

REPUBLIC OF THE PHILIPPINES
BC-CSC Form No. 1
(POSITION DESCRIPTION FORM)

2. DEPARTMENT, CORPORATION OR AGENCY/
LOCAL GOVERNMENT

VISAYAS STATE COLLEGE OF AGRICULTURE

4. DEPT./BRANCH/DIVISION

Agricultural Economics

6a. PRES.. APPROP. :
ACT/ BP Blg. 80 :
BOARD RES./ :
ORD. NO. :
ITEM NO. 146-6 :

6b. PREV. APPROP. :
ACT/ BP Blg. 40 :
BOARD RES./ :
ORD. NO. :
ITEM NO. :

8. OFFICIAL DESIGNATION OF POSITION

Instructor

10. WAPCO CLASSIFICATION OF THIS POSITION

12. FOR LOCAL GOVERNMENT POSITION, CHECK GOVERNMENTAL UNIT AND UNIT'S CLASS

MUNICIPALITY : : CITY : : PROVINCE : :

1st : 2nd : 3rd : 4th : 5th : 6th :
: : : : : : :

13. STATEMENT OF DUTIES AND RESPONSIBILITIES. If more space is needed, please attach additional sheets.

Percent of : DUTIES ---

Working :
Time :

- 80% : 1. Teaches Agribusiness and Agricultural Economics courses;
10% : 2. Advises undergraduate thesis students, helping them in their
5% : case studies or manuscripts; students.
5% : 3. Advises the Society of Agribusiness Students;
5% : 4. Assists in the different committees, researches, and extension
activities.

14. POSITION TITLE OF IMMEDIATE SUPERVISOR

Head, Dept. of Agricultural Economics

15. POSITION TITLE OF NEXT HIGHER SUPERVISOR

Director of Instruction

16. NAMES, TITLES and ITEM NOS. OF THOSE YOU DIRECTLY SUPERVISE (if more than (7), list only by their item nos. and titles).

None

17. MACHINES, EQUIPMENT, TOOLS, etc. used regularly in performance of work.

18. CONTACTS

Occasional

Frequent

General Public

Other Agencies

Supervisors

Management

Others (Specify)

: :
: :
: :
: :
: :

: :
: :
: :
: :
: :

19. WORKING CONDITION

Normal Working Condition

Field Work

Field Trips

Exposed to varied weather

Others (Specify)

: :
: :
: :
: :
: :

20. I CERTIFY that the above answers are accurate and complete.

3-29-82

Date

Arabella

ANALITA P. ARELLA

Signature of Employee

21. Describe briefly the general function of the Unit or Section.

To provide instruction, research and extension services in the field of Agricultural Economics and Agribusiness.

22. Describe briefly the general function of the position.

To provide instruction in Agribusiness.

23a. Indicate the required qualifications by years and kind of education considered in filling up a vacancy for this position. (Keep the position in mind rather than the qualifications of the present incumbent. This item should be filled for all positions other than teaching).

Education:

Experience: BS degree with specific area of specialization plus other requirements per QS of the College.

23b. Licenses or certificates required to do this work, if any.

None

24. I hereby certify that the above answers are accurate and complete.

3-29-82

Date

Net P. Pascual
NERLITO P. PASCUAL, Head, Dept. of Agriculture

Signature and Title of Immediate Supervisor Economics

25. APPROVED:

3-29-82

Date

F. M. Belmont
F. M. BELMONT

Head of Agency

FILE
RECORDS DIVISION