among others, the following facts of birth appear in our Register of Births on page **54** of book **18**.

LCR Registry Number : 21460288
Date of Registration : 12-7-83
NAME OF CHILD : **CHELYN CERO GALUPO**
Sex : Female
Date of Birth : November 26, 1983
Place of Birth : Surigao Provincial Hospital, Surigao City, SDN
Name of Mother : **CELENIA M. CERO**
Nationality : Filipino
Name of Father : **ACHEL U. GALUPO**
Nationality : Filipino
Date of Marriage of Parents : August 15, 1983
Place of Marriage of Parents : Taganan, Surigao Norte
Population Reference Number :

This certification is issued to : Chelyn C. Galupo upon his/her request.

Manuel A. Edera
MANUEL A. EDERA
City Civil Registrar

Verified by:

Susita M. Pejan
SUSITA M. PEJAN
Registration Officer IV

Amount Paid : ₱ 70.00
O.R. No. : 0486298
Date Paid : 12 August 2004
Marajao

CERTIFIED TRUE COPY:

Demetrio L. Quirante
DEMETRIO L. QUIRANTE
University Registrar

NOTE: This certification is not valid if it has mark of erasure or alteration of any entry.



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OFFICE OF THE REGISTRAR

November 10, 2004

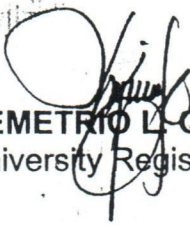
TO WHOM IT MAY CONCERN:

This is to certify that **MS. CHELYN C. GALUPO** has graduated from this University, with the degree of **BACHELOR OF SCIENCE IN HOTEL AND RESTAURANT MANAGEMENT-FOOD & BEVERAGE (B.S.H.R.M.-F.&B.)** on **October 9, 2004.**

This is to certify, further, that he/she is exempted from the requirements of Special Order for graduation, having graduated from the University of San Jose-Recoletos, with **ENGLISH** language as the medium of instruction, an accredited-member of the Philippine Accrediting Association of Schools, Colleges and Universities (PAASCU) and a Private Higher Education Institution (PHEI) with **Full Autonomy Status** under Republic Act (RA) 7722.

This is to certify, furthermore, that the exemption from the issuance of Special Order granted to PAASCU-accredited courses of study is mandated by Batas Pambansa Blg. 232, otherwise known as the Education Act of 1982, as implemented by MEGS Order No. 36 series of 1984, and the Commission on Higher Education (CHED) attests our deregulated status as Level III institution.

This certification is issued upon request for employment purposes.


DEMETRIO L. QUIRANTE
University Registrar

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SEAL
OR# 0047/erl



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OFFICIAL TRANSCRIPT OF RECORDS

Last Name
GALUPO

First Name
CHELYN

Middle Name
CERO

PERSONAL DATA



Sex: Female Civil Status: Single

Citizenship: Filipino

Date of Birth: Nov 26, 1983

Place of Birth: SURIGAO CITY, SURIGAO DEL NORTE

Religion: Roman Catholic

ACR No.: MR. & MRS. ACHIL U. GALUPO

Parent/Spouse: KEYMENS I, NONOC ISLAND, SURIGAO CITY, SURIGAO DEL NORTE 8400

Address: TEL. NO. 0919-7204798

PRELIMINARY EDUCATION

ELEMENTARY COURSE COMPLETED

GRADE	NAME OF SCHOOL	SCHOOL YEAR
Primary:	JESUS CABARRUS CATHOLIC SCHOOL	1993-1994
Interim:	JESUS CABARRUS CATHOLIC SCHOOL	1995-1996

HIGH SCHOOL COURSE COMPLETED

YEAR	NAME OF SCHOOL	SCHOOL YEAR
First	JESUS CABARRUS CATHOLIC SCHOOL	1996-1997
Second	JESUS CABARRUS CATHOLIC SCHOOL	1997-1998
Third	JESUS CABARRUS CATHOLIC SCHOOL	1998-1999
Fourth	JESUS CABARRUS CATHOLIC SCHOOL	1999-2000

ENTRANCE DATA TO COLLEGE:
F 138, F 137-A

GRADING SYSTEM:

GRADE	EQUIVALENT	EDUCATION
1.0	A+ 100 - 95%	Excellent
1.1 - 1.5	A 94 - 90%	Good
1.6 - 2.0	A- 89 - 85%	Very Good
2.1 - 2.5	B+ 84 - 80%	Good
2.6 - 2.9	B - B- 79 - 76%	Fair
3.0	C 75%	Passed
5.0	C- 74%	Failed
W		Withdrawn
N.C.		No Credit
N.G.		No Grade Lack requirements

One unit of credit is one hour lecture or recitation and two and a half to three hours of laboratory or three hours of drafting is equivalent to one hour recitation or lecture.



