	REPUBLIC OF THE PHILIPPINES	1. NAME OF EMPLOYEE
ALD.	BC-CSC Form No. 1 (Position Description Form)	CAINTIC LINITA (Family Name) (Given Name) (Middle Name)
	RTMENT, CORPORATION OR AGENCY/ L GOVERNME VISAYAS STATE UNIVERSITY	3. BUREAU OR OFFICE BORD THE SAND TEM NOS OF THOSE OF THOSE OF THOSE OF THOSE OF THE SAND TEM NOS OF THOSE OF THE SAND TEM NOS OF THOSE OF THE SAND TEM NOS OF THE SAND THE S
4. DEPT.	/BRANCH/DIVISION	
6a. PRES	6b. PREV. APPRO	7a. SALARY P.A.: Daily rate: 279.50
	D RESI BOARD RESI	7b. OTHER COMPENSATIONERA/ACA /
	CIAL DESIGNATION OF POSITION	9. WORKING PROPOSED TITLE
10. WAP	CO CLASSIFICATION OF THIS POSITION	11. OCCUPATION GROUP TITLE (leave blank)
12. FOR I	LOCAL GOVERNMENT POSITION, CHECK GOV UNICIPALITY [] CIT	Y[] PROVINCE[]
	organa 1st 2nd 3r	d 4th 5th 600 6th
	Section 20 Annual Section 20 The Sec	A CONTROL OF THE PROPERTY OF T
13. STA	TEMENT OF DUTIES AND RESPONSIBILITIES	
attacl Percent o	TEMENT OF DUTIES AND RESPONSIBILITIES h additional sheets.	
Percent o	TEMENT OF DUTIES AND RESPONSIBILITIES h additional sheets. If the second of the data of t	Describe briefly the general function of the positi
Percent o	TEMENT OF DUTIES AND RESPONSIBILITIES h additional sheets. If the in a member of Tempor to maid admired on to DUTIES DUTIES	Describe briefly the general function of the post
attacl Percent o Working 1	TEMENT OF DUTIES AND RESPONSIBILITIES h additional sheets. If the interpretation of the day of the desired from the control of the control o	If more space is needed, please and admissed the appropriate the general functional series of vibrations of the canada case, seen thesto antestic.
attacl Percent o Norking 7	TEMENT OF DUTIES AND RESPONSIBILITIES h additional sheets. If the shade of the sha	liness of VSU Cebu Office Lodging rooms; and guests lodgers; nonzon and vonconstruction of Beddings and soiled
attacl Percent o Norking 1 40%	TEMENT OF DUTIES AND RESPONSIBILITIES hadditional sheets. If the shade of the shad	liness of VSU Cebu Office Ledging rooms; and guests ledgers; and guests ledgers; and soiled ging receipts and takes charge in epening
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attacl Percent o Working 1 40% 15% 15%	TEMENT OF DUTIES AND RESPONSIBILITIES hadditional sheets. If the shade factor of the	liness of VSU Cebu Office Lodging rooms; and guests lodgers; and soiled laundering of Beddings and soiled ging receipts and takes charge in opening hours for VSU Staff and visiters; VSU staff and guest lodgers.
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Percent o Working 1 40% 15% 15%	TEMENT OF DUTIES AND RESPONSIBILITIES hadditional sheets. Time: DUTIES Main tains the orderliness and clean Acts as receptionists of VSU staff a Takes charge in making and changing beddings and related tasks; Takes charge infi the issuance of lod and clesing of door after office is attends to the needs and requests of the seasons of the season	liness of VSU Cebu Office Lodging rooms; and guests lodgers; and soiled laundering of Beddings and soiled ging receipts and takes charge in opening hours for VSU Staff and visiters; VSU staff and guest lodgers.

	PACADA MEDIATE SUPERVISOR	15. POSITION TITLE OF NEXT HIGHER SUPERVISOR
		Director of Administration
6. NAMES, TIT only by their item no	LES AND ITEM NOS. OF THOSE YOU D	
MACHINES.	EQUIPMENT, TOOLS, etc. used regula	PAT BRENCHON STON
		irly in performance of work.
CONTACT	O TE STANKER A THE ST	RES APPRO
	and the second s	19. WORKING CONDITION
General Publi		Normal Working Condition
Other Agencia		Field work
Supervisors	上自己的现在分词 (1/4) \$1875 [1] [2]	MField Trips O MONTANO [] G. JAIO HA
Management	La Convaga de la	Exposed to Varied Weather
Others (Spec	cify) [] []	Other's (Specify)
	nat the above answers are accurate and co	LENITA L. CAINTIC
	fly the general function of the Unit or Sect	
Generally Describe brie	te assist in facilitating the implify the general function of the position.	ementation of school program & project.
Generally Describe brie	te assist in facilitating the implify the general function of the position.	STATEMENT OF SUITES AND RESPONS AND RESPONSIBLE AND RE
Generally Describe brie	te assist in facilitating the implify the general function of the position. Leanliness , take charge of bedding	ementation of school program & project. launderings & proper order of VMO.
Generally Describe brie Maintains classifications and Indicate the revacancy for the incumbent. T	te assist in facilitating the implify the general function of the position. Leanliness , take charge of bedding required qualifications by years and kind on his position. (Keep the position in mind rath his item should be filled for all positions of	launderings & preper erder of VMO. f education considered in filling up a her than the qualifications of the present ther than teaching)
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