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OFFICIAL TRANSCRIPT OF RECORDS

Page 1 of 4

Last Name **GALUPO** First Name **CHELYN** Middle Name **CERO**

COURSE NO.	DESCRIPTIVE TITLE	FINAL	RE-EX	CREDITS
1st Semester 2000-2001				
A.H.R.M. - 1				
ENGL 1	Grammar & Composition I (Communication Arts I)	1.80		3.0
FD-CHEM	Food Chemistry (lec)	1.30		3.0
FIL 1	Sining ng Pakikipagtalastasan	1.70		3.0
HIST 1	Phil. History	1.60		3.0
HRM-MAJ 1	Intro to HRM	1.20		3.0
KB 1	Basic Keyboarding	2.10		3.0
MATH A	Basic & Business Mathematics	2.40		3.0
P.E. 1*	Physical Fitness	2.00		2.0
THEO 1	The Creed	1.50		3.0
2nd Semester 2000-2001				
A.H.R.M. - 1				
CS A	Computer Concepts & Operations	1.40		3.0
ENGL 2	Grammar & Composition II (Communication Arts II)	2.30		3.0
FIL 2	Pagbasang Pagsulat sa Iba't-Ibang Disiplina	2.50		3.0
HRM 3	Food & Beverage Purchasing Management	1.50		3.0
HRM-MAJ 2	Hotel & Restaurant Facilities Design & Usage	1.50		3.0
MATH D	Business Statistics with Demography	2.30		3.0
P.E. 2*	Rhythmic Activities	1.80		2.0
PERD	Personality Development	2.20		3.0
THEO 2	The Commandments & Morals	2.50		3.0
1st Semester 2001-2002				
B.S.H.R.M. - 2				
CS B	Applied Software	2.40		3.0
HRM 4	Food & Beverage Service Management	2.30		3.0
HRM ELECT. 1	Overseas Employment Procedures	1.60		3.0
HRM MGT 1*	Principles of H & R Management with Principles of Tourism 2	1.90		3.0
P.E. 3*	Individual/Dual Sports/Games	1.80		(2.0)
SEMINAR	Seminar - HRM / Tourism	1.50		3.0
SOCIO 1	Society and Culture (w/ Family Planning)	1.60		3.0
THEO 3	The Bible: Old/New Testaments	1.50		(3.0)

Remarks: **For Employment Purposes**

Date Issued: **November 8, 2004**

Checked by: **ROLANDO S. MANTALABA**

Prepared by: **ERLINE C. FUENTES**

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Page 2 of 4

Last Name **GALUPO** First Name **CHELYN** Middle Name **CERO**

COURSE NO.	DESCRIPTIVE TITLE	FINAL	RE-EX	CREDITS
<u>2nd Semester 2001-2002</u>				
B.S.H.R.M. - 2				
ACCTG A (HRM)	Principles of Accounting (Single Proprietorship)	1.50		3.0 4.5
ENGL 3	Speech & Oral Communication	2.00		3.0 6.0
FIRST AID	First Aid Procedure for Tourism Industry Workers	1.90	35.1 21 = 1.67	3.0 5.7
HRM 5	Quantity Food Production / Principles of Food Preparation	2.10		3.0 6.3
HRM 7	Front Office Procedures	1.20		3.0 3.6
P.E. 4*	Team Sports/Games	1.90		(2.0)
RIZAL	Life & Works of Dr. Jose Rizal	1.70		3.0 5.1
SANITATION	F & B Safety & Sanitation	1.30		3.0 3.9
THEO 4	The Sacraments	1.30		(3.0)
<u>1st Semester 2002-2003</u>				
B.S.H.R.M. - 3				
ACCTG B	Partnership Accounting	2.10		3.0 6.3
ECOLOGY	Environmental Management for Tourism	1.50		3.0 4.5
ENGL 20	Advanced Grammar & Composition	1.50		3.0 4.5
F & B Costing	Food & Beverage Cost Analysis	1.70	39.6 24 = 1.65	3.0 5.1
HRM 6	Housekeeping System & Procedures	1.50		3.0 4.5
HRM F & B 1	Principles of Nutrition	1.60		3.0 4.8
NIPPONGO I	Basic Nippongo	1.60		3.0 4.8
PSYCHO 1	Gen Psychology including Drug Addiction Prevention	1.70		3.0 5.1
<u>2nd Semester 2002-2003</u>				
B.S.H.R.M. - 3				
ECON 1	Principles of Economics & Bank, Agrarian Reform & Cooperatives	2.00		3.0 6.0
ENGL 7	Bus. English Correspondence	2.00		3.0 6.0
LIT 1	The Literatures of the Philippines	1.80	31.5 18 = 1.75	3.0 5.4
NIPPONGO 2	Advanced Nippongo	1.40		3.0 4.2
PolSc 1	Philippine Gov't & New Constitution Including Public Service	2.20		3.0 6.6
PRACT1 HRM	Practicum-Restaurant Phase (H.R.M.)	1.10		3.0 3.3
<u>1st Semester 2003-2004</u>				
H.R.M.-FandB - 4				
ACCTG C	Corporation Accounting	1.90		3.0 5.7

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Last Name	First Name	Middle Name		
GALUPO	CHELYN	CERO		
COURSE NO.	DESCRIPTIVE TITLE	FINAL	RE-EX	CREDITS
<u>1st Semester 2003-2004</u>				
<u>H.R.M.-FandB - 4</u>				
CHINESE 1	Basic Chinese	1.30		3.0
ENT 1	Intro. to Entrepreneurship	1.70		3.0
HRM 11	Personnel Management	1.60	34.2 21 = 1.62	3.0
HRM F&B 2	Culinary Arts 1 (Baking)	1.40		3.0
HRM F&B 3	Bar Service Management	1.50		3.0
Meth Res 1	Methods of Research	2.00		3.0
<u>2nd Semester 2003-2004</u>				
<u>H.R.M.-FandB - 4</u>				
CHINESE 2	Conversational Chinese	1.20		3.0
FIN 1	Introduction to Finance including Financial Institutions	2.80		3.0
HOS Law	Legal Aspects of Hospitality Mgt.	1.40		3.0
HRM 10	Catering Management	2.10		6.0
HRM F&B 5	Advance Professional Cooking	1.30	41.7 21 = 1.98	3.0
HRM F&B 7	Culinary Arts 2 (Basic Cake Decorating)	1.30		3.0
Meth Res 2	Thesis Counseling	1.70		3.0
<u>Summer 2004</u>				
<u>B.S.H.R.M. - 4</u>				
HRM 13	Business Policy & Decision Making (Global Current Issues and Trends)	1.40	7.5 6 = 1.25	3.0
HRM 14	Customer Value Management	1.10		3.0
<u>1st Semester 2004-2005</u>				
<u>H.R.M.-FandB - 4</u>				
ECON 8	Labor Economics	1.70	17.9 12 = 1.49	3.0
HRM 12	Hospitality Marketing Management	1.80		3.0
HRM F&B 11	Culinary Arts 3 (Filipino Cuisine)	1.10		3.0
HRM F&B 13	Culinary Arts 4 (International Cuisine)	1.10		3.0

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Last Name GALUPO	First Name CHELYN	Middle Name CERO
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COURSE NO.	DESCRIPTIVE TITLE	FINAL	RE-EX	CREDITS
<u>H.R.M.-FandB - 4</u>	<u>1st Semester 2004-2005</u>			
PRACT2 - HRM	Hotel Phase	1.50	$\frac{9}{6} = 1.5$ 6.0	6.0
GRADUATED BACHELOR OF SCIENCE IN HOTEL AND RESTAURANT MANAGEMENT-FOOD AND BEVERAGE (H.R.M.-FandB) Oct 9, 2004 PAASCU ACCREDITED EXEMPTED FROM SPECIAL ORDER				
ENTRIES BELOW THIS LINE ARE CONSIDERED NULL AND VOID				
			$\frac{78.4}{11} = 1.67$ $\frac{321.2}{186} = 1.72$	186 1.72

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